

**Minutes of the  
REGULAR MEETING OF THE TRANSPORTATION ADVISORY BOARD (TAB)**

Wednesday, October 19, 2016  
Metropolitan Council Chambers, 390 North Robert St., St. Paul

MEMBERS PRESENT:	Hovland, James, Chair	Parsons, Rolf	Staples, Jamez
Bigham, Karla	Wosje, Jeff	McKnight, Kenya	Look, Matt
Dugan, Peter	Hansen, Gary	Sanger, Sue	Reich, Kevin
Tolbert, Chris	Crimmins, Carl	Tabke, Brad	Rodriguez, Katie
Fawley, Ethan	Anderson, Doug	Hamann-Roland, Mary	Maluchnik, Randy
Miranda, Suyapa	McBride, Scott	Gaylord, Kathleen	Van Hattum, David
Swanson, Dick	Goins, William	McGuire, Mary Jo	
ABSENT:	Lunde, Jeffrey	d’Almeida, Anani	Thornton, David
	Callison, Jan	Laufenburger, Denny	Sandahl, Suzanne
	Ulrich, Jon	Petryk, Becky	
LIAISON/STAFF PRESENT:	Elaine Koutsoukos, TAB Coordinator		

**I. CALL TO ORDER**

A quorum was present when Chair Hovland called the regular meeting of the Transportation Advisory Board to order at 12:40 p.m. on Wednesday, October 19, 2016.

**II. ADOPTION OF THE AGENDA**

Motion by Hamann-Roland seconded by McGuire to adopt the 10/19/16 agenda. Motion carried.

**III. PUBLIC FORUM**

Invitation to the public to address the Board about any issue not on the agenda. There were no members of the public present to address the TAB at today’s meeting.

Koutsoukos reported that a public is invited by the FHWA and FTA to attend an public involvement session open meeting regarding the Transportation Planning Process in the Minneapolis/St. Paul Transportation Management Area. The meeting will be held at the Metropolitan Council on November 2 from 5:00-7:00.

Koutsoukos also shared a flyer about upcoming sessions on Roberts Rules of Order.

She also reported that the TAB appointment process has begun for the Metro Council and metro cities. TAB Executive Committee members will be selected in December (contact Koutsoukos if interested in TAB Exec.). The TAB Chair is a 2-year appointment. TAB can make a recommendation to the Metro Council Regional Administrator for the TAB Chair. Hovland is willing to serve again; others can contact Koutsoukos if interested in serving as the TAB Chair.

McKnight began discussion about the TAB Executive Committee positions. The committee discussed balance between cities/counties/citizen and modal reps. on the TAB Executive Committee. Hovland suggested that Koutsoukos look at the TAB roster and the percentages in relation to make-up of TAB Executive Committee and come back to the TAB with ideas. The TAB could then discuss and direct the by-laws task force to look at the ideas and propose changes to the by-laws.

**IV. REPORTS**

**1. TAB Chair’s Report**

Hovland reported that the TAB Executive Committee met prior to the TAB meeting and discussed:

Items on the TAB agenda today.

Items for the November TAB meeting.

Discussion on the TBI – information item on TAB agenda.

October 19, 2016 TAB minutes



Inflation factor in Regional Solicitation – more discussion in November.

Unique project criteria – was on the TAB Executive Committee agenda but not discussed due to time constraints.

Regional Solicitation scenarios.

In response to Sanger and Bigham questions, Koutsoukos stated the timeline for the Regional Solicitation scoring results coming to the TAB (F&P–Nov, TAB–Dec.) and how/when regional balance comes into play.

## **2. Agency Reports (MnDOT, MPCA, MAC and Metropolitan Council)**

MnDOT: Scott McBride – reported that MnDOT is gearing up for several ribbon-cutting celebrations and completion of several projects:

Highway 610

Highway 100

I-494 in the northwest suburbs

I-35E/Cayuga

I-35E north of I-694

MnPASS opening north of I-694

I-494 from I-394 to Fish Lake Interchange

In response to McGuire, McBride stated that MnDOT did not receive any funding from the solicitation for FAST Funds. He does not know if there will be another solicitation for FAST funds in 2017.

Goins stated that McBride gave an excellent update at the Minnesota Freight Advisory Committee meeting last month.

MPCA: David Thornton – was not present.

MAC: Carl Crimmins – reported that on Monday, MAC passed an ordinance, effective January 1, to allow transportation network companies at the airport, i.e. Uber/Lyft. During this process, MAC has had an opportunity to look at how taxis have been regulated in the past. In response to McKnight, Crimmins gave an update on the solar panels, parking ramp lighting and rain garden.

Metropolitan Council: Katie Rodriguez – reported that Nick Thompson has been hired as the new Director of Metropolitan Transportation Services. She also shared a video that was viewed at the Rail~volution conference last week. Elaine Koutsoukos will email a link to the video to the TAB members.

Chair and committee members thanked Goins & Crimmins for hosting the September site visit to FedEx and MAC.

