

Minutes of the

REGULAR MEETING OF THE TRANSPORTATION COMMITTEE

November 28, 2016

LOCATION: Metro Transit F.T. Heywood Chambers, Minneapolis, MN

Committee Members Present: Chair Lona Schreiber, Cara Letofsky, Deb Barber, Steve Elkins, Katie Rodriguez, Jennifer Munt, Jon Commers,

Committee Members Absent: Gail Dorfman, Marie McCarthy, Edward Reynoso

TAB Liaison Present: None

CALL TO ORDER

A quorum being present, Committee Chair Schreiber called the regular meeting of the Council's Transportation Committee to order at 4:05pm on November 28, 2016 in the Metro Transit F.T. Heywood Chambers, Minneapolis, MN.

APPROVAL OF AGENDA AND MINUTES

Chair Schreiber suggested moving business item 2016-249 SW from consent to non-consent. It was moved by Elkins, seconded by Munt to approve the amendment to the agenda. Motion carried. It was moved by Rodriguez, seconded by Letofsky to approve the amended agenda. Motion carried. It was moved by Barber, seconded by Rodriguez to approve the minutes of the November 14, 2016 regular meeting of the Transportation Committee. Motion carried.

EMPLOYEE RECOGNITION – Metro Transit

The following person was presented an Employee Recognition Award for their work:

Metro Transit Assistant Transportation Manager Dylan Gillespie presented the award to Metro Transit Garage Coordinator George Hernandez.

TAB LIAISON REPORT

Rodriguez reported that when the TAB met there was discussion on: two routine TIP Amendments, when the vote will be for the funding of the TBI and regional model (December) and unique projects (Regional Solicitation allows for unique projects but TAC has been uncomfortable about how to rank/score them; previously had unique projects skip TAC and go directly to TAB and this looks like where it is going again but there was not a vote taken on that).

METROPOLITAN TRANSPORTATION SERVICES DIRECTOR AND METRO TRANSIT GENERAL MANAGER REPORTS

Metropolitan Transportation Services Director Nick Thompson reported:

On November 14th the Council hosted a full day training session for 32 attendees (mostly local partners and consultants that assist the local partners) who will be using the new regional model. For those who could not attend, the session was recorded and will be posted online along with training materials.

2016 Transit Onboard survey continues and is going very well, expected to wrap up in December. Currently have collected 96% of the 27,000 survey target and there has been great cooperation with riders and transit operators. Results will be brought back to Transportation Committee in Spring 2017.

MVST receipts from July through October are down compared to what was projected for each of the four months. 96% from what was budgeted from Feb forecast. Looking back to November 2016 forecast we are only at 94% MVST compared to what is projected; amounting to \$4.3 M shortfall compared to projected budget.

Metro Transit General Manager Brian Lamb reported:

Shop with a Cop: Our officers will also be continuing their tradition this weekend of helping children buy holiday gifts for their families. This Saturday, they will join the Saint Paul Police Department in the annual Shop with a Cop program at Target near University and Hamline in the city's Midway area. The gift cards used to buy the gifts are donated through various Shop with a Cop fundraisers throughout the year.

Yarnbus to Twinklebus: Many of you, and thousands in our community, have followed the popularity of our Yarnbus either through the media or through the social media channels. It is retired now, but already you can see the holiday lights on our Twinklebus. This is just another way in which we once again show our community that we are more than just rails and routes. We are here to celebrate with them, connect with them and, simply put, work to brighten their day in whatever small way we can.

Santa on Northstar: Metro Transit is once again participating in an annual Toys for Tots drive. On Wednesday, Dec. 14 and again on Saturday, Dec. 17, riders who bring a donated toy to the Target Field Station where they will be collected by U.S. Marines, Metro Transit staff and BNSF staff. In exchange, riders will receive a family pass to be used for a later ride. Also, on that Saturday, Northstar riders can travel to downtown Minneapolis with Santa starting at 11 a.m. at the Big Lake Station.

BUSINESS

Consent Items:

Metro Transit Deputy General Manager Mark Fuhrmann provided a brief overview of Consent items 2016-243 through 2016-248.

It was moved by Munt, seconded by Elkins to approve the following consent items. Motion carried.

1. 2016-243: Subordinate Funding Agreement with Hennepin County for Environmental Response Fund

Motion: That the Metropolitan Council (Council) authorize the Regional Administrator to negotiate and execute a Subordinate Funding Agreement (SFA) to receive a Hennepin County (County) Environmental Response Fund (ERF) grant for Southwest Light Rail Transit Project (SWLRT Project) for \$5 Million for assessment and cleanup of contaminated sites related to the SWLRT Project.

2. 2016-244: Subordinate Funding Agreement with Hennepin County for Community Works Grant

Motion: That the Metropolitan Council (Council) authorize the Regional Administrator to negotiate and execute a Subordinate Funding Agreement (SFA) to receive a Hennepin County (County) Community Works grant for the Southwest Light Rail Transit Project (SWLRT Project) in the amount of \$3 Million for eligible SWLRT Project items including trails, plazas, wayfinding, and pedestrian areas.

3. 2016-245: Subordinate Funding Agreement with the City of St. Louis Park towards the construction of the SWLRT Project

Motion: That the Metropolitan Council (Council) authorize the Regional Administrator to negotiate and execute a Subordinate Funding Agreement (SFA) with the City of St. Louis Park (City) to receive \$2 Million as local funding contribution for the Southwest Light Rail Transit Project (SWLRT Project).

4. 2016-246: Subordinate Funding Agreement with the City of Hopkins towards the construction of the SWLRT Project

Motion: That the Metropolitan Council (Council) authorize the Regional Administrator to negotiate and execute a Subordinate Funding Agreement (SFA) with the City of Hopkins (City) to receive \$0.5 Million as local funding contribution for the Southwest Light Rail Transit Project (SWLRT Project).

