

Transportation Committee

Meeting date: August 22, 2016

For the Metropolitan Council meeting of September 14, 2016

Subject: Authorization to Execute contract No. 16P036 with VSIS Inc, for the Procurement of MTS maintenance and installation services of electronic equipment on the MTS fleet.

District(s), Member(s): All

Policy/Legal Reference: 3-4-3 Procurement Policy

Staff Prepared/Presented:

Gerri Sutton, Assistant Director MTS, (651)-602-1672

Micky Gutzmann, Director of Purchasing-Metropolitan Council (651)-602-1741

John Harper, Operations Manager MTS, (651)-602-1744

Paul Colton, Fleet Manager MTS, (651)-602-1668

Alex Curtiss, Senior Project Administrator MTS, (651)-602-1487

Division/Department: Metropolitan Transportation Services (MTS)

Proposed Action

That the Metropolitan Council authorize the Regional Administrator to execute Contract No. 16P036 with VSIS Inc. for the procurement of maintenance and installation services of electronic equipment on the MTS fleet for a period of four years in an amount not to exceed \$1,400,700.

Background

The MTS fleet is equipped with various electronic equipment and systems including fare collection, automatic vehicle locators, vehicle routers and security cameras. These systems require ongoing preventive maintenance, repair and installation on new buses. The current contract for these services expires on September 30, 2016.

Rationale

An RFP was issued on May 6, 2016. Two proposals were received on June 7, 2016.

Proposals were evaluated by a panel based on the following factors:

1. Quality of the proposal
2. Qualifications of the proposer
3. Experience of the proposer
4. Price of the proposal

Price was approximately equal in importance to a combination of the other three criteria.

The evaluation panel independently evaluated and ranked the proposals. A consensus meeting was held on July 25, 2016.

The proposal submitted by VSIS Inc. rated highest when combining the technical components of quality, qualifications, experience and price. Therefore, the proposal submitted by VSIS Inc. was deemed the most advantageous to the Council.

This investment reflects the Council's commitment to maintain and preserve regional transit infrastructure investments.

Funding

Funding for this maintenance contract is contained in the MTS Contracted Service and Metro Mobility operating budgets.

Known Support / Opposition

There is no known opposition to the proposed action.