

Minutes of the

SPECIAL MEETING OF THE TRANSPORTATION COMMITTEE

November 7, 2018

LOCATION: Metropolitan Council Chambers, Saint Paul, MN

Committee Members Present: Chair Katie Rodriguez, Gail Dorfman, Steve Elkins, Marie McCarthy, Jennifer Munt, Lona Schreiber, Cara Letofsky, Deb Barber, Edward Reynoso

Committee Members Absent: Jon Commers

TAB Liaison Present: Peter Dugan

CALL TO ORDER

A quorum was present when Chair Rodriguez called the special meeting of the Council's Transportation Committee to order at 6:02pm on Wednesday, November 7, 2018 in the Metropolitan Council Chambers, Saint Paul, MN.

APPROVAL OF AGENDA AND MINUTES

Motion by Munt, seconded by Elkins to approve the agenda. Motion carried.

Motion by Munt, seconded by Elkins to approve the minutes of the October 17, 2018 special meeting of the Transportation Committee. Motion carried.

TAB LIAISON REPORT

Peter Dugan relayed the following information from the October 17, 2018 TAB meeting: MNDOT reported that a transit only lane entrance ramp opened onto I35W South.

TAB approved a TIP amendment related to the I-94, Corridors of Commerce project. TAB had discussions around the Regional Solicitation Funding Options (TAB offered flexibility to staff, especially when there is a natural break), Scope Change Policy (question on whether a project should be rescored when the scope changes) and Reallocation Policy (what to do with money that is given back when a project is not completed). Both the Scope Change and Reallocation Policy will go under further review.

City of Minneapolis, City of St. Paul and City of Memphis sponsored a leadership roundtable that focused on the healthcare medical tech industry and how to grow that in both areas. TAB also heard an update on the Travel Behavior Inventory.

METROPOLITAN TRANSPORTATION SERVICES DIRECTOR AND METRO TRANSIT GENERAL MANAGER REPORTS

Metropolitan Transportation Services Director Nick Thompson reported:

Transportation Alliance 125th Annual Membership Meeting

This will be held Thursday, November 8th in St. Paul. This meeting is typically held after elections and the new Governor elect is invited to speak at 11:30am. Elected leaders will speak about the upcoming legislative session and there will be presentations about the future of transportation and national issues.

Dr. John (Jack) Kasarda:

Dr. Kasarda will be speaking at the Metropolitan Council on Wednesday, November 14th at 1:00pm. Dr. Kasarda is a highly regarded leading developer of the Aerotropolis concept and he will talk about how MSP could really take advantage of where it sits and what it can do with our industry.

Metro Transit General Manager Brian Lamb reported:

Dec. 1 Service Changes

Several service changes will take effect on Saturday, Dec. 1. The changes focus on routes or route segments with low ridership and where alternative service is available. We began communicating the changes to customers this week. The next round of scheduled service changes will take effect in March.

Customer Survey Begins

Customers will be invited to share their thoughts about Metro Transit through an on-board and online survey beginning today. The survey can be found **online at metrotransit.org/survey**. Responses will be accepted through the end of the month. Paper surveys will be distributed on random bus trips for all routes and on Northstar. Completed surveys can be put in on-board collection bags or returned by mail. On light rail trains, employees from a third-party organization will invite customers to take the survey today, tomorrow and on Sunday. The rider survey has been conducted every two years since 1993. Responses help us understand why people ride and what's important to them. The 2016 survey showed that reliability, safety and travel time were top priorities for most customers.

Holiday Train headed to Union Depot

For the second year in a row, we are partnering with BNSF to offer a special Northstar holiday train ride to the Union Depot. The Northstar Holiday Train will make a round-trip between Big Lake and St. Paul on Saturday, Dec. 15. The train will depart Big Lake at 4:40 p.m. and depart from the Union Depot at 8 p.m. Passengers can board the holiday train at any station and ride for free. While at the Union Depot, travelers can enjoy a holiday-themed market, food and entertainment. Northstar celebrates its ninth anniversary next Friday, Nov. 16.

BUSINESS

Consent Items:

1. There were no consent items on the agenda.

Non-Consent Items:

1. **2018-262:** Easement and Access Maintenance & Use Agreements with the City of Big Lake
Metro Transit Principal Engineer Kim Zlimen presented this item. There were no questions or comments from Council members.

