

## Transportation Committee

Meeting date: March 11, 2013

For the Metropolitan Council meeting of March 27, 2013

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**Subject:** CCTV Maintenance and Installation Recommendation (Contract#12P258)

**District(s), Member(s):** All

**Policy/Legal Reference:** Council Policy 3-3 Expenditures – Procurement of Goods and Services over \$250,000

**Staff Prepared/Presented:** Brian Lamb, General Manager (612-349-7510)

John Harrington, Chief of Police (612-349-7201)

A.J. Olson, Asst. Director Security & Police (612-349-7202)

Fritz Coulter, Supervisor Asset Protection (612-349-7251)

**Division/Department:** Metro Transit

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### Proposed Action

That the Metropolitan Council approve the award of a contract for Closed Circuit Television (CCTV) Maintenance and Installation to Alarm & Communications Systems, Inc. in an amount not to exceed \$300,000 for a two year period with a one-year option to extend.

### Background

The work of this project includes providing CCTV and Intercom services from a qualified provider that can provide 24-hour full-service maintenance, emergency services and repairs for security systems at its existing facilities. We currently have over 800 cameras and 30 digital recording devices in the CCTV systems for Metro Transit. We anticipate that this figure will increase by half over the next two years.

An invitation for Bids was advertised on December 10, 2012. Five bids were received and opened on January 22, 2013 and the base bids for a two year period ranged from \$149,290 to \$244,864.

Staff recommends that the Regional Administrator authorize the execution of a contract with Alarm & Communications Systems, Inc. as the lowest, responsive, responsible bidder.

### Rationale

By creating a contract a contract for Maintenance of the Metro Transit CCTV system it will lock in a price for labor and parts for two years, with the option of extending the contract for a third year. Our current contract expires on March 31, 2013.

### Funding

Funding will come from Operating Funds

### Known Support / Opposition

No known opposition.