

T Transportation Committee
**Meeting date: September 24, 2012,
For the Council Meeting of October 10, 2012**

ADVISORY INFORMATION

Date:	September 04, 2012
Subject:	Authorization to Award and Execute a Contract for Saint Paul Suburban Area Transit Service
District(s), Member(s):	All
Policy/Legal Reference:	Council Policy 3-3 Expenditures – Procurement of Goods and Services Over \$250,000
Staff Prepared/Presented:	Arlene McCarthy, Director MTS 651-602-1754 Micky Gutzmann, Director, Contracts and Procurement 651-602-1741 Gerri Sutton, Assistant Director Contracted Transit Services 651-602-1672 Paul Colton, Senior Manager, Metro Mobility
Division/Department:	Metropolitan Transportation Services (MTS)

Proposed Action

That the Metropolitan Council authorize the Regional Administrator to execute a five-year contract, with First Transit, Inc. to provide fixed route transit services in the South and East suburban areas of St. Paul beginning December 1, 2012 through November 30, 2017 in an amount not to exceed \$7,952,000.

Background

This contract provides fixed route transit services to suburban St. Paul areas and includes routes 219, 223, 364 and 417. These routes run between Maplewood Mall and Sun Ray Shopping Center, between Rosedale and Maplewood Mall, between Mendota and downtown St. Paul and between St. Paul Park/Newport and downtown St. Paul.

Rationale

The current contract for these services will end in December 2012. A Request for Proposals (RFP) was publicly issued on June 26, 2012 to provide these services when the current contract expires. Three proposals were received on August 1, 2012. The Evaluation Panel met and ranked the proposals based on the evaluation criteria established in the RFP. Those criteria were overall transit experience in providing public transportation services; driver training and selection; management, administrative, financial and technical capabilities; vehicle maintenance practices; reporting capabilities; compliance with the RFP requirements; and cost of providing the services.

The requested not to exceed amount of \$7,952,000 allows for a 20% increase in service hours over the base scope of work valued at \$6,769,058. This pricing structure, that includes the ability to increase and reduce service, allows the Council to adjust service hours during the five-year contract term while maintaining competitively procured rates.

The Evaluation Panel ranked the First Transit proposal as the most advantageous to the Council and recommends award to First Transit. Professional service contracts exceeding \$250,000 require Metropolitan Council approval.

Funding

Funding for this service is budgeted in the annual operating budget.

Known Support / Opposition

There is no known opposition to this item.