

2040 COMP PLAN EXTENSION REQUEST

LOCAL PLANNING
HANDBOOK

Please send your completed request form and accompanying Resolution via email or mail to the **Reviews Coordinator** at the Metropolitan Council by **December 21, 2018**. Your responses to the following questions will provide the Metropolitan Council with information needed to review your extension request.

1. Please provide the following information:

Community Name	
Contact Person	
Request Date	
Phone Number	
Email Address	

2. PLANNING PROCESS TIMELINE: Please provide the target dates for each step of the planning process identified below. If you have already completed a step, indicate “completed” with the date in the table.

Process Step	Target Date
Completion of draft plan text and mapping	
Initiation of 6-month review/comment period by adjacent jurisdictions, affected special districts, and school districts	
Public hearing date	
City Council / Town Board / County Board action	
Date of plan submission to the Metropolitan Council	
Completion of fiscal devises and official controls review/amendment	

3. PLANNING ISSUES: Please identify the issue(s) below that are contributing to the need for the requested extension.

- | | |
|---|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> Staff workload <input type="checkbox"/> Contract planner delays <input type="checkbox"/> Issues affecting adjacent communities <input type="checkbox"/> Data/mapping/GIS <input type="checkbox"/> Area development or redevelopment plan(s) in process <input type="checkbox"/> Planning Commission/City Council/Board member concerns <input type="checkbox"/> Population, household, employment forecast issues <input type="checkbox"/> Sewer flow forecast issues <input type="checkbox"/> MUSA/Growth staging plan <input type="checkbox"/> Public participation process <input type="checkbox"/> Density policy issues | <ul style="list-style-type: none"> <input type="checkbox"/> Community Designation considerations <input type="checkbox"/> Development of plan components: <ul style="list-style-type: none"> <input type="radio"/> Existing Land Use <input type="radio"/> Future Land Use <input type="radio"/> Housing <input type="radio"/> Surface Water Management <input type="radio"/> Transportation <input type="radio"/> Wastewater <input type="radio"/> Parks and Trails <input type="radio"/> Water Supply <input type="radio"/> Implementation <input type="radio"/> Mississippi River Corridor Critical Area (MRCCA) <input type="radio"/> Other _____ |
|---|---|

4. Mark all that apply to your community.

- Planning Grant recipient
- Mapping Services requested

5. **ADDITIONAL INFORMATION:** Please provide explanation of the planning issues checked on the previous page. Include a realistic appraisal of your community's ability to submit your updated plan for review by indicated deadline, as well as the subsequent review/amendment of fiscal devices and official controls.

Please contact your **Sector Representative** if you need any assistance.