

TRANSPORTATION COMMITTEE 2020 WORK PLAN

Quarter	Metro Transit Information Items	Department
1	Better Bus Stops Overview	Engineering & Facilities
1	Rail Maintenance Overview	Rail
1	Blending Outreach, Training and Engineering for Accident Avoidance	Rail and Safety
1	Public Art Program Update	Engineering & Facilities
1	Minnesota Twins Service and Marketing Preview	Marketing & Transit Information
2	Public Transit Agency Safety Plan (PTASP)	Safety
2	Network Next Guiding Framework Update	Service Development and BRT
2	Northstar Update	Rail
2	2020 Rail Operations Shutdowns	Rail
2	TDM, TMOs and Employer Outreach	Marketing & Transit Information
2	Gold Line Update	BRT
2	Metro Transit Police Department Overview	MTPD
2	Overview of Police Video Policies & Procedures	MTPD
2	Bus Operator Hiring Update	Bus
2	Shared Mobility Overview	Strategic Initiatives
2	Arterial BRT update (post-legislative session)	BRT
2	Affordable Housing Along Transit Report	TOD
2	Walkshed Analysis/Infrastructure	TOD (possibly joint with MTS)
3	Development Trends Along Transit 2020	TOD
3	LRV Maintenance Update	Rail
3	Customer Relations, Customer Advocates, and Outreach & Engagement Overview	Administration
3	2021 Budget Presentation (MT and MTS)	Finance
3	2021-2026 CIP Presentation (MT and MTS)	Finance
3	State Fair Service and Marketing Preview	Bus and Marketing & Transit Information
3	Potential Rider Research Results	Marketing & Transit Information
3	Improving Detour Communication (IDC) Program	Marketing & Transit Information
3	Minneapolis Bus Garage Update	Engineering & Facilities
3	Microtransit Pilot Project Update	Strategic Initiatives
4	Live Video Update	Rail and MTPD
4	Rail Systems Maintenance Update	Rail
4	Equity and Inclusion Team Overview	Equity & Inclusion
4	Better Bus Stops Update	Engineering & Facilities
4	Transit Information – Accessible Information Pilots	Marketing & Transit Information
4	Orange Line Update	BRT
4	Speed and Reliability Program Overview	Service Development
4	Bus Operating Hiring Update	Bus

Metropolitan Transportation Services 2020 Division Work Plan

Transportation Planning Section

Planning and Programming

Planning support to the metropolitan transportation planning process of the Council On-going
 Preparation/approval of the four-year Transportation Improvement Program (TIP) Q3

Regional Solicitation (Funding)

Implement changes and release application for the 2020 Regional Solicitation Q1-Q2
 Select Regional Solicitation projects for 2024 and 2025 Q4

Highway Planning

Twin Cities Mobility Needs Analysis Q1-Q4
 Freeway System Interchange Study Q2
 Participate in the development of MnDOT's Capital Highway Investment Plan (CHIP) On-going

Transit Planning

Bus Service Allocation Study Q1-Q4
 Speed and Reliability Initiative Summary Q1-Q4
 Arterial Bus Rapid Transit Corridors Study Q1-Q4

Freight Planning

Review and Refine Freight Scoring Criteria for Regional Solicitation On-going

Bicycle and Pedestrian Planning

Regional Bicycle Facility and Corridor Spacing Guidelines Q2-Q4
 Regional Bicycle System Inventory updates On-going
 Regional Bicycle Transportation Network implementation On-going
 Pedestrian Safety and Action Plan Q2-Q4

Corridor Studies Lead by Partners

Gold Line Station Area Planning On-going
 Blue Line Extension Station Area Planning On-going
 Rush Line Station Area Planning On-going
 Riverview Project Development Q1-Q4

Transportation Policy Plan

Release and Adopt 2040 Transportation Policy Plan Q2-Q4

Land Use Planning

Review Local Comprehensive Plans, amendments, and environmental review requests Q1
 Reviews of Livable Communities Grants Semi-annual

Environmental Justice and Equity

Coordination of Regional Specialized Transportation Services On-going
 Human Services Coordination Plan Adoption Q1

Travel Model Development and Forecasting

Regional STOPS Transitway Model Consolidation Q1-Q2
 2018-2019 Travel Behavior Household Travel Survey Q1-Q4
 Special Generator Survey Q4

Transportation System Performance

Congestion Management Process Plan Q2
 Adopt and Update federally required performance targets Q3
 Twin Cities Regional Performance Dashboard Q4

Long-Range System Planning

Electric Vehicles Planning Study Q2-Q4

System Monitoring and Data Collection

Transit Route Analysis Q4
 Transit System Performance Evaluation Q2
 2020 Transportation System Performance Evaluation Q2

Transit Asset Management Targets	Q4
Aviation Planning	
Review MAC Capital Improvement Program	Q1
Review of Local Plan Amendments and EAs	As needed
Long Term Capital Plan for Reliever Airports	Q1-Q4
Review/Approval of 2040 MSP Long Term Comprehensive Plan	Q1-Q4

