

**ACTION TRANSMITTAL No. 2018-59**

**DATE:** November 16, 2018

**TO:** Technical Advisory Committee

**FROM:** TAC Funding and Programming Committee

**PREPARED BY:** Joe Barbeau, Senior Planner (651-602-1705)

**SUBJECT:** Program Year Extension Request: Hennepin County CSAH 46 Pedestrian Safety Improvements

**REQUESTED ACTION:** Hennepin County requests a program year extension for its CSAH 46 (46th Street) pedestrian improvements project (SP# 027-646-010) to 2020.

**RECOMMENDED MOTION:** That the Technical Advisory Committee recommend to TAB approval of the program year extension request to move Hennepin County's CSAH 46 (46th Street) pedestrian improvements project (SP# 027-646-010) to 2020.

**BACKGROUND AND PURPOSE OF ACTION:** Hennepin County received \$506,480 in Surface Transportation Block Grant (STBG) Program funding for program year 2019 in the 2016 Regional Solicitation. Hennepin County is requesting an extension of the program year to 2020 to allow for the project to better align with other projects commencing in 2020 along, and in vicinity of the project corridor.

**RELATIONSHIP TO REGIONAL POLICY:** The Transportation Advisory Board (TAB) adopted the Program Year Policy in April 2013 and updated it in August 2014 to assist with management and timely delivery of transportation projects awarded federal funding through the TAB's Regional Solicitation. The policy includes a procedure to request a one-year extension based on extenuating circumstances within certain guidelines.

**STAFF ANALYSIS:** Based on the score on the attached worksheet, staff recommends approval of the program year extension to 2020. It is important to note that an extension of the program year does not guarantee federal funding will be available in that year. The project sponsor is responsible for completing the project in the new program year and covering the federal share of the project until federal funding becomes available. At this time the project would be in line for 2022 reimbursement of federal funds, though an earlier reimbursement may occur if funding becomes available. In that case the TAB Federal Funds Management Process would be followed. The program year change would be administered in the annual Transportation Improvement Program (TIP) update and does not require a separate TIP amendment.

**COMMITTEE COMMENTS AND ACTION:** At its November 15, 2018, meeting, the Funding & Programming Committee voted unanimously to recommend approval of the program year extension request to move Hennepin County's CSAH 46 (46th Street) pedestrian improvements project to 2020.

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**ROUTING**

<b>TO</b>	<b>ACTION REQUESTED</b>	<b>DATE COMPLETED</b>
TAC Funding & Programming Committee	Review & Recommend	11-15-2018
Technical Advisory Committee	Review & Recommend	
Transportation Advisory Board	Review & Approve	

# HENNEPIN COUNTY

MINNESOTA

October 12, 2018

Mr. Paul Oehme  
Chair, TAC Funding and Programming Committee  
Metropolitan Council  
390 Robert Street North  
St. Paul, MN 55101

RE: PROGRAM YEAR EXTENSION REQUEST FOR S.P. 027-646-010  
CSAH 46 (46<sup>TH</sup> STREET) PEDESTRIAN SAFETY IMPROVEMENTS

Dear Mr. Oehme

In 2016, Hennepin County was awarded federal funding as part of the Metropolitan Council Regional Solicitation to make safety and mobility improvements to pedestrian facilities at intersections along County State Aid Highway (CSAH) 46, also known as 46<sup>th</sup> Street, in south Minneapolis between Garfield Avenue and 18<sup>th</sup> Avenue. As part of the solicitation, Hennepin County selected a preferred program year of 2020, while offering 2018 and 2019 as additional program years. Ultimately, 2019 was the awarded program year.

At this time, Hennepin County requests that the TAC Funding and Programming Committee consider a program year extension to 2020 which will allow for the work to better align with other projects commencing in 2020 along and in the vicinity of the corridor. The extension will also facilitate project coordination between MnDOT, Hennepin County, the city of Minneapolis, and Metro Transit on timing of these concurrent projects and to minimize impacts to the traveling public.

Please refer to the enclosed documentation and attachments for additional information regarding this request and please contact me with any questions at (612) 596-0375, or by email at [nathan.ellingson@hennepin.us](mailto:nathan.ellingson@hennepin.us).

