

ACTION TRANSMITTAL No. 2018-15

DATE: February 7, 2018
TO: Transportation Advisory Board
FROM: Technical Advisory Committee
PREPARED BY: Joe Barbeau, Senior Planner (651-602-1705)
SUBJECT: Program Year Extension Request: Washington Tech Safe Routes to School Improvements
REQUESTED ACTION: The City of St. Paul requests a program year extension for its Washington Tech Safe Routes to School project (SP# 164-591-003) to 2019.
RECOMMENDED MOTION: That the Transportation Advisory Board approve the City of St. Paul's program year extension request to move the Washington Tech Safe Routes to School improvements project (SP# 164-591-003) to 2019.

BACKGROUND AND PURPOSE OF ACTION: The City of St. Paul received \$816,000 in Surface Transportation Block Grant (STBG) Program funding to install sidewalks near Washington Tech School for program year 2018 in the 2016 Regional Solicitation. The City's local match is not yet available but the City states that it will be available during the 2019 program year.

RELATIONSHIP TO REGIONAL POLICY: The Transportation Advisory Board (TAB) adopted the Program Year Policy in April 2013 and updated it in August 2014 to assist with management and timely delivery of transportation projects awarded federal funding through the TAB's Regional Solicitation. The policy includes a procedure to request a one-year extension based on extenuating circumstances within certain guidelines.

STAFF ANALYSIS: Based on the score on the attached worksheet, staff recommends approval of the program year extension to 2019. It is important to note that an extension of the program year does not guarantee federal funding will be available in that year. The project sponsor is responsible for completing the project in the new program year and covering the federal share of the project until federal funding becomes available. At this time the project would be in line for 2022 reimbursement of federal funds, though an earlier reimbursement may occur if funding becomes available. In that case the TAB Federal Funds Management Process would be followed. The program year change would be administered in the annual Transportation Improvement Program (TIP) update and does not require a separate TIP amendment.

COMMITTEE COMMENTS AND ACTION: At its January 18, 2018, meeting, the Funding & Programming Committee voted unanimously to recommend approval of the program year extension request.

At its February 7, 2018, meeting the Technical Advisory Committee voted unanimously to recommend approval of the program year extension request.

ROUTING

TO	ACTION REQUESTED	DATE COMPLETED
TAC Funding & Programming Committee	Review & Recommend	1-18-2018
Technical Advisory Committee	Review & Recommend	2-7-2018
Transportation Advisory Board	Review & Approve	



CITY OF SAINT PAUL

Christopher B. Coleman, Mayor

Paul Kurtz, City Engineer
800 City Hall Annex
25 W. Fourth Street
Saint Paul, MN 55102-1660

Telephone: 651-266-6203
Fax: 651-266-6222

December 21, 2017

Mr. Paul Oehme
Chair, TAC Funding and Programming Committee
Metropolitan Council
390 Robert Street North
St. Paul, MN 55101-1805

RE: PROGRAM EXTENSION REQUEST FOR SP 164-591-003
WASHINGTON TECH SAFE ROUTE TO SCHOOL IMPROVEMNTS

Dear Mr. Oehme,

The City of Saint Paul respectfully requests that the Funding and Programming Committee consider a program year extension for the above referenced project. The project's current program year is 2018 and includes the construction of new sidewalk, ADA compliant pedestrian ramps, on street separated bike lanes on Arlington Avenue, and school crossing improvements.

The City of Saint Paul has worked diligently with the Washington Tech School and community over the last 3 years. Federal Funding for this project was requested in 2020 as the preferred program year. The project was funded with 2018 as the program year. The local match is not available until 2020 and the City has not been able to secure local funding for this project in 2018.

We request the Funding and Programming Committee's support for extending Saint Paul's project program year to 2019. If additional information is needed, please contact me at 651-266-6210 or by email at elizabeth.stiffler@ci.stpaul.mn.us.

