

**Minutes of the  
REGULAR MEETING OF THE TRANSPORTATION ADVISORY BOARD (TAB)**

Wednesday, January 16, 2013  
Metropolitan Council Chambers, St. Paul, MN

|                           |                                      |                     |                   |
|---------------------------|--------------------------------------|---------------------|-------------------|
| MEMBERS PRESENT:          | Hargis, William, Chair               | Stark, Russ         | Butcher, Gerry    |
| Huffman, Blake            | Callison, Jan                        | Swanson, Dick       | Isaacs, Aaron     |
| Gallagher, Steven         | McKnight, Kenya                      | Duininck, Adam      | Gunyou, John      |
| Sanger, Sue               | Have, Ron                            | Hamann-Roland, Mary | Thornton, David   |
| Drotning, Karl            | Maluchnik, Randy                     | Fawley, Ethan       | Donahoe, Margaret |
| Ulrich, Jon               | Van Hattum, David                    | Janovy, Jennifer    | Hovland, James    |
| Lilligren, Robert         | d'Almeida, Anani                     | McBride, Scott      |                   |
|                           |                                      |                     |                   |
| ABSENT:                   | Peilen, Lisa                         | Swanson, Dick       | Tjornhom, Bethany |
| Petryk, Becky             | Krause, Paul                         | Rossbach, Will      | Miron, Fran       |
|                           |                                      |                     |                   |
| LIAISON/STAFF<br>PRESENT: | Kevin Roggenbuck, TAB<br>Coordinator |                     |                   |

### I. CALL TO ORDER

A quorum being present, Committee Chair Hargis called the regular meeting of the Transportation Advisory Board to order at 1:00 p.m. on Wednesday, January 16, 2013.

### II. ADOPTION OF THE AGENDA

It was moved by Callison, seconded by Lilligren to adopt the agenda. Motion carried.

### III. PUBLIC FORUM

Invitation to the public to address the Board about any issue not on the agenda. Public comment on the agenda items has occurred at the respective TAB subcommittee meetings.

There were no members of the public present to address the TAB at today's meeting.

### IV. WELCOME NEW TAB MEMBERS

Chair Hargis welcomed the following new TAB members:

Present: Anani d'Almeida – Citizen E; Blake Huffman – Ramsey County; Matt Look – Anoka County; John Gunyou – Citizen B.

Not present: Fran Miron – Washington County

### V. REPORTS

#### a. TAB Chair's Report

Bill Hargis, Chair noted the member contact information mailed out by Kevin Roggenbuck and asked that members make any changes to Roggenbuck.

#### b. Agency Reports (MnDOT), MPCA, MAC and Metropolitan Council)

Scott McBride, MnDOT reported that a new MnDOT Commissioner has been appointed – Charlie Zelle. The Commissioner is the representative to the TAB, but McBride will continue to attend TAB meetings unless otherwise directed.

#### c. Technical Advisory Committee

Pat Bursaw, Chair, reported on the January 2, 2012 TAC meeting.

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The TAC heard two special agenda items: 1) Travel Behavior Inventory, by Jonathan Ehrlich, Planning Analyst with Metropolitan Transportation Services, and 2) Update from Transportation Finance Advisory Committee (TFAC), by Ken Buckeye – MnDOT. TFAC recommendations can be found on the web. The TAC also acted favorably on the five action items before the TAB on today's agenda.

## **VI. CONSENT ITEMS**

Motion by Isaacs, seconded by Callison to approve the Consent Items as listed below. Motion passed.

- a. Approval of the Minutes from December 10, 2012.
- b. 2013-03: 2013-2016 TIP Amendment: Anoka County  
Motion: Recommend that the Transportation Advisory Board adopt an amendment to the 2013-2016 Transportation Improvement Program (TIP) to modify the project costs and local funding amount for the pedestrian/bicycle bridge along CSAH 14 over I-35W in Lino Lakes (SP#002-614-035).
- c. 2013-04: 2013-2016 TIP Amendment for Metro Transit  
Motion: Recommend that the Transportation Advisory Board adopt an amendment to the 2013-2016 Transportation Improvement Program (TIP) to add the Metro Transit Police Facility project in 2013 using \$9,600,000 in Section 5307 funding and \$2,400,000 in Regional Transit Capital funds.

