

ACTION TRANSMITTAL No. 2016-38

DATE: June 23, 2016
TO: Technical Advisory Committee
FROM: TAC Funding and Programming Committee
PREPARED BY: Joe Barbeau, Senior Planner (651-602-1705)
SUBJECT: Scope Change Request for City of Brooklyn Center Evergreen School Area Trail and Sidewalk System
REQUESTED ACTION: The City of Brooklyn Center requests a scope change to its TAP-funded Evergreen School Area Trail and Sidewalk System project (SP # 109-591-001) to remove installation of curb-and-gutter from the project.
RECOMMENDED ACTION: That the Technical Advisory Committee recommend to TAB approval of the requested scope change with no change to federal funding.

BACKGROUND AND PURPOSE OF ACTION: The City of Brooklyn Center was awarded \$275,392 in the 2013 Transportation Alternatives Program (TAP) solicitation to enhance the walking environment near Evergreen Park Elementary School. The improvement will add 3,634 feet worth of sidewalk to 70th Avenue North, Camden Avenue North, and 72nd Avenue North, in the vicinity of the school

The City is requesting that curb-and-gutter, which is to be included along Camden Avenue North and 72nd Avenue North (2,784 cumulative feet) be eliminated from the project.

RELATIONSHIP TO REGIONAL POLICY: Projects that receive funding through the Regional Solicitation process are subject to the regional scope change policy. The purpose of this policy is to ensure that the project is designed and constructed according to the plans and intent described in the original application. Additionally, federal rules require that any federally-funded project scope change must go through a formal review and TIP amendment process if the project description or total project cost changes substantially. The scope change policy and process allow project sponsors to make adjustments to their projects as needed while still providing substantially the same benefits described in their original project applications.

A TIP amendment request accompanies this request.

STAFF ANALYSIS: Working with the scorers from the Solicitation, Metropolitan Council staff reviewed the original project and scoring. Scorers reported a total of a two-point score reduction; a negligible change that indicates the project would have been funded had it been originally applied for as shown in this scope change application.

The City reports that the estimated cost for curb-and-gutter at the time of application was \$27,500. Staff adjusts this number through the following steps:

- X 80% federal proportion (\$22,000)
- X 1.04% for inflation adjustment that was added at selection (\$22,880)

- Reducing contingencies, removals, and mobilization by 8.31% (the proportionate cost of curb and gutter), adding the 4% inflation adjustment, and reducing by 20% for local cost (\$27,649.55)

Assuming the scope change is approved, a federal reduction of \$27,650 would reflect the reduction in work.

COMMITTEE COMMENTS AND ACTION: At its June 16, 2016, meeting, the Funding & Programming Committee unanimously recommended approval of the scope change request. No federal funding reduction was recommended due to the small amount of federal funding at stake.

ROUTING

TO	ACTION REQUESTED	DATE COMPLETED
TAC Funding & Programming Committee	Review & Recommend	6-16-2016
Technical Advisory Committee	Review & Recommend	
Transportation Advisory Board	Review & Approve	

May 13, 2016

Mr. Timothy Mayasich
Chair, TAC Funding and Programming Committee
Metropolitan Council
390 Robert Street North
St. Paul, MN 55101

RE: Scope Change Request
Evergreen School Area Trail and Sidewalk System
SP 109-591-001
City of Brooklyn Center

Dear Mr. Mayasich:

The City of Brooklyn Center received SRTS funding in 2014 for the construction of sidewalk/trail system along Camden Avenue, 72nd Avenue and 70th Avenue, and improved crosswalk at the intersection of Camden/70th Avenues identified in the 2013 Safe Routes to School Planning study for the Evergreen School non-bus area (See Exhibit A). The funding is in the 2015-2018 Transportation Improvement Program for the fiscal year 2017 in the amount of \$344,240 (\$275,392 Federal Funds). The purpose of this letter is to request a scope change for the project.

Specifically, the scope change is the removal of the curb and gutter from the project. The City believes that the curb and gutter installation would be more appropriately constructed with the concurrent and adjacent street and utility improvement project in this area. The cost of the curb and gutter was estimated at \$27,500 in 2014 dollars.

We request the Funding and Programming Committee's support and consideration for this scope change. Should you have any questions or require further information, please do not hesitate to contact me. Thank you.

Sincerely,



Michael Albers, P.E.
Project Engineer

Enclosure

CC: Steve Lillehaug, P.E., P.T.O.E., Director of Public Works/City Engineer
Colleen Brown, MnDOT State Aid

City Hall

6301 Shingle Creek Parkway
Brooklyn Center, MN 55430-2199
763.569.3300 • Fax: 763.569.3494

Community Center

6301 Shingle Creek Parkway
Brooklyn Center, MN 55430-2199
763.569.3400 • Fax: 763.569.3434

Police & Fire Departments

6645 Humboldt Avenue North
Brooklyn Center, MN 55430-1853
763.569.3333 • Fax: 763.561.0717

Evergreen Park Elementary Recommended Improvements Map

- A** Move crossing guard and crosswalk to where the students are crossing OR institute an enforcement program to encourage them to cross at this location.
- B** Consider a walking school bus or a Walking Wednesdays program for this location.
- C** Install a sidewalk to fill gap on 70th Ave.
- D** Students coming from east of 252 should be encouraged to use the Evergreen Park parking lot and walk in from there.
- E** Install sidewalk or paved path.
- F** Install sidewalk.
- G** Install sidewalk.
- H** Install sidewalk or paved path.

