

Central Corridor
Light Rail Transit



Status Report
On the Implementation of Mitigation Measures –
CCLRT Construction-Related Business Impacts

March 2012



Prepared by
The Central Corridor Project Office
On behalf of
The Metropolitan Council

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1.0 Purpose

This Report summarizes how the Metropolitan Council and other partner agencies worked during the month of March to minimize impacts from Central Corridor LRT (CCLRT) construction to local businesses. This monthly report is a requirement of the Federal Transit Administration (FTA). The requirement is described in the Finding of No Significant Impacts (FONSI), which FTA issued following publication of the April 2011 *Supplemental Environmental Assessment of Construction-Related Potential Impacts on Business Revenues* (Business Impacts SEA).

1. Construction-related complaints and responses
2. Public outreach and communication activities
3. Funds spent to assist businesses during construction
4. Requests for business assistance and responses
5. Number of business openings / closings / relocations

1.1 Mitigation Activities to Assist Central Corridor Businesses

Mitigation activities to assist businesses during construction were summarized in the Business Impacts SEA and form the basis of reporting for items #3 and #4 above, as required by the FTA's FONSI. These activities focus on: (1) minimizing the impacts of construction activities; (2) communications with corridor businesses and the community regarding construction activities; (3) promotional and marketing activities to encourage customers to shop at businesses during construction; (4) technical assistance to businesses during construction; (5) financial assistance to businesses losing nearby on-street parking, and; (6) general financial assistance to small businesses affected by construction activities.

Business assistance activities are summarized in Tables 1 and 2 below.

Table 1: Attachment A to the CCLRT Business Impacts SEA FONSI – Summary Table of Mitigation Measures and Financial Commitments

Mitigation Measures		Financial Commitment	Responsible Agency	Contact Information
Construction Contract (see Section 2.3.5)	Construction Access Plan	\$200,000	Metropolitan Council	Robin Caufman Robin.caufman@metc.state.mn.us 651-602-1457
	Contractor Incentive Program	\$850,000	Metropolitan Council	Robin Caufman Robin.caufman@metc.state.mn.us 651-602-1457
Project Communications (see Section 2.3.6)	Community Outreach Coordinators	\$4,000,000	Metropolitan Council	Robin Caufman Robin.caufman@metc.state.mn.us 651-602-1457
	Construction Communication Plan (Special Signage)	\$200,000	Metropolitan Council	Robin Caufman Robin.caufman@metc.state.mn.us 651-602-1457

Mitigation Measures		Financial Commitment	Responsible Agency	Contact Information
Parking Assistance (see Section 2.3.1)	Neighborhood Commercial Parking Program	\$2,100,000	City of St. Paul	Craig Blakely Craig.blakely@ci.stpaul.mn.us 651-266-6697
	Alley Improvements Program	\$350,000	City of St. Paul	Craig Blakely Craig.blakely@ci.stpaul.mn.us 651-266-6697
Business Assistance Programs (see Section 2.3.2)	Business Support Fund	\$4,000,000	City of St. Paul	Nancy Homans Nancy.homans@ci.stpaul.mn.us 651-266-8568
	Business Improvement / Expansion Assistance	\$700,000 ⁽¹⁾	Neighborhood Development Center	Isabel Broyld ibroyld@ndc-mn.org 651-379-3782
	Business Resources Collaborative	\$315,000 ⁽⁵⁾	N/A	Jonathan Sage-Martinson jonathan@funderscollaborative.org 651-280-2384
	University Avenue Business Preparation Collaborative	\$1,075,000 ⁽²⁾	N/A	Isabel.broyld ibroyld@ndc-mn.org 651-379-3782
	Great Streets and Business Association Assistance Program	\$210,000	City of Minneapolis	Emily Stern Emily.stern@ci.minneapolis.mn.us 612-673-5191
	Other	\$7,670	N/A	Jonathan Sage-Martinson jonathan@funderscollaborative.org 651-280-2384
	Business Marketing Program ⁽⁴⁾	\$1,200,000	Metropolitan Council	Anne Taylor anne.taylor@metc.state.mn.us 651-602-1449
University Avenue / Cedar Riverside Betterments	Improved Street Lighting / Street Amenities	\$1,000,000 ⁽³⁾	City of St. Paul / Metropolitan Council	Kathryn O'Brien kathryn.obrien@metc.state.mn.us 651-602-1927