Sincerely,

Elizabeth Stiffler, PE

City of Saint Paul Project Manager



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Xav tau qhov no txhais los? Hu rau peb ntawm 651-

Enclosure

Cc: Scott, Eue, MnDOT State Aid
Colleen Brown, MnDot State Aid
Joe Barbeau, Metropolitan Council
Paul Kurtz, City of Saint Paul

REQUEST FOR PROGRAM EXTENSION
for
SP 164-591-003

Pedestrian improvements in area surrounding Washington Tech School
in the
CITY OF SAINT PAUL, MINNESOTA

REQUESTED BY:

ELIZABETH STIFFLER
CITY OF SAINT PAUL PROJECT MANAGER
Phone: 651-266-6210
Email: elizabeth.stiffler@ci.stpaul.mn.us

1. Project Background

a. Project Name:

Washington Tech School Safe Route to School Improvements

b. Location Map:

Figure 1-Location Map and Figure 2-Project Area Map show the project location and adjacent roadways.

c. Sponsoring Agency:

City of Saint Paul

d. Project Description:

The proposed project will construct new sidewalks to fill gaps in the existing sidewalk system. All non-compliant pedestrian ramps will be reconstructed to meet ADA standards. The project will provide for on street separated bike lanes on Arlington Avenue between Wheelock Pkwy and Edgerton St and school crossing improvements at Arlington and Matilda St.

e. Funding Category:

The project is funded with Federal Transportation Alternatives Program (TAP) funds.

f. Federal Funds Allocated:

Federal funds in the amount of \$1,060,800 have been secured for Fiscal Year 2018.

2. Project Progress

a. Progress Schedule:

The schedule below outlines the progress of the project to date and anticipates future dates assuming the program year extension is granted.

Early Coordination Letters	December 2017
Project Memorandum Submittal	December 2017
Submit construction plans for review & approval	February-March 2019
Construction plan approval	April 2019
Project letting	Fall 2019
Project construction	Spring 2020

b. Right-of-Way Acquisition:

No Right-of-Way, permanent or temporary easements are required for this project.

c. Plans:

Preliminary Layout and Plan preparation is estimated at 30 percent complete.

d. Permits:

Below is a list of permits that will be required for the project. The permits will be applied for during final design.

Permits required for the project include:

- MPCA National Pollutant Discharge Elimination System (NPDES) Permit
- Capital Region Watershed District Permit

e. Approvals:

The proposed improvements will require approval from MnDot for plans in addition to the permit approvals identified above.

f. Funds and Resources:

The City of Saint Paul has spent approximately \$20,000 (through December 2017) in preliminary planning, meetings and the preparation of the Project Memorandum.

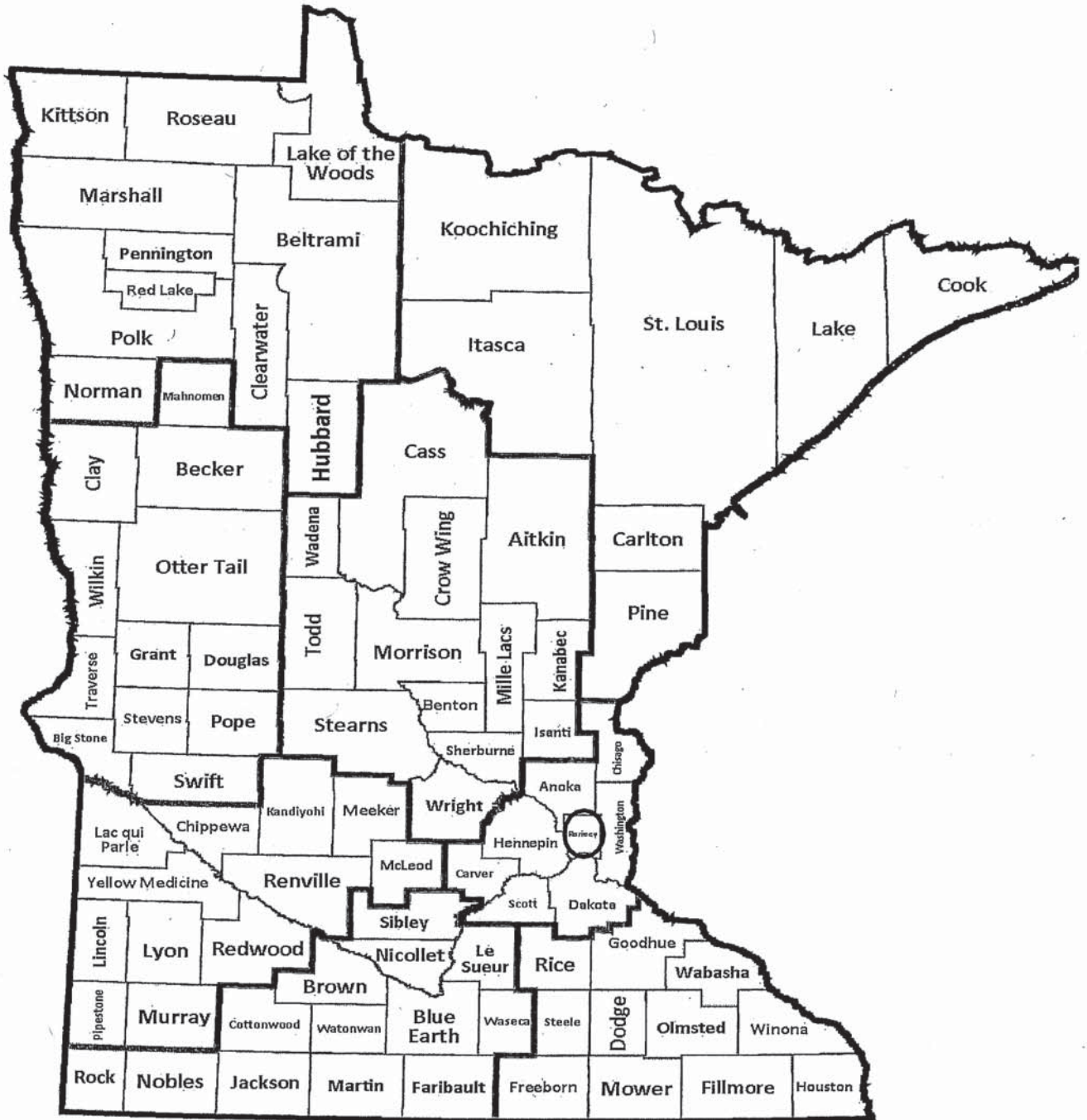
3. Justification for Project Year Extension

