

**Transportation Advisory Board**  
of the Metropolitan Council of the Twin Cities

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**ACTION TRANSMITTAL 2014-12**

**DATE:** February 11, 2014  
**TO:** Transportation Advisory Board  
**FROM:** TAB Executive Committee  
**PREPARED BY:** Arlene McCarthy, Transportation Director (651-602-1754)  
**SUBJECT:** TAB Coordinator Appointment  
**RECOMMENDED MOTION:** That the TAB appoint Elaine Koutsoukos to the TAB Coordinator position

**BACKGROUND AND PURPOSE OF ACTION:**

The TAB Bylaws call for the TAB Coordinator to be selected by the Board Chair, subject to approval of the Board and shall serve at the pleasure of the Board. The TAB Coordinator position has been vacant since mid-2013.

**Selected Candidate**

The TAB Executive Committee recommends that Elaine Koutsoukos serve as the TAB Coordinator. Elaine has a strong background for this position with more than 25 years experience including transportation planning with these agencies:

- Grand Forks/East Grand Forks MPO and the City of East Grand Forks
- Twin Cities Regional Transit Board (RTB)
- Dakota County Office of Planning
- Metropolitan Council (1996 to present)

Elaine is familiar with the TAB and its work, she understands federal process and requirements and she has strong interpersonal skills working with diverse sets of staff and policymakers in her past work. She also has experience in allocating federal funds serving as the staff lead for past Job Access Reverse Commute (JARC) and New Freedoms funds.

In addition to TAB Executive Committee, Elaine's appointment is supported by TAB members Jan Callison, Dick Swanson and Robert Lilligren who interviewed candidates, Sue Sanger who reviewed applications, and Transportation Director Arlene McCarthy who, along with Chair Hargis, interviewed the finalists.

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**ROUTING**

TO	ACTION REQUESTED	DATE COMPLETED
TAB Executive Committee	Review & Adopt	January 30, 2014
Transportation Advisory Board	Review & Adopt	
Metropolitan Council Transportation Committee	Concurrence	
Metropolitan Council	Concurrence	