To: TAC Funding & Programming Committee
Prepared By: Joe Barbeau, Senior Planner, 651-602-1705

Requested Action
The City of South Saint Paul requests a scope change to remove the 2nd Street and 7th Avenue improvements from its Marie Avenue Bicycle and Pedestrian Safe Routes to School project (SP# 168-104-011).

Recommended Motion
That the Funding & Programming Committee recommend approval of South Saint Paul’s scope change request to remove the 2nd Street and 7th Avenue improvements from its Marie Avenue Bicycle and Pedestrian Facility (SP# 168-104-011).

Summary
This requested scope change involves removing project elements already completed from South Saint Paul’s Marie Avenue Bicycle and Pedestrian project.

Background and Purpose
South Saint Paul was awarded $1,000,000 in Carbon Reduction Program funds in the 2022 Regional Solicitation for program year 2025. Funding was awarded in the Safe Routes to School (SRTS) application category. The application was awarded to reduce conflict points on Marie Avenue from 3rd Avenue to 9th Avenue and improve non-motorized connectivity by upgrading sidewalks, improving ADA access, and installing bicycle lanes.

Some of this work – specifically improvements on 2nd Avenue and 7th Street – has already been completed in a Dakota County project that included a $1,474,970 contribution from South Saint Paul. Therefore, South Saint Paul requests a scope change to remove this part of the project from the scope. The city also requests to retain its full federal funding amount, as the remaining intersections are estimated to cost $2,391,600, which is roughly the same as the original estimate of the full project ($2,380,760).

Relationship to Regional Policy
Projects that receive funding through the Regional Solicitation and HSIP Solicitation processes are subject to the regional scope change policy. The purpose of this policy is to ensure that the project is designed and constructed according to the plans and intent described in the original application. The scope change policy allows project sponsors to adjust their projects as needed while still providing substantially the same benefits described in their original project applications.
**Staff Analysis**

Approval/Denial of the Scope Change: Given the relatively minor portion of the project being removed, the application’s first-place ranking in the SRTS application category, the fact that all projects in the category were funded, and that the entire project will end up built, staff did not examine the scoring and recommends approval of the request.

**Funding:** Removal of a portion of the original project scope will result in a reduction in the original budget. The original application and current cost estimates are shown in Table 1, below.

**Table 1: Federal and Local Costs**

<table>
<thead>
<tr>
<th></th>
<th>Application Budget</th>
<th>Current Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal Funding Amount</td>
<td>$1,000,000</td>
<td></td>
</tr>
<tr>
<td>Local Contribution</td>
<td>$1,246,000</td>
<td></td>
</tr>
<tr>
<td>Total Cost</td>
<td>$2,246,000</td>
<td></td>
</tr>
<tr>
<td>Project Reduction (federal; 80%)</td>
<td>$306,000 ($244,800)*</td>
<td>$306,000</td>
</tr>
<tr>
<td>Revised Project Cost</td>
<td>$1,940,000</td>
<td>$2,391,600</td>
</tr>
</tbody>
</table>

*The original application was funded at 45% federal. 45% of this reduction is $136,242.*

History going back to the February 2019 Scope Change Consultation and Evaluation Process shows that retention of the full federal award is typical when removed elements are being completed by other another project. The removed part of the scope has already been completed.

**Routing**

<table>
<thead>
<tr>
<th>To</th>
<th>Action Requested</th>
<th>Date Completed (Scheduled)</th>
</tr>
</thead>
<tbody>
<tr>
<td>TAC Funding &amp; Programming Committee</td>
<td>Review &amp; Recommend</td>
<td>December 21, 2023</td>
</tr>
<tr>
<td>Technical Advisory Committee</td>
<td>Review &amp; Recommend</td>
<td>January 3, 2024</td>
</tr>
<tr>
<td>Transportation Advisory Board</td>
<td>Review and Adopt</td>
<td>January 17, 2024</td>
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</tbody>
</table>
October 30, 2023

Michael Thompson
Chair, TAC Funding and Programming Committee
Metropolitan Council
390 Robert Street North
Saint Paul, MN 55101-1805

Re: Scope Change Request to: S.P. 168-104-011 – Marie Avenue 3rd Avenue to 9th Avenue - Bicycle and Pedestrian Facilities

Dear Mr. Thompson:

The City of South St. Paul respectfully requests that the Funding and Programming Committee consider the attached Scope Change request for the above referenced project.

In 2022, South St. Paul was awarded Carbon Reduction Program (CRP) federal funding for a Bicycle and Pedestrian Facilities project to provide safe crossings of Marie Avenue from 3rd Avenue to 9th Avenue and to remove conflict points between pedestrians and vehicular traffic, specifically school drop-offs and pick-ups. The project was also proposing to provide pedestrian and bicycle improvements on 2nd Street and 7th Avenue.

The 2024-2027 State Transportation Improvement Program (STIP) identifies $1,000,000 in federal funding and $1,380,760 in local match funding for a total of $2,380,760. The program year for the project is 2025.

The project is currently in the design development stage, with final design slated for 2024 and construction in 2025.

In 2023, Dakota County advanced a library project in the northwest quadrant of Marie Avenue and 7th Avenue. As a result, the City advanced the portion of the project located on 2nd Street and 7th Avenue to accommodate traffic flow and parking for the new library. That portion of the project is now complete, resulting in safer pedestrian and bicycle movements. The City funded the project at a cost of approximately $1,474,970 to complete a series of improvements that included those in the federal funding application.