Sincerely,



Nathan Ellingson, PE  
Senior Project Manager  
Hennepin County Transportation Project Delivery

CC: Colleen Brown, MnDOT State Aid  
Jessa Trbojevich, Hennepin County  
Jason Pieper, Hennepin County

Carla Stueve, Hennepin County Engineer  
Chad Ellos, Hennepin County

Hennepin County Transportation Project Delivery  
Public Works Facility, 1600 Prairie Drive, Medina, MN 55340  
612-596-0300 | [hennepin.us](http://hennepin.us)



**REQUEST FOR PROGRAM YEAR EXTENSION**

S.P. 027-646-010

CSAH 46 (46<sup>TH</sup> STREET) PEDESTRIAN SAFETY IMPROVEMENTS

## 1. Project Progress

### a. Progress Schedule

Please see [Attachment 1](#).

### b. Right of Way Acquisition

Permanent and temporary easements are anticipated to be acquired on this project. Permanent easements will likely be sidewalk easements to ensure curb ramp designs and adjacent sidewalk are in compliance with Americans with Disability Act (ADA) requirements. Temporary construction easements will be obtained in order to construct the improvements at each corner. Please see [Attachment 2](#) for locations and types of anticipated easements. Acquisitions will be complete by December 15, 2019.

### c. Plans

Please also refer to [Attachment 2](#) for preliminary drawings of the planned improvements. Detail design plans at the 30, 60, 90, and final (100%) levels will be developed starting in January of 2019 and will be complete by December 15, 2019.

### d. Permits

Anticipated permits on this project include the following:

- MPCA National Pollutant Discharge Elimination System (NPDES) Permit
- Minnehaha Creek Watershed District Erosion Control Permit
- MnDOT Miscellaneous Work on Trunk Highway Right of Way (Form 1723)

Permits will be obtained and approved prior to project letting.

### e. Approvals

In addition to the permit approvals noted above, plan approval will be required from MnDOT, Hennepin County, and the city of Minneapolis.

### f. Funding / Expenditures

Hennepin County anticipates spending approximately \$50,000 by December 2018 to complete preliminary engineering, initial right of way need determination, and environmental documentation (project memorandum) for this project. Such work is being funded by Hennepin County. Final design and project procurement is expected to cost an additional \$200,000.

## 2. Justification for Extension Request

### a. What is unique about this project that requires an extension of the program year?

Since the 2016 Regional Solicitation, several ancillary projects have unfolded in the vicinity and within the project limits of CSAH 46, including MnDOT's I-35W project (downtown to crosstown) – currently under construction; Metro Transit's "D-Line" Bus Rapid Transit (BRT) project along Chicago Avenue – currently in design; and a city of Minneapolis' project along Grand Avenue – currently in planning. As CSAH 46 is an east-west route that is intersected by the above listed roadway projects, Hennepin County and its project partners believe it to be in the best interest of all three projects to consolidate project development and construction activities to best suit and minimize the overall duration of impacts to the traveling public.

Considering MnDOT's I-35W project, the freeway ramps to/from I-35W at CSAH 46 (46th Street) are expected to be closed starting in 2019 through 2021, with both on and off-ramps being closed simultaneously in the summer of 2020. These closures will likely divert traffic off CSAH 46 and would help facilitate construction along CSAH 46 during that time.

Metro Transit's "D-Line" project is anticipated to begin construction work in 2020, with an enhanced BRT station located at the intersection of CSAH 46 and Chicago Avenue. Though coordination with Metro Transit has been ongoing, design on this BRT project will not begin until late fall of 2018 and more time is required to best coordinate the improvements at this intersection, determine if design work should be moved to one project or the other, and determine if construction activities be consolidated into one contract.

The city of Minneapolis is also planning a reconstruction project along Grand Avenue in 2021 that includes the intersection of CSAH 46. Similarly to Metro Transit's project, more time is required to coordinate scope, design, and construction activities at this intersection.

### b. What are the financial impacts if this project does not meet its current program year?

If the project does not meet its current program year, federal funding would be lost and the project would be left competing for funding amongst other needs in Hennepin County's five-year Capital Improvement Program (CIP).

**c. What are the implications if the project does not obtain the requested extension?**

If the project does not obtain the requested extension, Hennepin County would likely not be able to deliver the project by the current program year deadline, in particular, the acquisition of right of way. The unknowns related to the previously mentioned nearby and concurrent projects may lead to unnecessary do-over work if project elements aren't properly coordinated; resulting in unnecessary impacts to users and administration inefficiencies. If construction work was to commence in accordance with the current program year, the traveling public would experience traffic impacts along the CSAH 46 corridor in 2019, 2020, and 2021. If the extension were approved, this could be reduced to 2020 and 2021.

