

Accessible TAB meeting materials

All TAB agendas, previous meeting minutes, action items and other materials will be posted on the Metropolitan Council's website about one week prior to the meeting. Anyone can read and download the same meeting materials provided to the TAB members.

The TAB Coordinator will provide a link to the TAB materials posted on the Council's website to interested parties who have requested notification.

The Metropolitan Council will advertise the TAB meetings through its own public notification process.

Format of public participation at subcommittee meetings

The format for accepting public comments shall be at the discretion of the subcommittee chair with input from the subcommittee members. The subcommittee chair may elect to simply accept comments in a public hearing format or engage the speaker in a discussion as in a public meeting format.

Public participation at subcommittee meetings

The more substantive discussion of action items and information items occurs at the standing subcommittee meetings. For this reason, the TAB encourages public participation at the TAB Policy and the TAB Programming Committee meetings. The TAB will provide an online sign-up sheet through the Council's website and outside the meeting room at each subcommittee meeting. The sign-up sheet will include the speaker's name, affiliation with any organization and the agenda item the speaker wishes to address. The online sign-up sheet will be linked from the TAB agenda.

The TAB Coordinator will provide both sign-up sheets to the subcommittee chair before the call to order. The subcommittee chair will call on the speakers and the TAB Coordinator will facilitate public comment, distributing handouts provided by the speaker and enforcing a time limit. Speakers are asked to limit their comments to three minutes and are encouraged not to repeat comments made by previous speakers. If needed, staff from the Met Council Data Center will assist in facilitating public comment.

The TAB will accept public comment only from those who have signed up to speak. Public comments shall be summarized and recorded in the meeting minutes.

Public participation at full TAB meetings

The full TAB agenda will include an agenda item called "Open Forum" where the public may address the Board about any issue not on the agenda. Speakers will raise their hand to be recognized by the TAB Chair. Speakers are asked to identify themselves and any organization affiliation, and to limit their comments to three minutes. Their comments will be summarized and recorded in the meeting minutes.