

**Minutes of the
REGULAR MEETING OF THE TRANSPORTATION ADVISORY BOARD (TAB)**

Wednesday, May 15, 2013
Metropolitan Council Chambers, St. Paul, MN

MEMBERS PRESENT:	Hargis, William, Chair	Stark, Russ	Butcher, Gerry
Swanson, Dick	Callison, Jan	Fawley, Ethan	d'Almeida, Anani
Maluchnik, Randy	Lilligren, Robert	Duininck, Adam	Krause, Paul
Sanger, Sue	Hovland, James	Janovy, Jennifer	McBride, Scott
Peilen, Lisa	Hamann-Roland, Mary	Have, Ron	Donahoe, Margaret
Rossbach, Will	Isaacs, Aaron	Thornton, David	Van Hattum, David
Gallagher, Steven			
ABSENT:	Petryk, Becky	Look, Matt	Tjornhom, Bethany
	Huffman, Blake	Miron, Fran	Gunyou, John
	Ulrich, Jon	Drotning, Karl	McKnight, Kenya
LIAISON/STAFF PRESENT:	Kevin Roggenbuck, TAB Coordinator		

I. Call to Order

A quorum was present when Chair Hargis called the regular meeting of the Transportation Advisory Board to order at 2:35 p.m. on Wednesday, May 15, 2013.

II. Adoption of the Agenda

It was moved by Have, seconded by Lilligren to adopt the agenda. Motion carried.

III. Public Forum

Invitation to the public to address the Board about any issue not on the agenda. There were no members of the public present to address the TAB at today's meeting.

IV. Reports

a. TAB Chair's Report

The TAB Executive Committee notes from May 6 are included in the TAB materials. There were no questions about the notes. Kevin Roggenbuck stated that Metro Council central office now has Wi-Fi access. A Wi-Fi guest wireless password is provided to Metro Council staff each week for distribution to the public when needed. Roggenbuck will provide the wireless password to TAB members. Roggenbuck also passed around a sign-up sheet for members to indicate whether they wish to continue to receive hard copies of meeting materials.

b. Agency Reports (MnDOT, MPCA, MAC and Metropolitan Council)

McBride reported that now is the height of construction season. He pointed out that two freeways in Minneapolis were recently closed in order to drop the Park and Portland bridges but in addition, MnDOT used the same time to perform a lot of maintenance (paving patching, catch basin repair, re-lamping, landscaping, etc.) in these areas, eliminating the need to close lanes at a later date for the work.

Duininck reported that the TPP Amendment for the Bottineau LPA was adopted by the Metro Council last week moving forward Bottineau LPA and some Transitway Studies. A Bottineau update is on the TAB agenda today.

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c. Technical Advisory Committee

Pat Bursaw, Chair, reported that the TAC met on 5/01/13 and heard reports on the Orange Line from Christina Morrison - Metro Transit and the Minnesota State Highway Investment Plan (MnSHIP) from Ryan Wilson – MnDOT.

The TAC also acted favorably on a minor collector functional classification change for a 1 block stretch of Dakota Avenue between TH 5 and Lake Drive in Chanhassen. The functional classification change does not need to be approved by TAB.

The TAC also voted to approve the 2014-2017 Draft TIP for the purposes of holding a public hearing and comment period (Business Item 2013-21 on the TAB agenda).

The TAC also heard agency reports regarding:

Regional Solicitation Evaluation Workshop – Kevin Roggenbuck

JARC/New Freedom project selection – Elaine Koutsoukos-MTS

Performance-Based Policy Plan – Mark Filipi-MTS

V. Consent Items

Motion by Callison, seconded by Lilligren to approve the minutes from the April 17, 2013 with one minor typo correction in the TAB Chair's report – change "one-of-one" to "one-on-one". Motion passed.

VI. Action Items

a. 2013-21: Draft 2014-2017 Transportation Improvement Program

Pat Bursaw presented this item and stated that the TAC approved this item. She introduced the following staff, who gave presentations on their respective portions of the TIP.

Metropolitan Transportation Services Senior Planner Heidi Schallberg gave an overview of the TIP.

Brian Isaacson-MnDOT gave a report on MnDOT's portion of the TIP.

Metropolitan Transportation Services Deputy Director Finance & Planning Amy Vennewitz reported on transit funding in the TIP.

Motion by Lilligren, seconded by Gallagher:

Recommend that the Transportation Advisory Board adopt the draft 2014-2017 Transportation Improvement Program (TIP) for the purpose of a public hearing and comment period and to set the hearing date for June 19, 2013.

Motion passed.

b. 2013-24: Thrive MSP 2040

Robert Lilligren, Thrive MSP 2040 Task Force Chair, reported that the task force met on May 3 to review four policy areas. For purposes of opening discussion of Business Item 2013-24, Lilligren made a motion that was seconded to approve the attached comments and recommendations on the four policy areas and forward them to the Metropolitan Council. Discussion followed with TAB members suggesting changes to the recommendations. TAB comments are shown below in each category. Following discussion, a revised motion was made and approved by TAB (see below).

Mission, outcomes, principles and goals

Sanger suggested that de-concentration of poverty be added to the affordable housing portion of the comments.

2nd bullet - Hovland requested language to clarify that transit be affordable to the user.

