

Action Transmittal

Transportation Advisory Board



Meeting Date: May 18, 2022

Date: May 11, 2022

Action Transmittal: 2022-19

Scope Change Request for City of Saint Paul: Bruce Vento Elementary School Safe Routes to School Project

To: Transportation Advisory Board
From: Technical Advisory Committee
Prepared By: Joe Barbeau, Senior Planner, 651-602-1705

Requested Action

The City of Saint Paul requests a scope change to remove the connection from the Gateway State Trail to Arkwright Street on its Bruce Vento Elementary School Safe Routes to School project (SP # 164-591-004).

Recommended Motion

That the Transportation Advisory Board approve the City of Saint Paul's scope change request to remove the connection from the Gateway State Trail to Arkwright Street on its Bruce Vento Elementary School Safe Routes to School project (SP # 164-591-004).

Summary

This requested scope change involves removing a small connection to the Gateway State Trail that is included in the City of Saint Paul's Bruce Vento Elementary School project. The applicant intends to complete this element as part of a local project. The cost of this element is about \$23,000. Noting this small amount and the fact that the entire project will still be completed, committees will discuss whether any federal funding should be removed. The Funding & Programming Committee and Technical Advisory Committee recommended approval with no removal of federal funds.

Background and Purpose

The City of Saint Paul was awarded \$842,528 in the Safe Routes to School (SRTS) category of the 2018 Regional Solicitation to provide a bicycle connection from the Gateway State Trail to Bruce Vento Elementary School along Arkwright Street. Also included in the original scope are four small sidewalk gap infills along Arkwright Street and intersection improvements along Case Avenue, which intersects Arkwright Street adjacent to the school. The project is programmed for 2023. As shown in Figure 1 of the attached memo, the project scope includes a short connection between the Gateway State Trail and Arkwright Street. The City of Saint Paul is asking that this connection be removed from the project, noting that it will be completed by Minnesota Department of Natural Resources as part of its 2022 project reconstructing a portion of the Gateway State Trail.

Relationship to Regional Policy

Projects that receive funding through the Regional Solicitation process are subject to the regional scope change policy. The purpose of this policy is to ensure that the project is designed and constructed according to the plans and intent described in the original application. The scope change policy allows project sponsors to adjust their projects as needed while still providing substantially the same benefits described in their original project applications.

Staff Analysis

Approval/Denial of the Scope Change: While removal of this short piece of trail would be detrimental to the project, the applicant indicates that this will be completed one year early by another applicant. Recent precedent would point to approval.

Funding: Recent history shows that retention of the full federal award is typical when removed elements are being completed by other another project. The applicant cites \$23,000 (\$18,400 federal) as the cost of the project element being removed from the original scope The committee should consider whether it is necessary to remove this amount versus allowing the applicant to retain this amount.

Committee Comments and Action

At its April 21, 2022, meeting, the TAC Funding & Programming Committee voted unanimously to recommend approval of the City of Saint Paul's scope change request to remove the connection from the Gateway State Trail to Arkwright Street on its Bruce Vento Elementary School Safe Routes to School project with no federal funding adjustments.

At its May 4, 2022, meeting, the Technical Advisory Committee voted unanimously to recommend approval of the city of Saint Paul's scope change request to remove the connection from the Gateway State Trail to Arkwright Street on its Bruce Vento Elementary School Safe Routes to School project with no federal funding adjustments.

Routing

To	Action Requested	Date Completed
TAC Funding & Programming Committee	Review & Recommend	April 21, 2022
Technical Advisory Committee	Review & Recommend	May 4, 2022
Transportation Advisory Board	Review and Adopt	May 18, 2022





March 10, 2022

TO: Funding and Programming Committee;
Michael Thompson, Chair, Funding and Programming Committee

FROM: Jary Lee, Project Manager, Department of Public Works

SUBJECT: Formal Scope Change of SP 164-591-004 Bruce Vento Trail

This memo discusses the proposed change in scope to Bruce Vento Elementary Safe Routes to School project (SP 164-591-044) in Saint Paul. All elements of the original scope will be delivered, but by two different agencies and as part of two different projects. The project scope generally includes construction of bumpouts along portions of Arkwright Street and Case Avenue, sidewalk in fill in the neighborhood surrounding the school, and implementation of a bicycle facility along Arkwright Street.