The remaining Marie Avenue improvements were the primary components of the funding application, accounting for approximately 87% of the construction costs. Those improvements will be completed in 2025. At this time, South St. Paul requests a Scope Change that would remove the planned improvements on 2nd Street and 7th Avenue from the project as these improvements have already been completed. Approval of this scope change request will allow for all portions of the project, as listed in the funding application, to be completed by the end of 2025, resulting in a safer corridor for pedestrians and cyclists.

The cost estimate as listed in the STIP is $2,380,760 for the improvements, with a City participation percentage of 58.0%. Due to price escalation in the industry, the cost estimate has been updated and is currently $2,391,600 for the Marie Avenue improvements alone. The City is requesting that the total cost listed in the
STIP be revised to $2,391,600 (accounts for the removal of the 2nd Street and 7th Avenue components). We are also requesting that the federal match remain unchanged in an effort to maintain project feasibility.

Summary

- The City of South St. Paul was awarded $1,000,000 for improvements to Marie Avenue, 2nd Street, and 7th Avenue.
- The City completed the 2nd Street and 7th Avenue improvements at their own cost ($1,474,970) to accommodate pedestrian and bicycle safety due to the construction of a new library.
- Price escalation has resulted in the proposed Marie Avenue costs increasing to $2,391,600.
- The City is requesting that the 2nd Street and 7th Avenue components be removed from the STIP.
- The City is requesting that the total construction amount listed in the STIP be revised to $2,391,600.
- The City is requesting that the federal funding amount remain as currently listed in the STIP.

Please contact me with any questions or concerns you have related to this request.

Sincerely,

[Signature]

Nick Guilliams, P.E.
City Engineer

CC: Colleen Brown, MnDOT Metro State Aid
    Kevin Kielb, Bolton & Menk
FUNDING DATA FOR SCOPE CHANGE REQUEST

Original Application

<table>
<thead>
<tr>
<th>Regional Solicitation Year</th>
<th>2022</th>
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<tbody>
<tr>
<td>Application Funding Category</td>
<td>Bicycle and Pedestrian Facilities</td>
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<tr>
<td>HSIP Solicitation</td>
<td>No</td>
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<tr>
<td>Application Total Project Cost</td>
<td>$2,246,000.00</td>
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<tr>
<td>Federal Award</td>
<td>$1,000,000.00</td>
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<tr>
<td>Application Federal Percentage of Total Project Cost</td>
<td>44.52%</td>
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Project Elements Being Removed

<table>
<thead>
<tr>
<th>Work along 2nd Street and 7th Avenue</th>
<th>Original Application Cost</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>$306,000.00</td>
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</tbody>
</table>

FUNDING SCENARIO

Current Funding vs. Proposed Funding

<table>
<thead>
<tr>
<th></th>
<th>Remove 2nd Street and 7th Avenue</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>STIP\n2024-2027</td>
</tr>
<tr>
<td>Federal</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Local Match</td>
<td>$1,380,760</td>
</tr>
<tr>
<td>Total</td>
<td>$2,380,760</td>
</tr>
<tr>
<td>% Federal</td>
<td>42.0%</td>
</tr>
<tr>
<td>% Local</td>
<td>58.0%</td>
</tr>
</tbody>
</table>

Note: Assumes 2nd Street and 7th Avenue Represent 13% of the Total
Note: Includes Increase in Construction Costs Due to Inflation
South St. Paul, Minnesota

South St. Paul Secondary Safe Routes to School Project

Project Extent

- Marie Avenue from 3rd Avenue N to 9th Avenue N;
- 2nd Street N/7th Avenue N from 9th Avenue N to Marie Avenue

Project Elements

- Marie Avenue 3rd to 9th: bike lanes, pedestrian facility improvements, and streetscape
- Marie Avenue 6th to 9th: enhanced pedestrian crossing facilities including a flashing beacon
- 2nd Street N: convert to one way traffic from Marie Ave. to 9th Ave.

Benefits

- Address pedestrian safety, improve primary Marie pedestrian crossing area, simplify school traffic flow, connect to trails and city center, support community business district
All Improvements Shown on This Page Have Been Completed by City
Enhanced Pedestrian Crossing Facilities in this area (9th Ave N to 6th Ave N)

Shift Curb alignment to improve sight lines

Pedestrian Access Route

Enhanced Pedestrian Crossing Facilities in this area

Street Trees

Decorative Concrete Boulevard

Bike Lane

Pedestrian Access Route

Enhanced Pedestrian Crossing Facilities in this area

Central Square

Community Center

Pedestrian Activated Flashing Beacon System

Parallel Parking

Intersection Lighting

Street Trees

Decorative Concrete Boulevard

Bike Lane

Intersection Lighting

Traffic Stop

Parallel Parking

South St. Paul Public Schools

5th Ave S

5th Ave N

6th Ave N

7th Ave N
South St. Paul Secondary Safe Routes to School Project

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South St. Paul Public Library

4th Ave S

Marie Ave

3rd Ave S

2nd Ave S

Intersection Lighting

Pedestrian Scale Lighting

Pedestrian Access Route

Decorative Concrete Boulevard

Street Trees

Parallel Parking

Bike Lane

Waste Receptacles

Bike Racks

Typical Section

Lighting

Receptacles

Bike Racks

Decorative Concrete

Street Trees

6’ sidewalk

3’ blvd.

8’ parking

6’ bike lane

11’ drive lane

11’ drive lane

6’ bike lane

3’ blvd.

6’ sidewalk

60’ Right-of-Way

Improvements yet to be Completed