

# Business Item

Transportation Committee



Committee Meeting Date: October 14, 2024

For the Metropolitan Council: October 23, 2024

## Business Item: 2024-256

Master Contracts for Structural Design Services, Contract 24P067

**District(s), Member(s):** All

**Policy/Legal Reference:** FM 14-2 – Expenditures for the Procurement of Goods, Services, and Real Estate Policy

**Staff Prepared/Presented:** Lesley Kandaras, General Manager, 612-349-7513  
Brian Funk, Deputy General Manager, COO, 612-349-7515  
Marilyn Porter, Director of Engineering and Facilities, 612-349-7689  
Julie Brenny, Senior Project Administrator, 612-349-7444

**Division/Department:** Metro Transit/Engineering and Facilities

### Proposed Action

That the Metropolitan Council authorize the Regional Administrator to award and execute contracts 24P067A – 24P067C for structural design services that will support Metro Transit Engineering and Facilities in an amount not to exceed \$2,400,000 as follows:

Organization	Contract Number	Contract Amount
Kimley-Horn & Associates, Inc.	24P067A	\$800,000
SRF Consulting Group, Inc.	24P067B	\$800,000
TKDA	24P067C	\$800,000

### Background

The Engineering and Facilities 2024 – 2029 Capital Improvement Program (CIP) includes approximately \$288 million for capital improvements, including new construction as well as rehabilitation of aging facilities and systems. An essential element to complete this work is the availability of skilled engineering firms to perform this work.

A Request for Proposal was issued on May 2, 2024. A pre-proposal meeting was hosted by Council staff that outlined the solicitation requirements, discussed project specifications, and responded to plan holder inquires. There were twenty-three plan holders, nineteen consultants, two subcontractors, one plan room, and six of the plan holders identified as minority, woman, small, veteran, or disadvantaged business enterprises. On June 7, 2024, the Council received three proposals to be evaluated for the consideration of award.

In accordance with the Brooks Act, the evaluation of proposals followed a two-step process. The evaluation panel ranked and selected the most technically qualified proposers. Following approval of the evaluation panel findings, conclusions, and recommendation, the costing data of the highest ranked proposers were reviewed by a negotiation panel that negotiated pricing and agreed that the final prices have been determined to be fair and reasonable.

The panel recommends the proposals submitted by Kimley-Horn & Associates, Inc., SRF Consulting Group, Inc., and TKDA as the most advantageous to the Council. Work orders for specific projects under these master contracts will be awarded on an as-needed basis.

### **Rationale**

The execution of an engineering contract that exceeds \$500,000 requires Council approval.

### **Thrive Lens Analysis**

This action promotes Stewardship through needed rehabilitation and replacement of existing Metro Transit assets.

### **Funding**

Funding will be included in future Council authorized capital and operating budgets. Work orders will only be executed after Council budget authority has been approved.

### **Small Business Inclusion**

The Office of Equity and Equal Opportunity (OEEO) assigned a Disadvantaged Business Enterprise (DBE) goal of 15% for this solicitation. OEEO determined that the firms being recommended for award have met the DBE requirements of this contract.

