

## Transportation Committee

Meeting date: March 13, 2017

For the Metropolitan Council meeting of March 22, 2017

**Subject:** Travel Behavior Inventory Subordinate Agreement with the Minnesota Department of Transportation (MnDOT) for Household Travel Survey

**District(s), Member(s):** All

**Policy/Legal Reference:** FAST Act

**Staff Prepared/Presented:** Katie White, Senior Planner, 651-602-1716

Jonathan Ehrlich, Planning Analyst, 651-602-1408

Nick Thompson, Director of Metropolitan Transportation Services, 651-602-1754

**Division/Department:** Metropolitan Transportation Services

### Proposed Action

That the Metropolitan Council authorize the Regional Administrator to negotiate and execute a Travel Behavior Inventory (TBI) Subordinate Funding Agreement to the Master Funding Agreement with the Minnesota Department of Transportation (MnDOT) in the total amount not to exceed \$2,000,000, and to adopt the attached resolution approving the funds.

### Background

Business Item 2017-68 authorizes the Regional Administrator to negotiate and execute a Master Funding Agreement and establishes a contractual framework for the development of the TBI. Each Subordinate Agreement provides a method for the transfer of funds from MnDOT to the Metropolitan Council for specific work activities so that the Council can carry out the TBI activities using multiple contracts.

### Rationale

The Travel Behavior Inventory has been a program in existence since 1949 and involves the collection and analysis of travel and transportation data for the region. Data on travel patterns is used within the regional travel model and helps the region adequately prepare for investment in the region's transportation systems.

### Thrive Lens Analysis

Collecting detailed, accurate data to inform transportation planning, programming, and policy decisions is to the benefit of all of the Thrive outcomes.

### Funding

Funds are available in the MTS Planning budget from federal funds allocated from the Regional Solicitation and MnDOT funds, and Council funds which also provide the necessary match to the federal funds.

### Known Support / Opposition

The Transportation Advisory Board and Technical Advisory Committee have supported the TBI program and the funding package. There is no known opposition.

METROPOLITAN COUNCIL  
390 Robert Street North, St. Paul, Minnesota 55101-1805

RESOLUTION NO. 2017-9

RESOLUTION AUTHORIZING THE AGREEMENT WITH THE COMMISSIONER OF TRANSPORTATION PRESCRIBING THE TERMS AND CONDITIONS OF FEDERAL AID PARTICIPATION FOR THE TRAVEL BEHAVIOR INVENTORY

- WHEREAS, the Transportation Advisory Board awards federal transportation dollars through the Regional Solicitation; and
- WHEREAS, the Transportation Advisory Board has awarded federal transportation dollars to the Metropolitan Council for the completion of the Travel Behavior Inventory; and
- WHEREAS, the Minnesota Department of Transportation has chosen to contribute additional funds to the Travel Behavior Inventory; and
- WHEREAS, the Travel Behavior Inventory program will begin with a Household Travel Survey; and
- WHEREAS, the Metropolitan Council must enter into agreement with the State of Minnesota Department of Transportation to access these funds.

NOW, THEREFORE, BE IT RESOLVED:

1. THAT pursuant to Minnesota State, Sec. 161.36, the Commissioner of Transportation be appointed as Agent of the Metropolitan Council to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.
2. THAT the Chair and the Regional Administrator are hereby authorized and directed for and on behalf of the Metropolitan Council to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1001373," a copy of which said agreement was before the Metropolitan Council and which is made a part hereof by reference.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Adam Duininck, Chair

\_\_\_\_\_  
Emily Getty, Recording Secretary

CERTIFICATION

STATE OF MINNESOTA  
METROPOLITAN COUNCIL

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by the Metropolitan Transportation Services division of the Metropolitan Council at a duly authorized meeting thereof held on the \_\_\_\_\_ day of \_\_\_\_\_, 2017, as shown by the minutes of said meeting in my possession.

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Notary Public  
My Commission Expires \_\_\_\_\_