

Transportation Committee

Meeting date: September 9, 2013

For the Metropolitan Council meeting of September 25, 2013

Subject: Approval of 2014 Unified Planning Work Program (UPWP)

District(s), Member(s): All

Policy/Legal Reference: MAP-21

Staff Prepared/Presented: Arlene McCarthy, Director MTS, 651-602-1754
Amy Vennewitz, Dep. Dir. Finance & Planning, 651-602-1058
Connie Kozlak, Mgr. Systems Planning, 651-602-1720
Elaine Koutsoukos, Senior Planner MTS, 651-602-1717

Division/Department: Metropolitan Transportation Services (MTS)

Proposed Action

That the Metropolitan Council

- Adopt the proposed 2014 Unified Planning Work Program (UPWP) with a budget of \$5,074,697.
- Adopt the attached resolution authorizing the filing of an application with the Minnesota Department of Transportation for a planning grant under MAP-21.
- Authorize the Regional Administrator to enter into agreement with the State of Minnesota, Department of Transportation, for distribution of FHWA and FTA planning funds.

Background

The UPWP is a program required by federal law through which Metropolitan Planning Organizations (MPOs) receive federal funds to conduct transportation and land use planning activities. It includes work proposed by the Metropolitan Council, the Minnesota Department of Transportation (MnDOT), the Minnesota Pollution Control Agency (MPCA), and Metropolitan Airports Commission (MAC). There are six planning activities (Planning Program Support and Administration, TIP Development and Management, Comprehensive and Land Transportation Planning, Research and Travel Forecasting, Operations and Management, and Aviation Transportation Planning) in the proposed 2014 UPWP with an overall budget of \$5,074,697 (attached).

Rationale

The main purpose of the UPWP is to serve as an application to the US DOT for federal transportation planning funds and to ensure coordination of planning activities among the various agencies involved in the transportation planning process.

Funding

The proposed UPWP is based on the assumption that \$3,864,737 will be available in 2014 from the Federal Highway Administration and the Federal Transit Administration for the proposed Council work. If the final approved grant amounts are different, the Council reserves the right to reconsider the work program. The local match is \$1,149,960 with the

Metropolitan Council providing \$1,033,492 and MAC providing \$116,468. FTA funds in the amount of \$60,000 are included for the New Freedom program administration.

Known Support / Opposition

The 2014 UPWP was reviewed by the Technical Advisory Committee and approved by the Transportation Advisory Board on August 21, 2013 (Action item attached). There is no known opposition.

METROPOLITAN COUNCIL
390 Robert Street North, St. Paul, Minnesota 55101-1805

RESOLUTION NO. 2013-19

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE MINNESOTA DEPARTMENT OF
TRANSPORTATION, FOR A CONSOLIDATED PLANNING GRANT UNDER THE
MOVING AHEAD FOR PROGRESS IN THE 21ST CENTURY (MAP-21)

- WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation projects and transportation planning; and
- WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of project costs; and
- WHEREAS, it is required by the U.S. Department of Transportation in accord with the provisions of the Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Federal Transit Act of 1991, as amended, the applicant give an assurance that it will comply with the Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and
- WHEREAS, Title 23, U.S. Code requires that a continuing, comprehensive, and cooperative (3-C) transportation planning process be carried out between the state and local governments in urbanized areas; and
- WHEREAS, the Metropolitan Council is eligible to receive Federal Highway Administration and Federal Transit Administration grant funds for the 2013 transportation planning work program.

NOW, THEREFORE, BE IT RESOLVED:

1. THAT the Regional Administrator is authorized to file an application with the Minnesota Department of Transportation, on behalf of the Metropolitan Council, for a consolidated planning grant to aid in financing the Council's 2014 transportation work program;
2. THAT the Metropolitan Council enter into an agreement with the State of Minnesota, Department of Transportation, for distribution of Federal Highway Administration and Federal Transit Administration Planning Funds;
3. THAT the Regional Administrator is hereby authorized to execute the State of Minnesota, Department of Transportation agreement(s) for Federal Highway Administration and Federal Transit Administration planning funds;
4. THAT the Regional Administrator is authorized to furnish such additional information as the Minnesota Department of Transportation or the U.S. Department of Transportation may require in connection with applications, projects, or agreements.

