

## Transportation Committee

Meeting date: April 8, 2013

For the Metropolitan Council meeting of April 10, 2013

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**Subject:** Approval of the 2013 Operating Budget Amendment

**District(s), Member(s):** All

**Policy/Legal Reference:** MN Statutes Section 473.13, Subd. 1 – Council Budget Requirements

**Staff Prepared/Presented:**

Brian J. Lamb, General Manager, Metro Transit (612) 349-7510

Edwin D. Petrie, Director of Finance, Metro Transit (612) 349-7624

**Division/Department:** Transportation/Metro Transit

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### **Proposed Action**

That the Metropolitan Council amend the 2013 Metro Transit Operating Budget to increase appropriations by \$319,000.

### **Background**

Staff recommends the following revisions to the 2013 Operating Budget for Metro Transit.

#### **Transportation/Metro Transit**

#### **Change in Expenditures: \$319,000; Reserves: (\$319,000)**

A total of \$319,000 is requested by Metro Transit to add two FTE's for TXBase and wireless infrastructure support, and for Metro Transit's portion of the cost allocation of four positions added in Regional Administration. These four positions include: Two FTE's to support PeopleSoft and current and new Enterprise Applications such as the new budget system, new grants system, e-Profile Manager functions; One FTE for Procurement to process non-standard purchasing agreements; and One FTE in Communications to do outreach work to traditionally underrepresented communities.

### **Rationale**

Staff recommends the following revisions to additional staffing needs.

### **Funding**

This amendment will be funded from fund balance reserves available at the end of 2012. This amendment will not cause reserves to fall below the Council Target Reserve Balance policy level for Metro Transit.

### **Known Support / Opposition**

No known opposition