Potential Projects for School Travel Routes

Evaluate any improvements in coordination with schools

- I** Add crosswalk on south leg and consider a bumpout in the parking lane on the southwest corner of the intersection.
- J** Install crosswalks and consider moving crossing guard to this location to accommodate existing traffic patterns.
- K** Consider additional crosswalks to focus to student travel. Possible locations include: 72nd Ave and Emerson Ave, 72nd Ave and Fremont Ave, and 72nd Ave and Girard Ave.
- L** Add crosswalk at the southern crossing of Humboldt to connect existing sidewalks.
- M** Add a crosswalk to the north leg to connect existing sidewalks.
- N** Install a crosswalk.
- O** Add crosswalk on the east leg of the intersection.

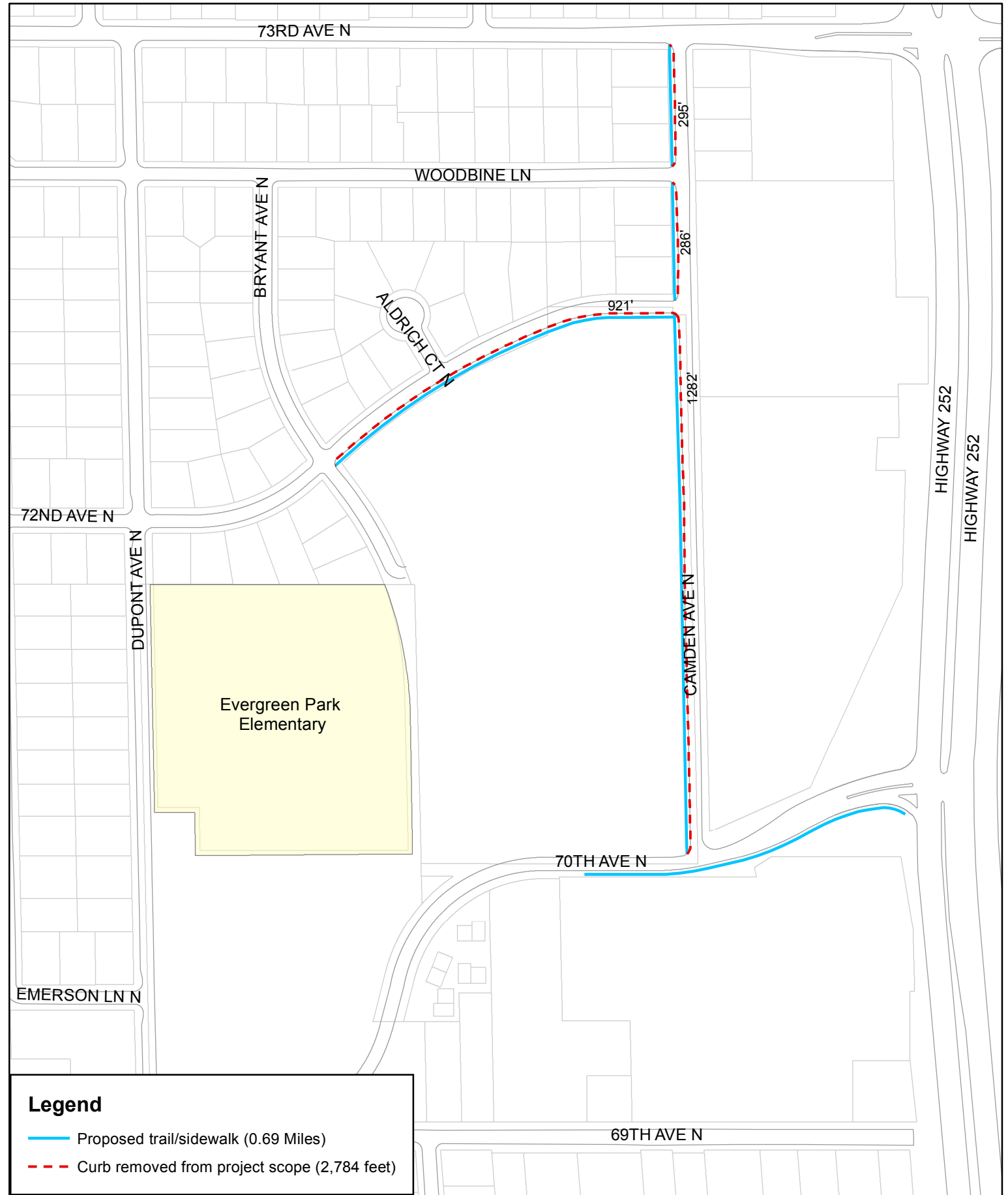


Install sidewalks on the south side of 70th Ave (left) and the west side of Camden Ave (upper right) to better serve students approaching from the east side of the school.



The location of this marked crossing on 70th Ave does not facilitate the current crossing behaviors of most students. Consider moving crosswalk to match existing crossing patterns or institute an education/enforcement program to shift behavior.





**Evergreen School Area
Trail and Sidewalk System**
Proposed Trail/Sidewalk Locations

Public Works - Engineering
May 17, 2016

0 100 200 400 Feet ⁵⁻⁵