5. **2016-247:** Subordinate Funding Agreement with the City of Minnetonka towards the construction of the SWLRT Project

Motion: That the Metropolitan Council (Council) authorize the Regional Administrator to negotiate and execute a Subordinate Funding Agreement (SFA) with the City of Minnetonka (City) to receive \$2 Million as local funding contribution for the Southwest Light Rail Transit Project (SWLRT Project).

6. **2016-248:** Subordinate Funding Agreement with the City of Eden Prairie towards the construction of the SWLRT Project

Motion: That the Metropolitan Council (Council) authorize the Regional Administrator to negotiate and execute a Subordinate Funding Agreement (SFA) with the City of Eden Prairie (City) to receive \$2.5 Million as local funding contribution for the Southwest Light Rail Transit Project (SWLRT Project).

7. **2016-254:** 2017-2020 TIP Amendment: Three Rivers Park District Regional Trail System Ramps

Motion: That the Metropolitan Council concur with the Transportation Advisory Board (TAB) action to amend the 2017-2020 Transportation Improvement Program (TIP) to reduce the scope of the Three Rivers Park District's Regional Trail System Ramps Project.

Non-Consent Items:

1. **2016-249 SW:** 2017-2020 TIP Amendment: Metropolitan Council 12th Street Transit Ramp

Motion:

This item was pulled from the Consent Agenda and made a regular business item.

Metro Transit Senior Manager Transitway Development Charles Carlson presented this item. There were no questions from committee members.

It was moved by Rodriguez, seconded by Letofsky:

That the Metropolitan Council concur with the Transportation Advisory Board (TAB) action to amend the 2017-2020 Transportation Improvement Program (TIP) to add the 12th Street Transit Ramp project.

Motion carried.

2. **2016-250:** Woodbury Theater Park-And-Ride Lease

Metro Transit Director, Engineering & Facilities Marilyn Porter introduce Metro Transit Assistant Director, Facilities Maintenance Greg Williams who presented the item. There were no questions for committee members.

It was moved by Letofsky, seconded by Barber:

That the Metropolitan Council (Council) authorize the signing of Woodbury Theater Lease with Cinemasota, Inc. The lease would allow Cinemasota to utilize the Woodbury Theater for the showing of films primarily at night and weekends while also utilizing the parking lot as a park-and-ride during the day. The lease will have an initial term of five years with an option to extend for an additional five years. Included in the lease will also be a termination clause requiring 6 month notification by either party.

Motion carried. Hearing no objection, Chair Schreiber stated that this item could proceed to the full Council as a consent item.

3. **2016-251:** Funding Agreement with Hennepin County Regional Railroad Authority for the Orange Line

Metro Transit Senior Manager, BRT/Small Starts Projects Charles Carlson presented this item. There were no questions from committee members.

The business item referenced expected approval by Hennepin County Regional Railroad Authority (HCRRA) on November 29, 2016. The approval was issued as expected by HCRRA.

It was moved by Letofsky, seconded by Munt:

That the Metropolitan Council authorize the Regional Administrator to negotiate and execute cooperative funding agreement 16I013 with Hennepin County Regional Railroad Authority (HCRRA) not to exceed \$2,600,000 to fund METRO Orange Line activities.

Motion carried. Hearing no objection, Chair Schreiber stated that this item could proceed to the full Council as a consent item.

4. 2016-252 LS Black Construction Contract 14P182 - Change Orders in Excess of 10%
Metro Transit Project Manager, Engineering & Construction Jim Harwood presented this item. Letofsky asked if we knew when we'd be getting payment from the engineering consultants and if we know if they have 'accepted' or not, to which Harwood responded that a letter was sent on November 15th and the engineering consultants will be giving a formal response shortly so we can't name an exact date of payment. Letofsky asked that when a formal response and a date for payment is received, to bring this information back to Transportation Committee. In response to a question from Munt, Harwood explained that the Vikings would not be helping shoulder this cost; the original contract with the Vikings was for 60% of a cap of \$10M.

It was moved by Rodriguez, seconded by Barber:

That the Metropolitan Council (Council) authorize the execution of change orders for contract 14P182 with LS Black Constructors in the amount of \$53,418, in excess of 10% of the original contract value.

Motion carried.

5. 2016-253: Agreement with Enterprise Holdings Inc. for Metro Vanpool
Metropolitan Transportation Services Senior Project Manager Randy Rosvold presented this item. In response to a question by Chair Schreiber, Rosvold stated the original bid was \$2.77B, 71 vans over the course of 5 years which does not allow for growth.

It was moved by Munt seconded by Letofsky:

That the Metropolitan Council authorize the Regional Administrator to execute a sole source agreement with Enterprise Holdings Inc. for management and operation of Metro Vanpool for a five-year term from March 1, 2017, to February 28, 2022, in an amount not to exceed \$3,565,000.

Motion carried. Hearing no objection, Chair Schreiber stated that this item could proceed to the full Council as a consent item.

INFORMATION

1. Better Bus Stops 2016 Highlights

Metro Transit's Senior Planner Berry Farrington, Senior Project Coordinator Paul Lamb, Community Outreach Coordinator Caitlin Schwartz and Transit Info /Schedule Distribution Intern Barrett Clausen presented this item. The presentation included updates on progress to bus stop Improvements, slim shelters, updated transit information signs, NexTrip text usage and ongoing community engagement.

ADJOURNMENT

Business completed, the meeting adjourned at 5:15pm.

Becky Davidson
Recording Secretary