While the majority of the proposed 2023 project to be delivered by the City of Saint Paul is consistent with the scope detailed in the 2018 Regional Solicitation application, a short segment of trail connecting the Gateway State Trail and Arkwright Street is proposed to be removed from the scope of SP 164-591-044. Instead, this same trail segment will be constructed by the Minnesota Department of Natural Resources (MnDNR) as part of a 2022 project nearby to reconstruct a portion of the Gateway State Trail. Given the scope and timeline of the DNR’s project, it is more desirable for the DNR to deliver this portion of the scope of work rather than the City of Saint Paul.

All original project elements will be constructed, and there will be no change in benefit to the community from the original scope. See Table 1 for a summary. Figure 1 shows the trail segment proposed to be removed from the scope of SP 164-591-044 and instead constructed by the MnDNR. Figure 2 shows all project elements.

Attached to the end of this memo is the required Funding Data for Scope Change Request document.

[Table 1. Project element delivery summary](#)

2018 application project element(s)	Project element delivered by	Construction year
Sidewalk gap in fill	City of Saint Paul	2023
Arkwright St and Case Ave curb extensions	City of Saint Paul	2023
Arkwright bikeway between Cayuga St and Gateway Trail	City of Saint Paul	2023
Trail segment connecting Arkwright St and Gateway Trail	Minnesota DNR	2022