Contracted Transit Service Section

Policy/Projects

Metro Mobility Lakeville Service Start-up	Q1
Develop Annual Capital/Operating Budgets	Q2-Q3
Pilot On-Demand Metro Mobility Service	Q2
Implement Dial-A-Ride FTA Safety Plan for contractors	Q2
Analyze new Dial-a-Ride routing software pilot and make recommendations	Q4
Issue notice of Metro Mobility service hour changes per fixed route	Q1
Implement service hour changes on Metro Mobility	Q3
Update Contract Oversight Electronic Documentation and Filing system	Q1
Transition Transit Link Hennepin County to new provider	Q1
Transition Transit Link Airport Connect service to new provider	Q1
100% physical inventory of fleet and technology	Q2-Q3
Review and adjustment methodology for OBT violations on short trips	Q2
NTD Annual Report	Q1
DHS data sharing project	Q1-Q2
Finalize recommendations on MetMo/Fixed Route Fare Policy	Q1
Analyze Lifeworks Van Leasing pilot and recommend/ implement system approach	Q1-Q2
Annual bus inspections by third party contractor	Q2-Q3
Develop Annual Capital/Operating Budgets	Q2-Q3
Invoice Payments	Ongoing
Contract Oversight - Service Quality and Regulatory/Contractual Compliance	Ongoing
Drug & Alcohol Compliance Oversight	Ongoing
Facilitate efforts of Metro Area Mobility Management Programs	Ongoing
Facilitate meetings and efforts of Transportation Accessibility Advisory Committee	Ongoing
Participate in and support IT governance	Ongoing
Respond to Customer complaints and questions from legislators/staff	Ongoing
Integrate equity into driver and employee training	On-going
Prepare and Present Regional Ridership Reports	Quarterly
NTD Route Sampling	Q1-Q4

Requests for Proposals (RFP)

Transit Link Dakota County and Washington County RFP/Contract	Q1
Metro Mobility South Zone - RFP/Contract	Q3
Bus Purchases (Transit Link, Metro Mobility, and Suburban Providers)	Q1-Q4
MTN/Anoka County Fixed Routes - RFP/Contract	Q2
Transit Link - Hennepin Co and Anoka Co. - RFP	Q1-Q3
DAR Camera System RFP/Contract	Q1-Q2
Safety Plan Consultant - RFP/Contract	Q1
On-Board Technology Support - RFP/Contract	Q1
Metro Mobility West and East Zone - Release RFPs	Q3-Q4
METRO Red Line Contract	Q4
East, West, Crosstown Fixed Route - RFP/Contract	Q3

Contract Amendments

Anoka County Transit Link Extension	Q1
Metro Mobility Demand South Extension	Q1
Dakota County Transit Link Extension	Q1
Washington County Transit Link Extension	Q1
Taxi Services Inc	Q1
BEaR Contract - Add Route 323	Q2

Technology/Reporting

Adjust Trapeze maps to match fixed route	Q3
Pass Web Metro Mobility On-line Booking Implementation	Q1
Pilot account based fares on Metro Mobility	Q2
Complete Trapeze/Motorola dedicated radio for Metro Mobility & Report Results	Q1
Pilot new on-board camera technology and roll out for DAR if successful pilot	Q2-Q4
Trapeze Trip Broker Implementation	Q2
Pilot Trapeze Driver Mate and evaluate potential for transition to tablets	Q2-Q4
OMG Equipment Replacement Project	Q3-Q4
Implement new incident reporting software	Q2
Implement migration to .NET invoicing app for fixed route and Metro Vanpool	Q3
Implement Metro Mobility Customer Service App updates	Q1
Finalize and implement updated data reporting tools and methodology	Q2

Public Outreach/Communications

Metro Mobility Rider Bulletins	On-going
Host two Metro Mobility community communications events	On-going

Finance / Administration Section

Budget

Develop Annual Capital/Operating Budgets	Q2/Q4
Develop Quarterly Budget Amendments	Q4
Develop quarterly management reports	Q1
Provide on-going budget support	On-going
Coordinate division legislative work; lead fiscal note development	Q2

Grants

Develop input into grant programs and policies	Q3
Provide grant administration, oversight, monitoring, training, and reporting	Q4
Coordination and communication with Suburban Transit Providers	Q4

Forecasting and Reporting

Budget forecasting/modeling to develop policy and program options	On-going
Provide financial analysis, forecasting, financial reporting, and program-specific reporting	Q2

Finance / Administration Section

Budget

Develop Annual Capital/Operating Budgets	Q2,Q4
Develop Quarterly Budget Amendments	Q1-Q4
Develop Quarterly management reports	Q1-Q4
Coordinate division legislative work; lead fiscal note development	Q1-Q2

Grants

Develop input into grant programs and policies	Q1-Q2
Provide grant administration, oversight, monitoring, training, and reporting	On-going
Coordination and communication with Suburban Transit Providers	On-going
Forecasting and Reporting	
Budget forecasting/modeling to develop policy and program options	On-going
Provide financial analysis, forecasting, financial reporting, and program-specific reporting	Q2