

Transportation Committee

Meeting date: April 14, 2014

For the Metropolitan Council meeting of April 30, 2014

Subject: Authorization to amend a contract for the Regional Solicitation Evaluation with SRF Consulting Group, Inc. to include application development work and funding

District(s), Member(s): All

Policy/Legal Reference: 2014 Unified (Operational) Budget

Staff Prepared/Presented: Arlene McCarthy, Director, MTS, 651-602-1754
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Division/Department: Transportation/Metropolitan Transportation Services (MTS)

Proposed Action

That the Metropolitan Council authorize the Regional Administrator to amend the Regional Solicitation Evaluation contract with SRF Consulting Group, Inc. to include an increased scope of work for application development and increase the contract amount by \$275,200 for a revised total of \$508,674.

Background

The Unified Planning Work Program (UPWP) is a federally required document that addresses the planning priorities of the metropolitan area. The document identifies budgeted expenditures, funding sources, and allocation of staff resources for a variety of transportation planning activities expected to take place over the calendar year. Studies identified in the 2014 UPWP included the specific planning studies and cost estimates known last summer when the UPWP was prepared.

The Regional Solicitation Evaluation study was included in the 2014 UPWP. However, since that time the original contract has been lengthened to accommodate increased input and review from stakeholders in the recommendations and it has become apparent that additional consultant assistance is needed for developing the application for the next solicitation. The next solicitation needs to be developed on a short timeline as it is expected to be released in late September this year. This action item will allow modifying the existing Regional Solicitation Evaluation Study contract with SRF to include the increased scope of work for application development and necessary funding.

Rationale

The 2014 UPWP was amended in February (Business Item 2014-45) to include the additional funding needed for the Regional Solicitation Evaluation increased scope of work. This contract amendment is necessary to increase the work scope and provide the necessary funding.

Funding

The project will be funded with federal 2014 UPWP planning funds and 20% local match. The 2014 UPWP amendment increased the available consulting funds for the Regional Solicitation Evaluation project by \$300,000. SRF submitted an estimated budget of \$275,200 for the increased scope of work and this amount is being added into the existing contract.

Known Support / Opposition

There is no known opposition. TAB supported the 2014 UPWP amendment (TAB Action Transmittal No. 2014-13).