

ACTION TRANSMITTAL 2019-34

DATE: August 8, 2019
TO: Transportation Advisory Board
FROM: Technical Advisory Committee
PREPARED BY: David Burns, Senior Highway Planner, 651-602-1887
SUBJECT: 2020 Unified Planning Work Program (UPWP)
REQUESTED ACTION: That the 2020 Unified Planning Work Program (UPWP) be recommended for adoption by the Metropolitan Council.
RECOMMENDED MOTION: Recommend adoption of the 2020 Unified Planning Work Program.

BACKGROUND AND PURPOSE OF ACTION: The Unified Planning Work Program (UPWP) serves as the Council's application for USDOT transportation planning funds. The UPWP is prepared annually and describes metropolitan-area transportation planning activities being undertaken by four agencies. Participants in the UPWP include the Metropolitan Council, the Minnesota Department of Transportation, Minnesota Pollution Control Agency, and the Metropolitan Airports Commission.

The UPWP includes activities required by federal regulation that address planning priorities of the metropolitan area. The document identifies budgeted expenditures, funding sources, and allocation of staff resources for transportation planning activities of many participants. Projects with Metropolitan Council participation are detailed with staff hours and consultant costs that detail how the estimated \$4.7 million of federal planning money will be spent, along with a required 20 percent local match. In 2020 the Council is committing to "overmatching" the federal grant to approximately 34 percent in order to support a robust transportation planning program.

New this year is a more detailed listing of consultant projects with estimated dollar values and staff hours attached. Many of the tasks are required by state or federal law and are ongoing, including the TAC/TAB committee process, or repeat on an annual or biennial cycle, such as the preparation of the TIP and the regional solicitation.

As the UPWP goes through the review process there may be modest changes from one committee to the next as edits are incorporated at the request of the committee, or as new budgeting information is made available by the Metropolitan Council.

RELATIONSHIP TO REGIONAL POLICY: The UPWP is a federally required description and documentation of proposed transportation and transportation-related planning activities in the metropolitan area.

COMMITTEE COMMENTS AND ACTION: At its July 11, 2019 meeting, the TAC Planning Committee voted unanimously to recommend approval of the 2020 Unified Planning Work Program (UPWP).

At its August 7, 2019 meeting, the Technical Advisory Committee (TAC) voted unanimously to recommend approval of the 2020 Unified Planning Work Program (UPWP).

ROUTING

TO	ACTION REQUESTED	DATE COMPLETED
TAC Planning Committee	Review & Recommend	July 11, 2019
Technical Advisory Committee	Review & Recommend	August 7, 2019
Transportation Advisory Board	Review & Recommend	
Metropolitan Council Transportation Committee	Review & Recommend	
Metropolitan Council	Review & Adopt	