Goins said Minneapolis is hosting a major conference for ADVAMED, an advocacy group for medical devices, and reported this is the first year in their 10-year history that they have held the conference in Minnesota. When the conference opened Monday, the attendance here is the largest that they have had in the country.

Hovland thanked Wosje for serving on the interview panel for selection of the MTS Director.

## **3. Technical Advisory Committee**

TAC Chair Steve Albrecht reported the TAC discussed items that are on the TAB agenda today.

TAC also discussed the TBI. The TAC did not act on the TBI, but formed a sub-committee to look at the funding and scope of the TBI. The sub-committee is scheduled to meet next week and come back to TAC in November for further discussion. The TAC will also discuss unique projects next month.

## **V. CONSENT ITEMS**

Motion by Gaylord, seconded by McGuire and carried to approve the minutes from the August 17, 2016 TAB meeting.

## VI. ACTION ITEMS

### 1. 2016-51: Streamlined TIP Amendment: MnDOT, I-94 Resurfacing

Albrecht presented this item. There were no questions from committee members.

Motion by McBride, seconded by Rodriguez:

That the Transportation Advisory Board adopt the amendment to the 2017-2020 Transportation Improvement Program to adjust the cost and description for MnDOT's I-94 bituminous pavement resurfacing project (SP#2781-432).

Motion passed.

### 2. 2016-50: Public Comment Report and 2017-2020 TIP Amendment: Dakota County US 52/CSAH 42 Interchange

Albrecht presented this item. There were no questions from committee members.

Motion by Hamann-Roland, seconded by Hansen:

That the Transportation Advisory Board accept the public comments and adopt an amendment to the 2017-2020 Transportation Improvement Program (TIP) to adjust project cost and description of the Dakota County US 52/CSAH 42 Interchange project (SP# 019-642-059 and 1906-68)

Motion passed.

### 3. 2016-49: Public Participation Plan

Albrecht presented this item along with Mai Thor, Metropolitan Council Communications Outreach Coordinator. Some committee members made suggestions that emphasis be made for meeting people where they live and reaching out to make contact earlier in the process with individual members of the community, including the Regional Solicitation, and a wording change on page 5, second to last bullet point (change "when necessary" to "whenever possible"). Thor will make some revisions, and will also attach the Public Engagement Plan as a supplement to the Public Participation Plan

Motion by Hamann-Roland, seconded by Maluchnik:

That the Transportation Advisory Board recommend adoption of the draft Public Participation Plan, for the purpose of receiving public comment, to the Metropolitan Council.

Motion passed.

### 4. 2016-47: Scope Change: Minneapolis

Albrecht presented this item. In response to Sanger, Fawley explained the difference between protected bike lane and bicycle boulevard. Fawley and Albrecht also explained the reasons for varying numbers on page 2 of 2.

Motion by Fawley, seconded by McBride:

That the Transportation Advisory Board approve the requested scope change with no funding reduction.

Motion passed.

### 2016-48: TIP Amendment: Minneapolis Scope Change

This item was not necessary as a result of the action take in Action Item 2016-47.

## VII. INFORMATION AND DISCUSSION ITEMS

### 1. Travel Behavior Inventory

Metropolitan Transportation Services Planning Analyst Jonathan Ehrlich presented this item.

Some comments from TAB members are as follows:

Hamann-Roland – question answered affirmatively that counties and cities have dialog and collaborate with Metro Council and use the models.

McBride – in the past the information was already outdated when it became available, need for more up-to-date information. MnDOT Programming will be looking at this tomorrow.

Wosje – need for up-to date information when looking at impact of autonomous vehicles and their impact on travel and freight movement.

McKnight – need for people to have an opportunity for input to the TBI and research.

Fawley – question answered affirmatively that the TBI is used for walking and bicycling.

October 19, 2016 TAB minutes

Gaylord – there is a lot of information, the TAC should be part of the process before the item comes to TAB. It is too soon to act on this when TAC is still having discussion.

Sanger – concern with the type of project: this in an ongoing operational project and not a capital project of which capital projects are normally funding through the Regional Solicitation. There will be a need for a policy statement about what other operating projects can be paid by the Regional Solicitation funds.

Anderson – this is a project that benefits the region, agree with the 1/3 funding scenario.

Rodriguez – presented proposed motion (as made later below), this is a unique project that is being risked. There is demonstrated regional need.

McKnight – the motion is not approving funding, it is a vote to direct staff to look at funding scenarios.

A motion was made by Rodriguez, seconded by Parsons:

1. To direct staff to prepare 2016 Regional Solicitation Funding scenarios assuming that \$2.7 million is “taken off the top” for the Travel Behavior Inventory and Regional Model;
2. To direct staff to develop memorandum of agreement for future funding of the Travel Behavior Inventory and Regional Model of the next ten years on the basis of equal funding shares between the Council, MnDOT, and TAB.

Motion carried unanimously.

### **VIII. OTHER BUSINESS AND ITEMS OF TAB MEMBERS**

None.

### **IX. ADJOURNMENT** - Business completed, the meeting adjourned at 3:10 p.m.