Mitigation Measures		Financial Commitment	Responsible Agency	Contact Information
(see Section 2.3.3)	Business Façade Improvements	\$150,000	City of Minneapolis	Emily Stern Emily.stern@ci.minneapolis.mn.us 612-673-5191
Promoting Business Access	Additional Business Signage	\$50,000	Metropolitan Council	Robin Caufman Robin.caufman@metc.state.mn.us 651-602-1457
(see Section 2.3.4)	Cooperative Advertising and Transit Fare Passes	\$250,000	Metro Transit	Robin Caufman Robin.caufman@metc.state.mn.us 651-602-1457
TOTAL		\$16,657,670		

- (1) This amount reflects a decrease of \$150,000 from the amount reported in the Business Impacts SEA. This decrease reflects the actual amount dedicated in Living Cities funds to this effort.
- (2) This amount reflects an increase of \$400,000 from the amount reported in the Business Impacts SEA. This increase reflects an additional commitment of \$200,000 in funding from the Central Corridor Funders Collaborative supporting business marketing and support efforts in 2011 and another \$200,000 commitment in 2012.
- (3) This amount reflects an increase of \$350,000 from the amount reported in the Business Impacts SEA. This increase reflects the actual amount dedicated to this effort.
- (4) This amount was approved September 28, 2011 by the Metropolitan Council to be used to retain a consultant to provide marketing assistance to Central Corridor businesses.
- (5) This amount reflects an increase of \$75,000 from the amount reported in the Business Impacts SEA. This increase reflects additional funds committed by the Central Corridor Funders Collaborative for marketing efforts from November 2011 to March 2012.

Table 2: Attachment A to the CCLRT Business Impacts SEA FONSI – Mitigation Measures: Staffing and Contract Commitments (Non-Direct Financial Commitments)

Mitigation Measures		Responsible Agency
Construction Contract	Special Events Plans	Metropolitan Council/Contractor
	Best Management Practices (BMPs)	Metropolitan Council/Contractor
Project Communications	Contractor Community Relations Leader	Contractor
	Construction Communication Plan	Metropolitan Council
	Construction Information Packet	Metropolitan Council
	Construction Signage	Metropolitan Council/Contractor
Parking Assistance	Construction Employee Parking Plan	Metropolitan Council/Contractor

This Report will be updated by the Metropolitan Council monthly throughout construction. The construction period is currently scheduled to be completed in 2013.

2.0 Activities Reported

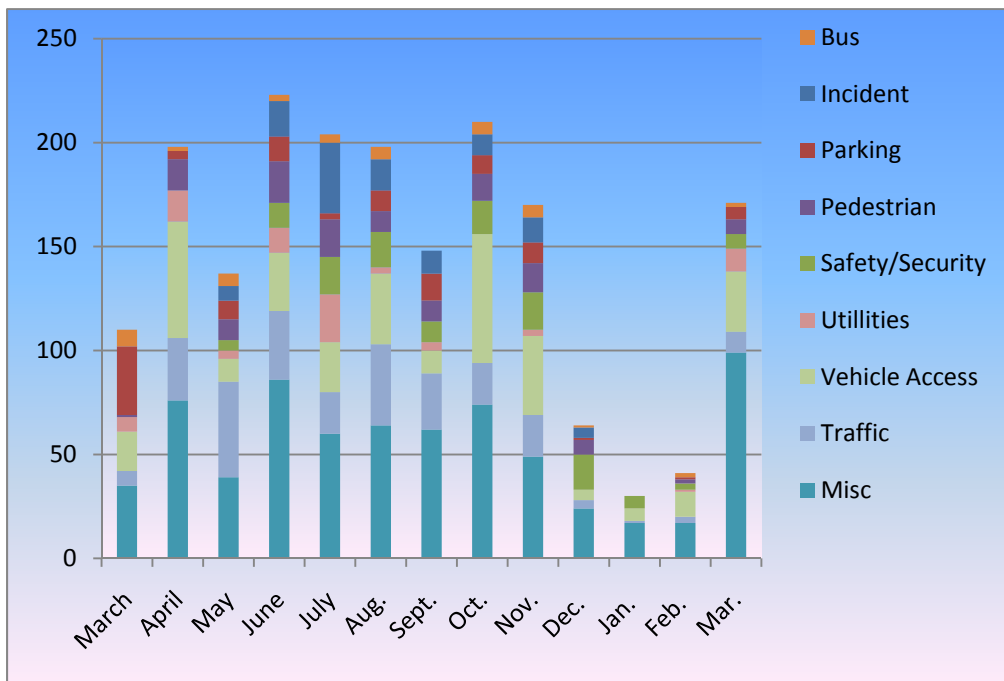
2.1 Construction-related Calls, Complaints and Responses