**d. What actions will the agency take to resolve the problems facing the project in the next three to six months?**

Coordination with MnDOT, Metro Transit, and the city of Minneapolis will continue and formal agreements on work consolidation will be obtained. Right of way acquisition will commence upon finalizing preliminary design which will provide Hennepin County's land acquisition group the necessary time to obtain title and possession by the December 2019 deadline (assuming program year extension is granted). Hennepin County will also appropriate the necessary funding to complete the design work in 2019 and proceed with project bidding and construction in 2020.

HENNEPIN COUNTY  
MINNESOTA

**ATTACHMENT 1**

PROGRESS SCHEDULE FOR PROGRAM YEAR EXTENSION





**Attachment 1: PROGRESS SCHEDULE FOR PROGRAM YEAR EXTENSION**

Enter request date

**2020**

INSTRUCTIONS:

1. Check status of project under each major heading.
2. Enter dates as requested for each major heading.
3. Enter points as suggested by each applicable response.
4. Total points received in the TOTAL POINTS line on the last page. **The minimum score to be eligible to request an extension is seven points.**

ENVIRONMENTAL DOCUMENTATION

PROJECT MEMORANDUM

Reviewed by State Aid

If checked enter 4.

**4**

Date of approval **07/31/2018**

\_\_\_\_ Completed/Approved

If checked enter 5.

Date of approval \_\_\_\_\_

\_\_\_\_ EA

\_\_\_\_ Completed/Approved

Date of approval \_\_\_\_\_

EITHER

\_\_\_\_ Not Complete

Anticipated Date of Completion \_\_\_\_\_

If prior to January 31 of the program year, enter 1. \_\_\_\_\_

**NOTE: PM PENDING FINAL SIGNATURE AT THE TIME OF THIS STATUS UPDATE. ANTICIPATE FINAL SIGNATURE OCT/NOV 2018.**

OPPORTUNITY FOR PUBLIC HEARING (not necessary for project memorandum)

\_\_\_\_ Completed

Date of Hearing \_\_\_\_\_

If checked enter 2.

**N/A** Not Complete

Anticipated Date of Completion \_\_\_\_\_

If prior to February 28 of the program year, enter 1. \_\_\_\_\_

FINAL ENVIRONMENTAL ASSESSMENT (not required for project memorandum)

\_\_\_\_ Completed/FONSI Approved

If checked enter 2.

Date of approval \_\_\_\_\_

**N/A** Not Complete

Anticipated Date of Completion \_\_\_\_\_

If prior to March 31 of the program year, enter 1. \_\_\_\_\_

STUDY REPORT (required for Environmental Assessment Only)

Complete/Approved If checked enter 1. \_\_\_\_\_  
Date of Approval \_\_\_\_\_  
 N/A Not Complete  
Anticipated Date of Completion \_\_\_\_\_

CONSTRUCTION PLANS

Completed (includes signature of District State Aid Engineer)  
Date \_\_\_\_\_ If checked enter 3. \_\_\_\_\_  
 Completed (approved by District State Aid as to SA Standards but not signed)  
Date \_\_\_\_\_ If checked enter 2. \_\_\_\_\_  
 Not Complete  
Anticipated Date of Completion 12/15/2019  
If prior to June 30 of the program year, enter 1. 1

RIGHT OF WAY ACQUISITION

Completed (includes approval of R/W Cert. #1 or #1A) If checked enter 2. \_\_\_\_\_  
Date \_\_\_\_\_  
 Not Complete  
Anticipated Date of Completion 12/15/2019  
If prior to December 31 of the year following the original program year, enter 1. 1

ENGINEERS ESTIMATE OF COSTS

Completed If checked enter 2. 2  
Date 09/11/2018  
 Not Complete  
Anticipated Date of Completion \_\_\_\_\_  
If prior to December 31 of the year following the original program year, enter 1. \_\_\_\_\_

AUTHORIZED

Anticipated Letting Date 04/21/2020  
Anticipated letting date must be prior to June 30  
in the year following the original program year,  
so that authorization can be completed prior to  
June 30 of the extended program year.

TOTAL POINTS 8