3rd bullet – members discussed the terms "best use" and "efficient" for land use. Motion by Hamann-Roland, seconded by Swanson to replace the word "efficient" with "highest and best use" in this bullet. Motion passed.

Hovland asked for clarification on the 4th bullet as to how it relates to transit & TAB. Lilligren stated that the statement is acknowledging that the impacts to the public sector of concentrating poverty are great and under-appreciated in the broader regional conversation and create other costs to the public. Transit is often cited as a reason for concentrating affordable housing.

1. Regionally significant economic places

1st bullet – Hovland opposed “define priority growth areas” and stated the local elected officials fear that Metro Council will dictate where they can or cannot grow. Hovland made a motion and Hamann-Roland seconded the motion to eliminate this sentence about priority growth areas. Fawley stated that this statement was not meant to be local level, but meant to be more macro/regional level when looking at regional transportation investments. Hovland withdrew his first motion and made another. Motion by Hovland, seconded by Hamann-Roland to amend the second bullet to: “Define potential growth areas in Thrive and/or TPP for the purpose of planning future transportation system needs.” Motion passed.

Following discussion initiated by Gallagher to clarify the 2nd and 3rd bullet language, a motion was made by Stark, seconded by Gallagher to replace the 3rd bullet to read: “Consider regional incentives to encourage businesses to locate near existing infrastructure.” Motion passed.

2. Water supply and a thriving region

Lilligren requested a comment that water treatment has a comprehensive cost to the public in citing employment in developing parts of the region.

3. Land use and transit

Integrate land use decisions and transit investments

1st bullet – Hovland objected to the first sentence, as it actually may have an inference that transit may be something for low-income people. Sanger agreed and Hovland suggested adding a sentence that access to transit should be an opportunity for everyone. Members also stressed affordability for the user. Motion by Sanger, seconded by Hamann-Roland to revise the first bullet to read, “Develop a safe and attractive transit system that everyone can and wants to use.” Motion passed.

6th bullet – Isaacs requested removing the 1st sentence of the bullet and leave the 2nd sentence. Hamann-Roland suggested the word “thickening” the system, making connections in all directions. Hovland suggested adding the word frequency to the 2nd sentence: “expand frequency of transit where...”

4. Affordable housing priority, location and need

Lilligren requested a comment referencing affordable housing under integrated land use in alignment with other Metro Council goals.

Because there is more work to do on the TAB comments to Thrive, TAB members asked Libby Starling about the comment deadline. Starling requested that comments for Thrive be received by her office by June 12 in order for her office to tabulate and be ready for presentation to Metro Council on 6/19. Additional comments can also follow this deadline. TAB does not meet again before the June 12 date. The TAB Task Force will need to revise the TAB comments based on today’s meeting.

Motion by Lilligren, seconded by Hamann-Roland:

Recommend that the Transportation Advisory Board direct the TAB Thrive Task Force to incorporate the points brought up in today’s TAB meeting and revise the TAB comments and recommendations, to be reviewed and presented to TAB for an electronic vote.

Motion passed.

The task force and Roggenbuck will get the changes to the TAB by June 1, for an electronic vote by June 7.

VII. Information and Discussion Items

- a. 2030 Transportation Policy Plan (TPP) Amendment
Metropolitan Transportation Services Planning Analyst Mary Karlsson gave a report on the public comments and Metropolitan Council action on the TPP amendment to include the Bottineau LPA and Transitway Study as required by the process in the Transportation Planning and Programming Guide. There were no further comments from TAB.
- b. Minnesota Statewide Highway Investment Plan (2014-2033) (MnSHIP)
Due to time constraints, this item will be presented at a future TAB meeting.
- c. Performance Based Planning
Metropolitan Transportation Services Manager-Technical Planning Support Mark Filipi presented this item. The draft technical memorandum and Filipi's summary of the performance-based planning workshops held February/March 2013 are included in the meeting packet.
- d. Regional Solicitation Evaluation Monthly Report
Kevin Roggenbuck – TAB Coordinator presented this item. The workshop was held on 5/06/13, attended by 78 +/- people. The consultant team and project management team will summarize the results of small group discussions (outcomes, change criteria, emphasis, etc) for the 6/19 Steering Committee, then report to the TAB with options. Roggenbuck is working on slightly changing the scope, and extending the contract date of the consultant contract.

VIII. Special Agenda

- a. No special agenda items scheduled for this TAB meeting.

IX. Other Business/Items of TAB Members

- a. TAB meeting format and TAB Bylaws
Hargis presented the recommendation from the TAB Executive Committee (Business Item 2013-23). Motion by Hamann-Roland, seconded by Lilligren to approve meeting as one body at one monthly meeting through August 2013 and the TAB Chair appoint a TAB Bylaws Task Force to update the TAB Bylaws accordingly.
Motion passed.

Hargis asked for committee volunteers to revise the bylaws. The following members volunteered: Hovland, Lilligren, Janovy, Hamann-Roland.

Roggenbuck will email the TAB members to solicit interest.

- b. TAB Summer 2013 Quarterly Calendar
A list of anticipated items for TAB summer meetings was included in the meeting packet by TAB Coordinator Kevin Roggenbuck. There were no additions/revisions from TAB members.
The TAB meeting in July will most likely be canceled, as there may not be a TAC F&P meeting that month. TAB will vote on the cancellation at the June TAB meeting.

X. Adjournment

Business completed, the meeting adjourned at 2:55 p.m.