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*Transportation Advisory Board  
Of the Metropolitan Council*

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**Minutes of a Meeting of the  
TECHNICAL ADVISORY COMMITTEE  
Wednesday, January 8, 2014  
9:00 A.M.**

**Members Present:** Doug Fischer, Tom Johnson, Tim Mayasich, Lisa Freese, Cory Slagle, Carl Ohrn, Mark Filipi, Patrick Boylan, Adam Harrington, Pat Bursaw, Innocent Eyoh, Susan Moe, Jim Gromberg, Paul Oehme, Steve Albrecht, Duane Schwartz, Kim Lindquist, Jenifer Hager, Allen Lovejoy, Paul Kurtz

**1. Call to Order**

The meeting was called to order at 9:04 a.m.

**2. Approval of Agenda**

P. Bursaw requested that the Planning Committee Action Item be moved before the Funding and Programming Committee Action Items. It was moved by T. Mayasich, seconded by D. Schwartz, to adopt the agenda as amended. Motion carried.

**3. Approval of December Minutes**

It was moved by M. Filipi, seconded by T. Johnson, to approve the minutes. Motion carried.

**4. TAB Report**

M. Filipi reported on TAB's December 18 meeting.

The TAB Chair thanked outgoing TAB members. He explained composition and function of TAB Executive Committee and asked members to contact him if interested in serving on the committee. He provided an update on the TAB Coordinator position.

Agency Reports: MAC reported on use of EV charging stations at the airport. Generally well-used and anticipate the need for more charging stations in the future.

TAC: TAC Chair Bursaw reported on the December TAC meeting.

**Consent List:** The November TAB minutes, a scope change for Scott County CSAH 17, and three TIP amendments (CSAH 17, Section 5310 funding, and St. Croix Boom Site Recreation Area) were approved.

**Action Items:** Four action items were presented to TAB and approved: TPP Modification for Nicollet-Central and Modern Streetcars, 2010 Urbanized Area Boundary, UZA Expansion MOU, and MAC 2014-2020 CIP.

**Information Items:** Regional Solicitation Evaluation Monthly Report - Consultant presented an update on the RSE Steering Committee meeting of December 16<sup>th</sup>. Maria Zimmerman presented information from a survey she had conducted on the process and criteria used by 6 MPOs from around the country.

Highway Transitway Corridors Study – Cole Hiniker presented an update on the study. TAB discussion focused on the advantages and disadvantages of off-line versus on-line stations. The difficulty of providing walk and bike access at freeways was also a topic of discussion.

## **5. Special Agenda Items**

**Regional Solicitation Evaluation Study:** Heidi Schallberg, MTS, presented an update on the study. The last Steering Committee meeting was December 16. The Steering Committee discussed two issues related to bridges: which functional classes should be eligible, and if bridges should have a separate subcategory. The Steering Committee recommends the following application subcategories for Roadways including Multimodal Elements: Expansion, Reconstruction/Modernization, Roadway System Management, and Bridges. P. Bursaw requested that a criteria overview be presented at the next TAC meeting.

**Bike Master Study:** Steve Elmer, MTS, presented an update on the study. The purpose of the study is to improve the knowledge base of the regional bicycle transportation system. The results will develop the bikeway component of the 2030 Transportation Policy Plan. The Study includes 11 guiding principles. The Study includes a draft Regional Bicycle Transportation Network and draft priority regional bicycle transportation corridors. The network defines half-mile to one-mile bandwidth corridors, allowing each city to make the actual alignment decision. The final report will be released in February. The Bike Study results will be used to make revisions to the selection criteria in the Regional Solicitation.

**Highway Transitway Corridors Study:** Cole Hiniker, MTS, presented an update on the study. The purpose of the study was to identify eight corridors for concept plan development and to determine transit demand for all-day, BRT like service. S. Moe asked if there was coordination with MnPASS or the managed-lane studies. C. Hiniker responded that they coordinated with MnDOT to determine whether there are conflicts. This study is an informative study for development details for managed lanes and how to integrate transit.