Motion by Schreiber, seconded by Elkins:

That the Metropolitan Council authorize the Regional Administrator to negotiate and execute an Easement Agreement and an Access Maintenance & Use agreement with the City of Big Lake.

Motion carried. Hearing no objection, Chair Rodriguez stated this item could process as Consent to Council.

2. **2018-290:** Ratification of Emergency Declaration for Train Lift Repair at the Operations and Maintenance Facilities

Metro Transit Facilities Engineering Assistant Director Pat Jones introduced Metro Transit Systems Facility Manager Mike Maddio who then presented this item. There were no comments or questions from Council members.

Motion by Munt seconded by Letofsky:

That the Metropolitan Council ratifies the attached Justification for and Declaration of Emergency for repair of lift at the Operations and Maintenance facilities.

Motion carried. Hearing no objection, Chair Rodriguez stated this item could proceed as Consent to Council.

3. **2018-300:** Ratification of Emergency Declaration for Heating System Repair for the Transit Control Center

Metro Transit Systems Facility Manager Mike Maddio presented this item. There were no questions or comments from Council members.

Motion by Munt, seconded by Elkins:

That the Metropolitan Council ratifies the attached Justification for and Declaration of Emergency for repair of the heating system for the Transit Control Center.

Motion carried. Hearing no objection, Chair Rodriguez stated this item could proceed as Consent to Council.

4. **2018-293:** Amendment to Professional Services Contract with CR-Building Performance Specialists, Inc.

Metro Transit Principal Engineer Claudius Toussaint presented this item. Metropolitan Transportation Services Director Nick Thompson added that this contract also includes the suburban providers, all of which are satisfied with the amendment.

Motion by Dorfman, seconded by Munt:

That the Metropolitan Council authorize a contract amendment to increase the CR-Building Performance Specialists, Inc. contract value by \$220,630 for a revised total contract value of \$536,040.

Motion carried. Hearing no objection, Chair Rodriguez stated this item could proceed as Consent to Council.

5. **2018-294:** Master Contracts for Electrical Engineering Services – Contract 18P069

Metro Transit Senior Project Administrator Julie Brenny presented this item. Munt asked which firm is DBE, to which Brenny responded that is Hallberg Engineering, Inc.

Motion by Schreiber, seconded by Munt:

That the Metropolitan Council (Council) authorize the Regional Administrator to award and execute four master contracts with a duration of four years, each valued at \$250,000 to the following firms:

Stanley Consultants, Inc.

Toltz, King, Duvall Anderson and Associates

Hallberg Engineering, Inc.

Short, Elliott, Hendrickson, Inc.

Motion carried. Hearing no objection, Chair Rodriguez stated this item could proceed as Consent to Council.

6. **2018-298:** Authorization to Negotiate and Award Monitoring & Diagnostic System RFP

Metro Transit Maintenance Rail Vehicle Manager Chris Royston presented this item. There were no questions or comments from Council members.

Motion by Munt, seconded by Barber:

That the Metropolitan Council authorize the negotiation and execution of a contract with Siemens for an amount not to exceed \$2,200,000.

Motion carried. Hearing no objection, Chair Rodriguez stated this item could proceed as Consent to Council.

7. **2018-284:** SWLRT (Green Line Extension) Authorization to Negotiate and Execute a Subrecipient Agreement with City of Eden Prairie

Metro Transit Southwest Project Office Design Assistant Manager Sarah Ghandour presented this item. Munt thanked Eden Prairie for their partnership when we had to eliminate the station and thankful that the station is being added back in.

Motion by Munt, seconded by Dorfman:

That the Metropolitan Council (Council) authorize the Regional Administrator to negotiate and execute a Subrecipient Agreement with the City of Eden Prairie (City), the grant subrecipient, related to the funding and construction of Eden Prairie Town Center (EPTC) Station as part of the Southwest Light Rail Transit (SWLRT) Project.

Motion carried.

INFORMATION

1. There were no information items on the agenda.

ADJOURNMENT

Business completed, the meeting adjourned at 6:40pm.

Becky Davidson
Recording Secretary