

## Transportation Committee

Meeting date: April 9, 2018

For the Metropolitan Council meeting of April 25, 2018

**Subject:** Agency Contract 2018-2023

**District(s), Member(s):** All

**Policy/Legal Reference:** Council Policy 3-3 Expenditures – Procurement of Goods and Services over \$500,000.

**Staff Prepared/Presented:** Christine Kuennen, Senior Manager Metro Mobility, 651-602-1689

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**Division/Department:** Metropolitan Transportation Services

### Proposed Action

That the Metropolitan Council authorize the Regional Administrator to negotiate and execute a contract with Transit Team to provide the Metro Mobility Agency Service from October 1, 2018 to June 30, 2023 with an option for one additional year in an amount not to exceed \$31,819,812.8.

### Background

Metro Mobility Agency service provides rides to a defined set of Day Training and Habilitation (DT & H) centers and Adult Day programs on weekdays during typical business hours. The service model has been in place with minimal changes for over 20 years. The current contract expires September 30, 2018. With the next contract, Metro Mobility has restructured the scope of services to more efficiently meet an increasing demand for trips that begin and end within the ADA service area and for trips that serve the largest of these agencies. The ADA service area is the area within ¾ mile of all local regular fixed routes. Metro Mobility Service Area with ADA service area footprint (see map, page 2)

### Rationale

A Request for Proposals (RFP) for the Agency contract was advertised and posted on the Council website. Three proposals were received and evaluated by a five-member panel consisting of staff from Metro Mobility, Metro Transit, Dakota County, Minnesota Department of Transportation, and Minnesota Council on Disabilities.

The panel evaluated and ranked all technical proposals based on the following criteria: size and scope of providing similar transportation services; the qualifications of the proposers including general qualifications, specialized qualifications and professional competence in areas directly related to the RFP, and the quality of the proposal including, its completeness in addressing the requirements of the RFP and Scope of Work, the work plan submitted as a part of the proposal, and demonstrated grasp of the work required for this project.

The panel then evaluated the financial submittals and cost proposals.

Transit Team had the highest rated financial submittals, the highest rated technical proposal, and the lowest proposed cost. The proposed pricing is within the budget and appears to be fair and reasonable for the five-year contract term.

Additionally, Transit Team's proposal demonstrated a strong approach to customer service in a paratransit environment, as well as a continual driver wage progression plan that will help retain a qualified workforce through the term of the contract.

### Thrive Lens Analysis

The Agency service supports the outcomes and principals of Thrive MSP 2040 by increasing efficiency, promoting equity in public transportation and by improving customer service.

### Funding

Funding for this service is included in the 2018 operating budget.

### Known Support / Opposition

There is no known opposition.

## Agencies in New Contract

