

Action Transmittal

Transportation Advisory Board



Meeting Date: April 21, 2022

Date: April 14, 2022

Action Transmittal: 2022-19

Scope Change Request for City of Saint Paul Bruce Vento Elementary School Safe Routes to School Project

To: TAC Funding & Programming Committee

Prepared By: Joe Barbeau, Senior Planner, 651-602-1705

Requested Action

The City of Saint Paul requests a scope change to remove the connection from the Gateway State Trail to Arkwright Street on its Bruce Vento Elementary School Safe Routes to School project (SP # 164-591-004).

Recommended Motion

That the Funding & Programming Committee recommend that TAB approve the City of Saint Paul's scope change request to remove the connection from the Gateway State Trail to Arkwright Street on its Bruce Vento Elementary School Safe Routes to School project (SP # 164-591-004).

Summary

This requested scope change involves removing a small connection to the Gateway State Trail along that is included in the City of Saint Paul's Bruce Vento Elementary School project. The applicant intends to complete this element as part of a local project. The cost of this element is about \$23,000. Given this small amount and the fact that the entire project will still be completed, committees will discuss whether any federal funding should be removed.

Background and Purpose

The City of Saint Paul was awarded \$842,528 in the Safe Routes to School (SRTS) category of the 2018 Regional Solicitation to provide a bicycle connection from the Gateway State Trail to Bruce Vento Elementary School along Arkwright Street. Also included in the original scope are four small sidewalk gap infills along Arkwright Street and intersection improvements along Case Avenue, which intersects Arkwright Street adjacent to the school. The project is programmed for 2023. As shown in Figure 1 of the attached memo, the project scope includes a short connection between the Gateway State Trail and Arkwright Street. The City of Saint Paul is asking that this connection be removed from the project, noting that it will be completed by Minnesota Department of Natural Resources as part of its 2022 project reconstructing a portion of the Gateway State Trail.

Relationship to Regional Policy

Projects that receive funding through the Regional Solicitation process are subject to the regional scope change policy. The purpose of this policy is to ensure that the project is designed and constructed according to the plans and intent described in the original application. The scope change policy allows

project sponsors to adjust their projects as needed while still providing substantially the same benefits described in their original project applications.

Staff Analysis

Approval/Denial of the Scope Change: While removal of this short piece of trail would be detrimental to the project, the applicant indicates that this will be completed one year early by another applicant. Recent precedent would point to approval.

Funding: Recent history shows that retention of the full federal award is typical when removed elements are being completed by other another project. The applicant cites \$23,000 (\$18,400 federal) as the cost of the project element being removed from the original scope The committee should consider whether it is necessary to remove this amount versus allowing the applicant to retain this amount.

Routing

| To | Action Requested | Date Completed |
|-------------------------------------|--------------------|----------------|
| TAC Funding & Programming Committee | Review & Recommend | April 21, 2022 |
| Technical Advisory Committee | Review & Recommend | May 4, 2022 |
| Transportation Advisory Board | Review and Adopt | May 18, 2022 |