If the project does not obtain the requested program year extension, the federal funds would be lost and the project would have to be postponed.

If the project, obtains a one year program extension until 2019, the project can be delivered. By obtaining the extension, bid opening can occur in Spring 2020 and the project can be constructed in 2020, the year the local match is available.

Federal funding for this project was requested in 2020 as the preferred program year. 2018 and 2019 were selected as additional program years thinking that the local match could be obtained if the project was accelerated, as had been done in the past. Local budgets have become more stringent and local funded could not be obtained to deliver the project in 2018.

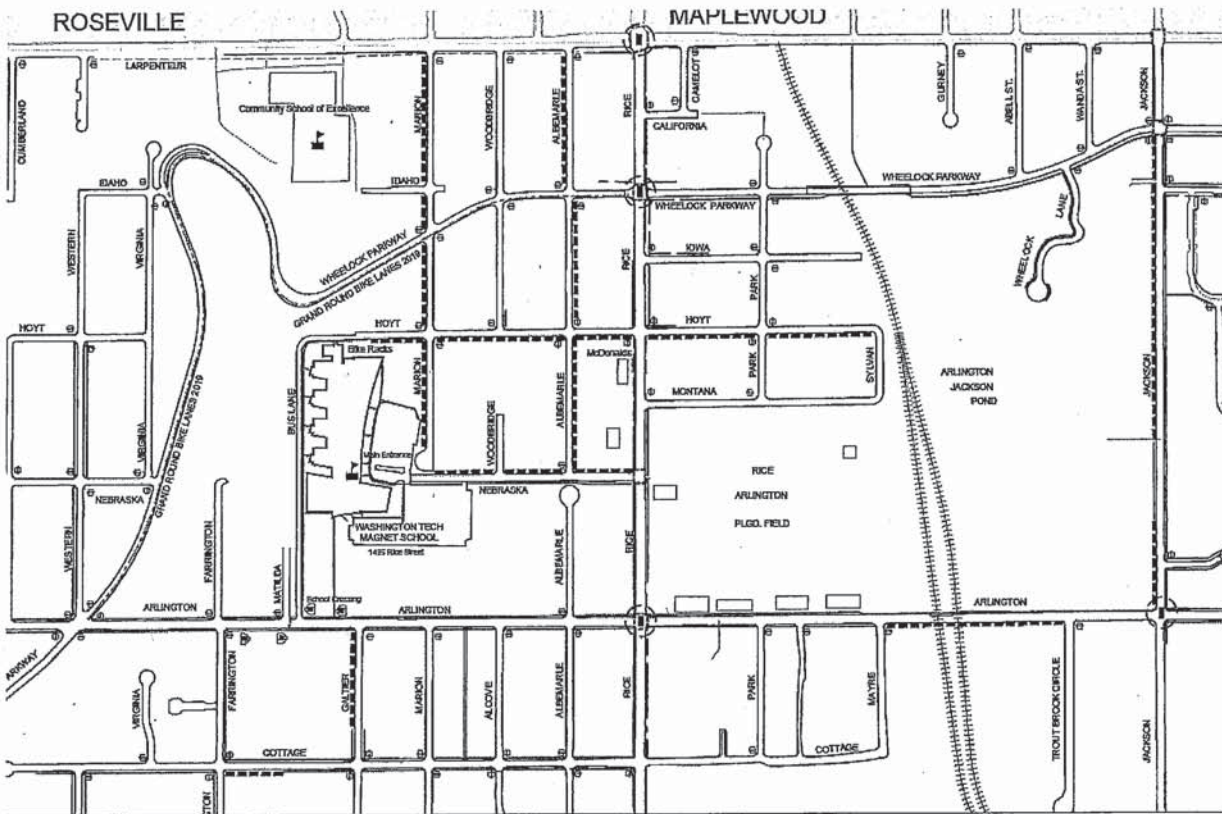
Figure 1



STATE MAP

Figure 2

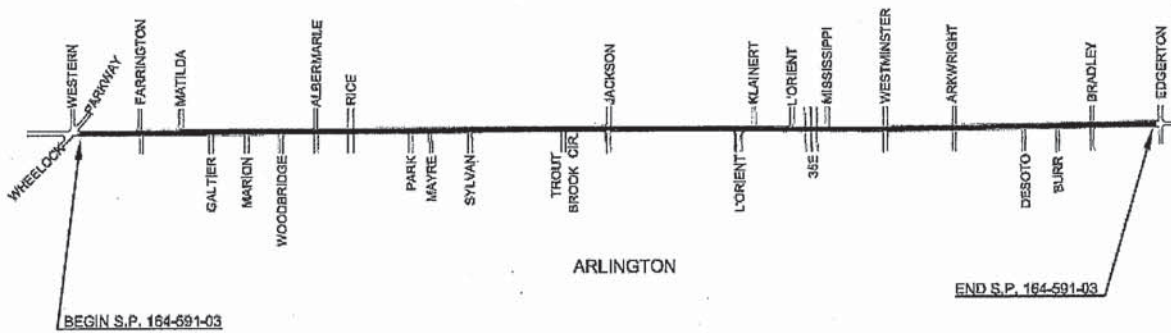
LOCATION MAP



2018 SRTS SIDEWALK INFILL PROJECT
WASHINGTON TECHNOLOGY MAGNET SCHOOL
 1495 Rice Street, St. Paul, MN 55117

City of St. Paul, Dept. of Public Works, Traffic Engineering
 Ward 5 - North End Neighborhood District 6 - School District Area C

----- 2018 SIDEWALK INFILL
 _____ EXISTING SIDEWALK



STUDY REPORT (required for Environmental Assessment Only)

Complete/Approved _____ If checked enter 1. _____
Date of Approval _____
 Not Complete
Anticipated Date of Completion _____

CONSTRUCTION PLANS

Completed (includes signature of District State Aid Engineer)
Date _____ If checked enter 3. _____
 Completed (approved by District State Aid as to SA Standards but not signed)
Date _____ If checked enter 2. _____
 Not Complete
Anticipated Date of Completion March 2019
If prior to June 30 of the program year, enter 1. 1

RIGHT OF WAY ACQUISITION

Completed (includes approval of R/W Cert. #1 or #1A) If checked enter 2. 2
Date December 2017
 Not Complete
Anticipated Date of Completion _____

If prior to December 31 of the year following the original program year, enter 1. _____

ENGINEERS ESTIMATE OF COSTS

Completed _____ If checked enter 2. _____
Date _____
 Not Complete
Anticipated Date of Completion March 2019

If prior to December 31 of the year following the original program year, enter 1. 1

AUTHORIZED

Anticipated Letting Date May 2019.
Anticipated letting date must be prior to June 30
in the year following the original program year,
so that authorization can be completed prior to
June 30 of the extended program year.

TOTAL POINTS 8