## **VII. ACTION ITEMS**

- a. 2013-01: Scope Change Request: City of Anoka  
Pat Bursaw presented this item.  
Russ Stark stated that he is in support of the project, but stated that in the long run, shade trees are an important part of a project.  
Motion by Look, seconded by Hamann-Roland:  
Recommend approval of the requested scope change for SP#103-090-003 (Mississippi River Trail in Anoka) with three specifications: 1) the interpretive signs will be retained in the project scope; 2) the cities will adopt a resolution guaranteeing completion of the shelter and the earthen dike work separate from the project; and 3) the shelter and dike will be removed from the project scope in accordance with the federal processes following consultation.  
Motion passed.
- b. 2013-02: 2013-2016 TIP Amendment: City of Anoka  
Pat Bursaw presented this item and explained that this action is to reflect the project costs from the above scope change item into the TIP/STIP.  
Motion by Maluchnik, seconded by Gunyou:  
Recommend that the Transportation Advisory Board adopt an amendment to the 2013-2016 Transportation Improvement Program (TIP) to increase the total project cost by \$671,769 to \$1,181,256 and the local funding amount to \$793,448 for the Mississippi River Trail along the river from Tungsten St. to Ramsey Blvd. in Ramsey (SP#103-090-003), based on the Funding and Programming Committee recommendation for the related scope change request.  
Motion passed.  
  
Kevin Roggenbuck explained to the committee the reason for scope changes and TIP amendments handled as separate actions.
- c. 2013-05: Public Transit and Human Services Transportation Coordination Action Plan: Metropolitan Council.  
Pat Bursaw presented this item. MTS Senior Planner Elaine Koutsoukos gave a presentation to the TAB. Lilligren asked for clarification about three funding programs being merged into one in MAP-21 (to 5310) and the relation to JARC and New Freedom programs. Sanger noted the need for these

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programs as the population ages. Isaacs stated that report could go further regarding software, that software should be included in the strategies. Isaacs stated that it is important to gather data and set goals regarding dial-a-ride trips to fixed-route in order to control costs. Koutsoukos replied that software is addressed on Page 48, under technology. Koutsoukos will incorporate a revision requested by Isaacs to include software for scheduling rides between dial-a-ride and fixed-route. Isaacs also asked that a strategy be added requiring recipients to report how many trips are transferred from demand response to fixed-route. MTS Director Arlene McCarthy offered to look into the information available and work with Isaacs one-on-one. McCarthy stated that many applicants are very small and do not have the staff for reporting and also may be discouraged from applying for funds if this requirement were in place. In response to Stark, Koutsoukos reported that rides provided by previously funded projects are included in Appendix C.

Motion by Lilligren, seconded by Maluchnik:

Recommend that the TAB Adopt the Public Transit and Human Services Transportation Coordination Action Plan with the inclusion of software that hands dial-a-ride customers to fixed-route service.

Motion passed.

## **VIII. INFORMATION and DISCUSSION ITEMS**

### **a. TAB meeting Format**

Chair Hargis opened discussion regarding new meeting format to streamline meetings based on the memo provided in the meeting packet. Some members had concern that an abbreviated agenda structure may not allow for robust discussion on information items. The new structure allows for ad-hoc committees to be formed when needed. Hargis noted that the TAB meetings are scheduled to begin at 12:30 and be done by 3:00.

## **IX. SPECIAL AGENDA**

### **a. MAP-21 Impact on the Current 2013-2016 TIP and Future Programming Directions.**

Koryn Zewers, MnDOT Office of Capital Programs and Performance Measures presented this item and provided literature on the transitioning to MSP-21 and MN Go directions for 2014-2016 and the District Program Resource Distribution Approach for FY 2017. McBride explained the difficulty in planning without being given the performance measures.

## **X. OTHER BUSINESS/ITEMS OF TAB MEMBERS**

Kevin Roggenbuck delivered a message from Metropolitan Transportation Services Manager Technical Planning and Support Mark Filipi. The Metro Council is studying how to integrate performance measures that will be required by MAP-21, into the TPP. There will be three workshops (duration approx. 3 hours) on this subject (1/28 am & pm and 3/01). TAB members will receive invitations in the next few weeks. Roggenbuck will send the detailed message from Filipi to TAB members.

## **XI. ADJOURNMENT**

Business completed, the meeting adjourned at 2:45 p.m.