

# Metro HRA Veterans Affairs Supportive Housing and Mainstream Project-Based Voucher Rent Assistance Application Form

This application form is available at: [2023 PBV Application](#). Please be complete in your responses. Proposals that are incomplete will not be considered or reviewed. Attach up to five (5) additional sheets if they are needed to fully answer the questions. Applications that exceed the maximum number of pages may be rejected. **The deadline for submitting applications is April 27, 2023, 4:00 p.m. (CST).**

## I. APPLICANT INFORMATION

Name:		
Address:		
City:	State:	Zip:
Phone:	Fax:	
Contact Person:		

## II. CONTACT PERSON INFORMATION

Name:		
Address:		
City:	State:	Zip:
Phone:	Fax:	
E-mail Address:		

## III. PROJECT INFORMATION

Project Name:		
Address:		
City:	State:	Zip:
Please describe the project, including the population to be served, the number of buildings in the project and the total number of dwelling units in each building.		

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**IV. UNIT OWNERSHIP AND MANAGEMENT**

Please provide the individual names and companies of all parties having a substantial interest in the Unit(s).	
<b>Principal Owner/s or Partners:</b>	1.
	2.
	3.
	4.
<b>Management Agent/s:</b>	1.
	2.
<b>Others:</b>	1.
	2.

**V. PROJECT SCORING CRITERIA**

Describe the project readiness including regulatory conformance, financial readiness and status of funding commitments and applicant's capacity to manage the project.

**Describe the extent to which the project provides or preserves housing types that contribute to a full range of affordable housing choices, the addition of or preservation of affordable units in an Area of Concentrated Poverty or improved affordable housing choice in an Area of Affluence.**

**Describe the extent to which the project integrates housing and tenant services for specialized populations such as people experiencing homelessness, people living with disabilities, veterans or other specialized population.**

**Describe the extent to which the project supports mixed income through providing a variety of units at different income levels.**

**Describe the extent to which the project supports housing for larger families needing 3 or more bedrooms.**

**Describe the extent to which the proposed project maximizes connections between housing, centers of employment, education, retail and recreation uses through location or design.**

**Describe the extent of local support for the proposed housing including project teams that involve partnerships among government, private for-profit, and nonprofit sectors and the local community.**

## **VI. UNIT DESCRIPTION DETAILS**

**Please indicate the number of Units by structure type.**

Single Family (one to four units)  _____	Duplex-Townhouse  _____	Multi-Family (Four units or more)  _____	Other  _____
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Building Address	# of Units by BR Size						# of Requested PBV Units
	Eff	1	2	3	4	5	
Total # of Buildings = ____	Total # of Units by BR Size						Total # of PBV Units = ____

**VII. PROPOSED RENTS AND UTILITIES**

Please indicate below the proposed rent and the utilities and appliances included for each Unit type. Indicate what utility or appliance is included in the rent by “✓” checking the box below. Utilities not included in the rent will be calculated using the Metro HRA’s Utility Allowance Schedule, located [here](#).

Circle the type of fuel or energy source used where appropriate.

	Contract Rent	Heat Gas Electric Other	Water & Sewer	Water Heater Gas Electric Other	Trash Service	Cooking Fuel Gas Electric Other	Lighting and Cooling	Tenant Provided Range	Tenant Provided Refrig
1 BR		Gas Electric Other		Gas Electric Other		Gas Electric Other			
2 BR		Gas Electric Other		Gas Electric Other		Gas Electric Other			
3 BR		Gas Electric Other		Gas Electric Other		Gas Electric Other			
4 BR		Gas Electric Other		Gas Electric Other		Gas Electric Other			
Other		Gas Electric Other		Gas Electric Other		Gas Electric Other			

In the table below please indicate the gross rent (contract rent plus utilities) for each Unit by type. Please note that the gross rent may not exceed the HUD-approved maximum for the area in which a Unit is located. Payment Standards can be located [here](#).

Unit Type	Contract Rent +	Utility Allowance =	Gross Rent
1 BR			
2 BR			
3 BR			
4 BR			
Other			

### VIII. CERTIFICATIONS

I the Owner/Applicant hereby certify that I have the legal capacity to submit this proposal and if approved, the legal capacity to enter into a Housing Assistance Payments contract with the Metropolitan Council HRA for Section 8 Project-Based Voucher assistance and;

That the information provided is true, accurate, and complete to the best of my knowledge and;

That no present or former member or officer of the Metropolitan Council, no employee of the Metropolitan Council who formulates policy or influences decisions with respect to the Section 8 program, and no public official or member of a governing body or state or local legislator who exercises functions or responsibilities with respect to the Section 8 program may have any direct or indirect interest during this person’s tenure or for one year thereafter, in the Unit(s) or in any proceeds or benefits arising from the resulting Housing Assistance Payments contract and;

The owner/applicant and no party having a substantial interest in the Unit(s) is on the U.S. General Services Administration list of parties excluded from Federal procurement and non-procurement programs.

\_\_\_\_\_

Owner/Applicant Name (*printed*) and Title

\_\_\_\_\_

Owner/Applicant Signature

\_\_\_\_\_

Date