## **7. Committee Reports**

### **A. Executive Committee (Pat Bursaw, Chair)**

TAC Bylaws: P. Bursaw reported that over the past few months, members have identified areas of the TAC bylaws that may need to be updated or clarified. TAC members discussed the following areas, identifying specific changes and items that need further discussion:

1. Clarify the appointment process for the suburban transit provider member. Specify the Suburban Transit Authority as the decision group for this member.
2. Clarify voting responsibilities for subcommittees.
3. Clarify the ability to use electronic voting for subcommittees.
4. Offer remote meeting capabilities.
5. Clarify subcommittee membership. Add language for alternate members.
6. Should TAB Coordinator have a vote on committees? TAB Bylaws state that the TAB Coordinator votes on the committees on behalf of TAB.
7. Clarify attendance expectations.
8. Identify how representatives from Wright and Sherburne Counties will participate in the process.
9. Revise Order of Business (business items before information items) and add a consent list. It was decided that the information items were important to leave at the beginning of the meeting, as they provide information for future action items and members would not miss the information if leaving a meeting early.

10. Non-motorized representative – how would this member be designated?
11. Clarity the definition of a quorum.
12. Aviation Task Force – the TAC Planning Committee could act in its place rather than establishing a separate task force each year.
13. Modal Task Force

P. Bursaw asked for volunteers for the TAC Bylaws Committee. Members of the committee will be Pat Bursaw, Alan Lovejoy, Tim Mayasich, Mark Filipi, and Elaine Koutsoukos. Suggested changes to the bylaws will be presented at the February TAC meeting and a vote on the bylaws changes will be made at the March TAC meeting.

### **C. Planning Committee** (Allen Lovejoy, Chair)

**Action Item 2014-01:** Eyoh reported that the Air Quality analysis was completed and distributed a copy of the air quality analysis letter submitted to the Council and requested that the letter be attached to the Action Transmittal forwarded to TAB. A. Lovejoy moved and T. Mayasich seconded a motion to adopt an amendment to the 2030 Transportation Policy Plan (adopted November 2010, amended May 2013) to add the I-94 project and I- 694 projects and funding and modify planned funding for TH 610 for the purpose of a public hearing. The MOTION CARRIED unanimously.

### **B. Funding and Programming Committee** (Karl Keel, Chair) Items presented by T. Johnson

**Action Item 2014-02:** T. Johnson moved and I. Eyoh seconded a motion to adopt an amendment to the 2014-2017 Transportation Improvement Program (TIP) to modify the project budget by increasing the local amount by \$825,000 to a new local total of \$1,210,000 and a project total of \$2,250,000. The project number will also be corrected to SP# 164- 214-016. The MOTION CARRIED unanimously.

**Action Item 2014-03:** I. T. Johnson moved and D. Fischer seconded a motion to adopt an amendment to the 2014-2017 Transportation Improvement Program (TIP) to add the Interchange (Target Field Station) project for construction in 2014 using \$10,000,000 in federal Section 5307 funds and \$2,500,000 in local funds from Hennepin County for a total of \$12,500,000. The MOTION CARRIED unanimously.

**Action Item 2014-04:** Eyoh reported that the Air Quality analysis was completed and distributed a copy of the air quality analysis letter submitted to the Council and requested that the letter be attached to the Action Transmittal forwarded to TAB. T. Johnson moved and T. Mayasich seconded a motion to adopt an amendment to the 2014-2017 Transportation Improvement Program (TIP), pending approval of a related Transportation Policy Plan amendment, to add a project (SP# 2780-66) in 2015 for auxiliary lane construction on I-94 from TH 241 in St. Michael to TH 101 in Rogers, including westbound exit ramp extension at TH 101 and westbound third lane from TH 101 to TH 241 using \$40,000,000 in state bonds, for the purpose of release for a public comment period. The MOTION CARRIED unanimously.

**Action Item 2014-05:** Eyoh reported that the Air Quality analysis was completed and distributed a copy of the air quality analysis letter submitted to the Council and requested that the letter be attached to the Action Transmittal forwarded to TAB. T. Johnson moved and I. Eyoh seconded a motion to adopt an amendment to the 2014-2017 Transportation Improvement Program (TIP) to add TH 610 (SP# 2771-37) from Hennepin Co Rd 81 to I-94 in 2015 with a total project cost of \$112,005,524, which includes \$4,346,172 in federal earmark funds, \$106,825,140 in Corridors of Commerce state-authorized bonds,

and \$834,212 in local funds from the City of Maple Grove, for the purpose of release for a public comment period. The MOTION CARRIED unanimously.

### **7. Agency Reports**

I. Eyoh introduced a new staff member at the MPCA, Amanda Smith. She will be the alternate member for MPCA.

A. Lovejoy announced that the Transportation Policy Plan committee will be meeting from January 23 through April 10. The committee will meet the first and third Thursday at 10:00 am.

P. Boylan moved and T. Johnson seconded a motion to adjourn. The meeting adjourned at 10:30 am.

#### **Prepared by:**

Elaine Koutsoukos