

Transportation Committee

Meeting date: March 25, 2013

For the Council Meeting of April 10, 2013

Subject:	Approval of the award of a purchase order for Magnetic Transfer Tickets for GFI TriM Units Recommendation (Contract #13P036)
District(s), Member(s):	All Council Members
Policy/Legal Reference:	Council Policy 3-3 Expenditures – Procurement of Goods and Services over \$250,000
Staff Prepared/Presented:	Brian J. Lamb, General Manager, (612) 349-7510 Edwin D. Petrie, Director Finance, (612) 349-7624 Thomas Randall, Senior Manager, Revenue Collections (612-349-7364) Dennis Dworshak, Supervisor, Revenue Collections (612-349-7351)
Division/Department:	Metro Transit

Proposed Action

That the Metropolitan Council approves the award of a purchase order for Magnetic Transfer Tickets for GFI TriM Units to Electronic Data Magnetics Inc. in an amount not-to-exceed \$263,560 for a three-year period.

Background

The work of this project includes the production of 44 million Magnetic Transfer Tickets for GFI TriM Units over a three-year period. Metro Transit and the other regional providers issue paper magnetic transfers as proof-of-payment to cash-paying customers wishing to transfer to another bus or light rail train within 2.5 hours of paying their fare. These transfers are issued using GFI TRiM units attached to a GFI CENTSaBILL farebox. Metro Transit issues approximately 350,000 transfers per week.

An Invitation for Bids was advertised on February 7, 2013. Three bids were received and opened on February 21, 2013 and ranged from \$263,560 to \$309,760. Price per unit on the lowest bid is \$.006.

Staff recommends that the Regional Administrator authorize the execution of a purchase order with Electronic Data Magnetics Inc. as the lowest, responsive, responsible bidder.

Rationale

By creating a purchase order for Magnetic Transfer Tickets for GFI TriM Units, Metro Transit guarantees a lower cost-per-unit versus purchasing transfers under a continuous cycle of one-time purchase agreements.

Funding

Funding will come from Operating Funds.

Known Support / Opposition

There is no known opposition.