Figure 1. Trail segment proposed removed from SP 164-591-044

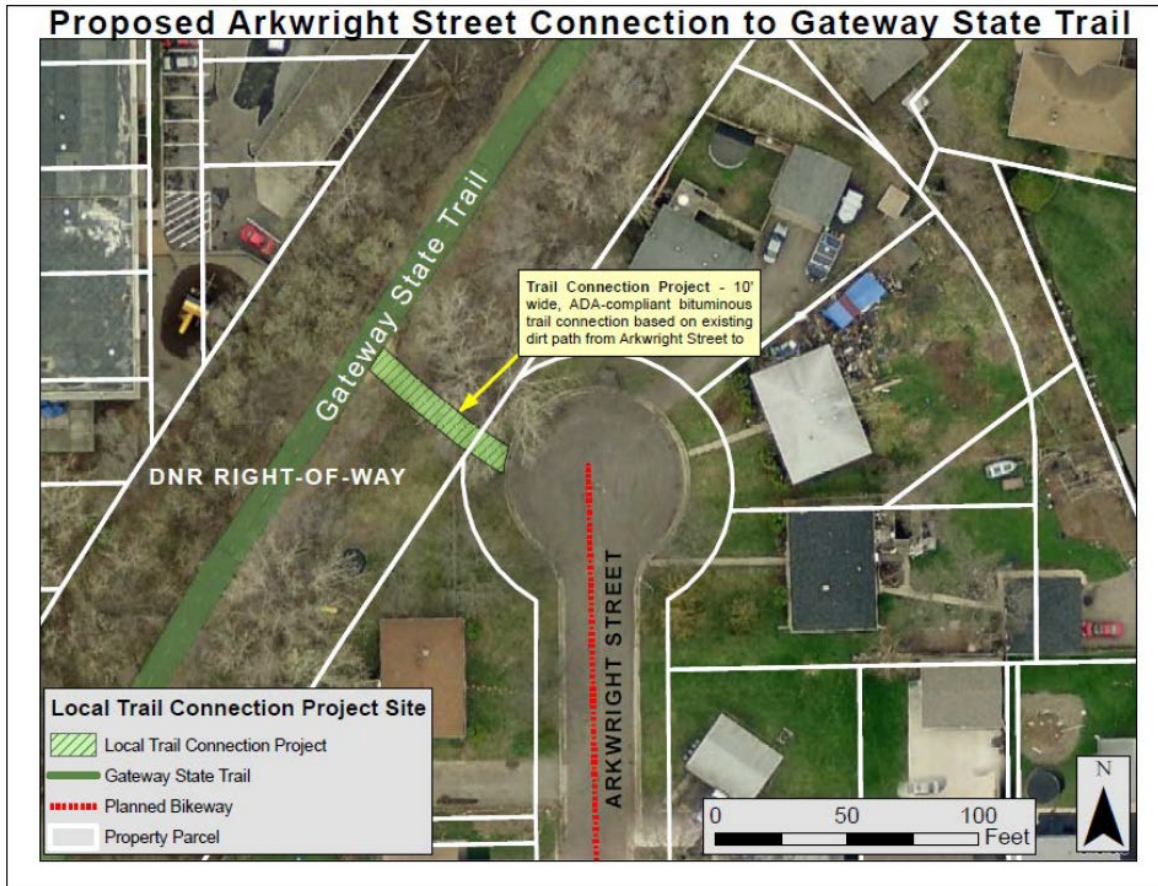
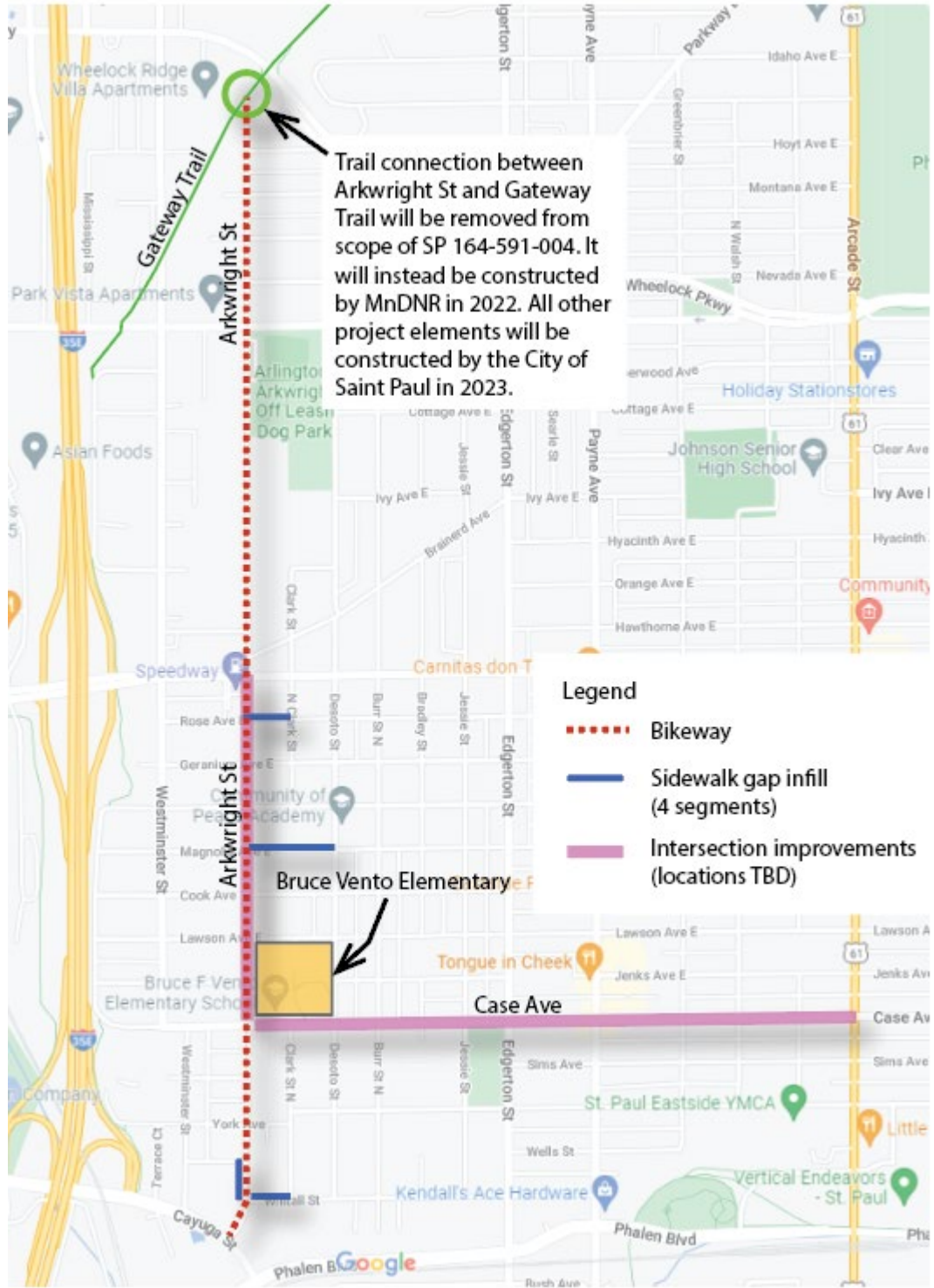




Figure 2. All project elements – consistent with 2018 application





ATTACHMENT 1: FUNDING DATA FOR SCOPE CHANGE REQUEST

Original Application:

Regional Solicitation Year	2018
Application Funding Category	Safe Routes to School
HSIP Solicitation?	No
Application Total Project Cost	\$1,053,160
Federal Award	\$842,528
Application Federal Percentage of Total Project Cost	80%

Project Elements Being Removed:

Element	Original Application Cost
Trail segment connecting Arkwright St. and Gateway Trail	\$23,000

New Project Elements:

N/A