Adopted this _____ day of _____, 2013.

Susan Haigh, Chair

Emily Getty, Recording Secretary

2014 Unified Planning Work Program Budget Metropolitan Council – Metropolitan Council Transportation Services

	Staff Weeks 2014	Salary Cost	Consult- ant Cost	Overhead & Expenses	Total Cost	UPWP Federal	Local Met C	Local MAC	New Freedom	Total
A Planning Program Support & Admin TIP Development &	262	\$567,728		\$741,511	\$1,309,238	\$1,047,391	\$261,848			\$1,309,238
B Management	34	\$56,308		\$40,761	\$97,069	\$77,655	\$19,414			\$97,069
C Comprehensive & Land Transp PI	746	\$1,386,135	\$518,127	\$1,003,425	\$2,907,687	\$2,278,149	\$569,537		\$60,000	\$2,907,687
D Research & Travel Forecasting	90	\$174,125	\$226,000	\$126,050	\$526,175	\$420,940	\$105,235			\$526,175
E Operations and Management	19	\$29,441		\$21,312	\$50,753	\$40,602	\$10,151			\$50,753
Federally Funded	1,151	\$2,213,737	\$744,127	\$1,933,058	\$4,890,922	\$3,864,737	\$966,184	\$0	\$60,000	\$4,890,922
F Aviation Transportation Planning	58	\$106,604		\$77,171	\$183,775		\$67,308	\$116,468		\$183,775
Locally Funded	58	\$106,604	\$0	\$77,171	\$183,775	\$0	\$67,308	\$116,468	\$0	\$183,775
Total	1,209	\$2,320,341	\$744,127	\$2,010,229	\$5,074,697	\$3,864,737	\$1,033,492	\$116,468	\$60,000	\$5,074,697

Transportation Advisory Board
of the Metropolitan Council of the Twin Cities

ACTION TRANSMITTAL No. 2013-31

DATE: August 27, 2013
TO: Transportation Committee
FROM: Transportation Advisory Board
PREPARED BY: Elaine Koutsoukos, Senior Planner
SUBJECT: 2014 Unified Planning Work Program (UPWP)
REQUESTED ACTION: Request that the Transportation Advisory Board adopt the draft 2014 Unified Planning Work Program and recommend adoption to the Metropolitan Council.
RECOMMENDED MOTION: Recommend adoption of the 2014 Unified Planning Work Program (UPWP) for the Twin Cities Metropolitan Area

BACKGROUND AND PURPOSE OF ACTION: The Unified Planning Work Program (UPWP) serves as the Council’s application for USDOT transportation planning funds. The UPWP is prepared annually and describes metropolitan-area transportation planning activities being undertaken by four agencies. Participants in the UPWP include the Metropolitan Council, the Minnesota Department of Transportation, Minnesota Pollution Control Agency, and the Metropolitan Airports Commission.

The UPWP includes activities required by federal regulation that address planning priorities of the metropolitan area. The document identifies budgeted expenditures, funding sources, and allocation of staff resources for transportation planning activities of many participants. Projects with Metropolitan Council participation are detailed with staff hours and consultant costs that detail how the \$3.8 million of federal planning money will be spent, along with a 20 percent local match.

Many of the tasks are required by state or federal law and are ongoing, including the TAC/TAB committee process and corridor studies, or they repeat on an annual or biennial cycle, such as the preparation of the TIP and the regional solicitation.

RELATIONSHIP TO REGIONAL POLICY: The UPWP is a federally required description and documentation of proposed transportation and transportation-related planning activities in the metropolitan area.

COMMITTEE COMMENTS AND ACTION:

TAB reviewed and approved the motion to recommend adoption of the 2014 UPWP.

ROUTING

TO	ACTION REQUESTED	DATE COMPLETED
TAC Planning	Review & Recommend	July 11, 2013
Technical Advisory Committee	Review & Recommend	August 7, 2013
Transportation Advisory Board	Review & Recommend	August 21, 2013
Metropolitan Council	Review & Adopt	