Attachment A to this Report is a summary of construction and other calls and complaints received during the month of March and their response / resolution. During this month, a total of 171 complaints, comments or questions were received by Central Corridor Project Office staff (see Figure 1). This compares to a total of 41 in the month of February. A majority of calls and e-mails were responded to within 24-hours. Most issues were responded to within 1 week.

- Calls/complaints received in the month of March concerned some of the following:
 - Inquiries about the 2012 construction schedule;
 - Complaints about potholes on University Avenue;
 - Concerns about noise and vibration, especially related to overnight work; and,
 - Concerns about traffic congestion, lane closures, intersection closures, etc.

Figure 1 is a summary, sorted by subject, of construction-related calls and e-mails received in from March 2011 to March 2012.

Figure 1: 2011-2012 Construction Hotline Complaints Received



2.2 Public Outreach and Communication Activities

During the month of February, the following major outreach activities took place.

Construction Updates: Construction updates, including maps of construction activities, were published weekly for the following areas:

- Downtown St. Paul
- University Avenue – Capitol Area
- University Avenue - Emerald to Rice Street
- Prospect Park
- University of Minnesota – East and West Bank

All current construction updates can be viewed at www.centralcorridor.org. In the last month, approximately 17,171 hits were recorded of users visiting the CCLRT Web site.

News Releases: One news releases / news advisory was issued in March, covering the following subjects:

- Making Tracks newsletter

All current news releases can be viewed at www.centralcorridor.org

Transit Rider Alerts: A link has been established on the home page of Metro Transit alerting riders of Central Corridor transit services affected by construction to detours and other information.

<http://metrotransit.org/rail-construction.aspx>

Constant Contact: Constant Contact is a listserv that CCLRT Outreach and Communications staff uses to update people on project news, including construction activities. It currently has over 5,700 contacts to which information project information is sent.

Social Media: CCLRT Outreach and Communications Staff uses Twitter to send press releases, newsletters, and weekly construction updates to the public. At the end of March @cclrt had 1,505 followers.

March Public Meetings / Events:

Approximately 91 meetings / events took place in March attended by over 630 people. These included meetings with residents to discuss noise variances allowing for night work, meetings with individual businesses to discuss planned road closures and alternate access, meetings with Cedar Street businesses and the Minnesota History Theatre to discuss construction activities, and Lunch on the Avenue events. See Attachment B1 for a list of all meetings held in March.



Lunch on the Avenue events support local restaurateurs during construction

Upcoming Public Meetings / Events: A list of upcoming meetings scheduled for the month of April is included as Attachment B2. Many of the meetings listed are open to the public. More details can be had by contacting the Outreach Coordinator identified in Attachment B2.

2.3 Funds Spent to Assist Businesses during Construction

The following is a summary of monthly activities related to the programs summarized in Tables 1 and 2 above.

