

**Minutes of the
REGULAR MEETING OF THE TRANSPORTATION ADVISORY BOARD (TAB)**

Wednesday, March 19, 2014
Metropolitan Council Chambers, St. Paul, MN

MEMBERS PRESENT:	Russ Stark	Randy Maluchnik	David Thornton
Gerry Butcher	Gary Hansen	Scott McBride	Jon Ulrich
Jan Callison	Jennifer Janovy	Fran Miron	David VanHattum
Anani d'Almeida	Paul Krause	Becky Petryk	Mary Hamann-Roland
Karl Drotning	Robert Lilligren	Sue Sanger	Matt Look
Ethan Fawley	Nora Slawik	Steven Gallagher	Adam Duininck
ABSENT:	William Hargis	James Hovland	Kevin Reich
Margaret Donahoe	John Gunyou	Ron Have	Mary Jo McGuire
Kenya McKnight	Lisa Peilen	Dick Swanson	
LIAISON/STAFF PRESENT:	Elaine Koutsoukos, TAB Coordinator		

I. Call to Order

A quorum was present when Vice Chair Stark called the regular meeting of the Transportation Advisory Board to order at 12:35 p.m. on Wednesday, March 19, 2014.

II. Adoption of the Agenda

The second information item was removed from the agenda. Motion by Maluchnik, seconded by Lilligren, to approve the amended agenda. Motion passed.

III. Public Forum

Invitation to the public to address the Board about any issue not on the agenda. There were no members of the public present to address the open forum at today's meeting.

IV. Reports

1. TAB Chair's Report

No report

2. Agency Reports (MnDOT, MPCA, MAC and Metropolitan Council)

No reports

3. Technical Advisory Committee

Pat Bursaw reported that the TAC met on March 5, 2014. TAC welcomed new member Jan Lucke from Washington County. Alan Lovejoy of St. Paul is retiring and was recognized for his service to TAC, TAC Planning, and TAC Aviation. Six action items were approved and are on the TAB agenda today. TAC approved the revisions to the TAC Bylaws. The TAB Bylaws Task Force will review the TAC Bylaws changes to determine whether modifications are needed to the TAB Bylaws. There were two information items presented: the Regional Solicitation Evaluation Study and TPP Update.

V. Consent Items

1. Approval of the Minutes from February 19, 2014. There were changes to the minutes. Aaron Isaacs was listed as absent and he is no longer a TAB member. Gaylord was listed as absent and she was present. Reich is listed twice under members present. Hamann-Roland seconded the motion on Action

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Item 2014-14. Hamann-Roland made the motion on Action Item 2014-08 and Hovland seconded. Under the Tab Bylaws Task Force Report remove the word “the” from “James Hovland reported on recommended the Bylaws changes.” Motion by Callison, seconded by Krause, to approve the minutes as amended. Motion passed.

VI. Action Items

1. 2014-16: Conformity SIP

Pat Bursaw presented this item. The State Implementation Plan (SIP) is a federally required planning document that is developed and maintained by the Minnesota Pollution Control Agency. It identifies state actions and programs to implement designated responsibilities under the Clean Air Act. The federal Conformity Rules lay out the technical and procedural requirements of conformity determinations and require states to develop their own conformity procedures as part of their SIP. In Minnesota, the Transportation Conformity SIP will take the form of a Memorandum of Agreement between the member agencies of the Interagency Air Quality and Transportation Planning Committee (consisting of FHWA, FTA, EPA, MnDOT, MPCA, Metropolitan Council, and Duluth-Superior Metropolitan Interstate Council). The EPA is asking for the formal commitment. Motion by Thornton, seconded by Butcher, to approve the 2014 Memorandum of Agreement regarding determination of conformity of transportation plans, programs and project to state implementation plans. Motion passed.

2. 2014-20: 2017 CMAQ Request for Projects

Pat Bursaw presented this item. The Funding and Programming Committee provided recommendations for the measures for the criteria that were developed in the Request for Projects. TAC reviewed and approved the Request for Projects. Staff recommended that the due date of the projects be changed from April 14, as motioned and approved by TAB on February 19, to April 11 to allow MTS staff time to calculate the emissions reductions measure. Staff also recommended that maps be excluded from the 10-page application limit, along with the letters of support already excluded from the limit. Motion by Maluchnik, seconded by Drotning, to approve the one-time process and release of the Request for Regionally Significant Transit Capital Projects to award 2017 CMAQ funds, with the noted changes made by staff. Motion passed.

