

**ACTION TRANSMITTAL 2016-40**

**DATE:** July 8, 2016  
**TO:** TAC Planning Committee  
**PREPARED BY:** Katie White, Senior Planner , 651-602-1716  
**SUBJECT:** 2017 Unified Planning Work Program (UPWP)  
**REQUESTED ACTION:** Request that the Transportation Advisory Board adopt the draft 2017 Unified Planning Work Program and recommend adoption to the Metropolitan Council.  
**RECOMMENDED MOTION:** Recommend adoption of the 2017 Unified Planning Work Program (UPWP) for the Twin Cities Metropolitan Area.

**BACKGROUND AND PURPOSE OF ACTION:** The Unified Planning Work Program (UPWP) serves as the Council's application for USDOT transportation planning funds. The UPWP is prepared annually and describes metropolitan-area transportation planning activities being undertaken by four agencies. Participants in the UPWP include the Metropolitan Council, the Minnesota Department of Transportation, Minnesota Pollution Control Agency, and the Metropolitan Airports Commission.

The UPWP includes activities required by federal regulation that address planning priorities of the metropolitan area. The document identifies budgeted expenditures, funding sources, and allocation of staff resources for transportation planning activities of many participants. Projects with Metropolitan Council participation are detailed with staff hours and consultant costs that detail how the \$4 million of federal planning money will be spent, along with a 20 percent local match.

Many of the tasks are required by state or federal law and are ongoing, including the TAC/TAB committee process and corridor studies, or they repeat on an annual or biennial cycle, such as the preparation of the TIP and the regional solicitation.

As the UPWP goes through the review process there may be changes from one committee to the next.

**RELATIONSHIP TO REGIONAL POLICY:** The UPWP is a federally required description and documentation of proposed transportation and transportation-related planning activities in the metropolitan area.

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**ROUTING**

<b>TO</b>	<b>ACTION REQUESTED</b>	<b>DATE COMPLETED</b>
TAC Planning Committee	Review & Recommend	
Technical Advisory Committee	Review & Recommend	

Subject: 2016 Unified Planning Work Program

Transportation Advisory Board	Review & Recommend	
Metropolitan Council Transportation Committee	Review & Recommend	
Metropolitan Council	Review & Adopt	