3. 2014-21: CMAQ Travel Demand Management (TDM) Project Selection

Pat Bursaw presented this item. The solicitation went out in the fall of 2013. The Council received 13 applications and six projects were chosen to be fully funded based on the ranked scores. A seventh project is recommended for partial funding due to funding limitations. Motion by Callison, seconded by Fawley, to approve the project list for the 2013 TDM Solicitation for \$1.2 million in CMAQ funds specifically for travel demand management. Motion passed. VanHattam abstained.

4. 2014-22: Scope Change Request – Crystal Lake Regional Trail in Robbinsdale

Pat Bursaw presented this item. The request is from the Three Rivers Park District. There were a number of changes to the scope since the time it was submitted. It is increasing the length by 0.4 miles, change the trail alignment, eliminate three bridges, change approximately 0.5 miles of the project from off-road trail to on-street facility with shared lane markings, and move the regional trail head facilities. The change would reduce the budget to a total of \$2,600,000 with \$1,840,000 in Surface Transportation Program (STP) funds (less than the \$2,163,200 originally programmed) and an increased local amount of \$760,000. Motion by McBride, seconded by Ulrich, to approve the request to modify the scope for the Crystal Lake Regional Trail as described with an addition of some type of pedestrian accommodations in an 800 foot section where there are no existing sidewalks. Motion passed with one vote opposed.

5. 2014-23: 2014-2017 TIP Amendment – Crystal Lake Regional Trail in Robbinsdale

Pat Bursaw presented this item. This TIP Amendment accompanies the Scope Change Request. Moved by Butcher, seconded by Drotning, to adopt an amendment to the 2014-2017 TIP to modify the project scope and budget for SP#091-090-075, the Crystal Lake Regional Trail. Motion passed.

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6. 2014-24: 2015-2018 TIP Schedule

Pat Bursaw presented this item. This proposal would not include a public hearing. It is the same time frame as before. Motion by Maluchnik, seconded by Krause, to adopt the proposed schedule for the 2015-2018 Transportation Improvement Program (TIP). Motion passed.

7. 2014-25: Accept Public Comment Report and 2014-2017 TIP Amendment I-94

Heidi Schallberg presented this item. Motion by Hamann-Roland, seconded by Drotning, to accept the public comments for I-94 TIP amendment and adopt an amendment to the 2014-2017 Transportation Improvement Program (TIP), pending approval of a related Transportation Policy Plan amendment, to add a project (SP#2780-66) in 2015 for auxiliary lane construction on I-94 from TH 241 in St. Michael to TH 101 in Rogers, including westbound exit ramp extension at TH 101 and westbound third lane from TH 101 to TH 241 using \$40,000,000 in state bonds. Motion passed.

8. 2014-26: Regional Solicitation Evaluation – Criteria Approval

Marie Cote, from SRF, presented this item. This is the last step to the evaluation phase. There were comments on the criteria and potential measures, including:

- Emissions reduction doesn't seem to appear in the criteria. Marie responded that it will be considered under Congestion Reduction and will add to the notes for the working group to consider.
- They discussed geographic and social equity.
- Roadway – Usage criteria doesn't include cost in the potential measures.
- Project readiness – local communities may have an issue spending up-front costs on projects that may not get funding.
- Equity – make sure the measure developed doesn't exclude areas of the metro area.

Moved by Fawley, seconded by Maluchnik, to approve the prioritizing criteria to be sent on to the technical committees with the request for additional review of emissions for consideration as an additional criterion on Tables A 1-3. Motion passed.

VII. Information and Discussion Items

1. Regional Solicitation Update

Marie Cote, SRF, presented this item.

2. Congestion Management Safety Plan (CMSP)

This item was not presented.

3. TPP Update

Amy Vennewitz and Mary Karlsson presented this item.

VIII. Other Business and Items of TAB Members

None.

IX. Adjournment

Motion by Hamann-Roland, seconded by Butcher, to adjourn. Business completed, the meeting adjourned at 2:50 p.m.