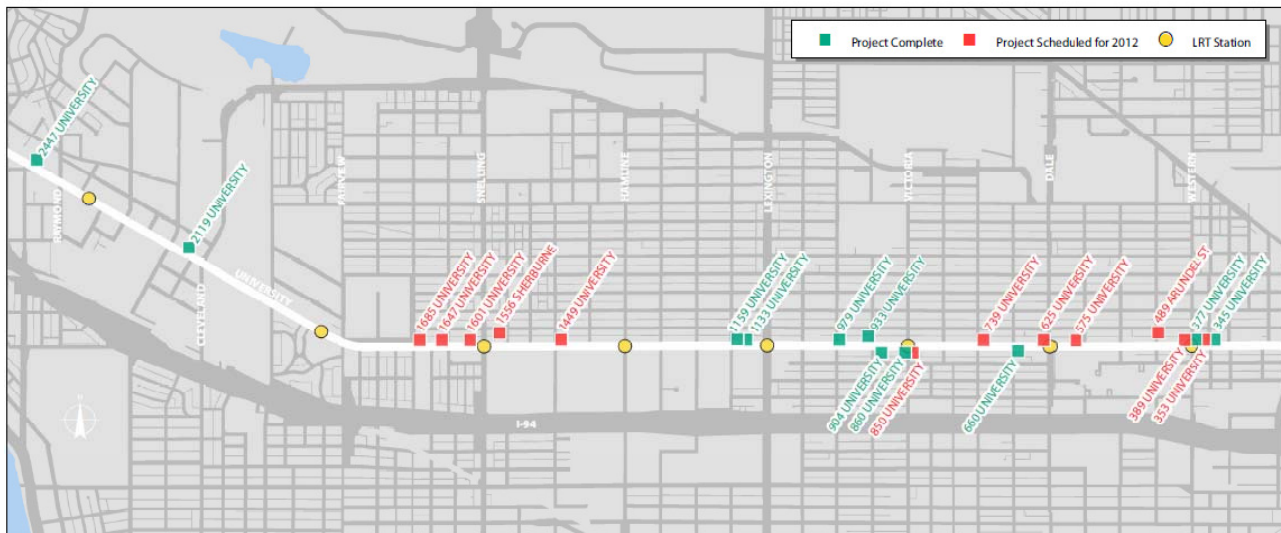
2.3.1 Parking Assistance:

Neighborhood Commercial Parking Program: The City of St. Paul is funding and administering a program to address parking loss during and after CCLRT construction. The program provides low-interest loans to individual businesses that can be used to reach agreements with other businesses for shared parking, or for limited construction to improve off-street parking. Figure 2, below, depicts the locations where parking lot improvements have been or are being made.

Figure 2 – Parking Lot Improvement Locations



Neighborhood Commercial Parking Program Progress Report - November 21, 2011



Significant Activities:

To date, the City of St. Paul HRA has approved \$1,325,000 in funding for 24 parking improvement projects.

- As of the end of the 2011 construction season, the following parking improvement projects have been completed under this program:
 - 345 University – Metro Social Services
 - 860-866 University – Victoria Best Steak House and E-W Beauty Salon
 - 904 University – Thong’s Auto Repair
 - 933 University – Safety Care
 - 1133-1141 University – Twin Cities Monument/Kimble Chiropractic
 - 1159 University – The Vietnam Center
 - 2447 University – Design Press

- 377 University – May’s Market
- SE corner of St. Albans and University
- 979 University – Shear Pleasure
- 2119 University – Subway parking lot
- The following parking improvement projects will be completed in spring 2012:
 - 1685 University – Milbern Clothing
 - 353 University – Ha Tien Market
 - 389-393 University – Anh’s Hair Salon
 - 489 Arundel – a remote lot for 441 University
 - 575 University – Unidale Insurance
 - NW corner of Dale and University – Hickory Hut
 - 739 University – Trung Nam
 - 850-856 University – Tai Hoa BBQ
 - 1449 University – Hair Salons
 - NE block of Snelling and University – central parking lot on Sherburne
 - NW block of Snelling and University – shared parking between Axman and Turf Club
 - 1647 University – Hammond Awards

Alley Improvements Program: The City of St. Paul has dedicated \$350,000 in their Capital Improvement Budget to improve alleys adjacent to the Central Corridor.

Significant Activities:

- All of the committed funds (a total of \$350,000) have been obligated in the City of St. Paul’s Capital Improvements Budget (CIB) to complete this program. As of the end of the 2011 construction season, the following alley projects have been completed:
 - Lexington to Oxford (north side of University)
 - Victoria to Avon (south side of University)
 - Avon to Grotto (north side of University)
 - Grotto to St. Albans (bet. Thomas & Lafond)
 - Grotto to St. Albans (north side of University)
 - St. Albans to Dale (north side of University)
 - MacKubin to Arundel (bet. Edmund & Thomas)
 - Arundel to Western (north side of University)
 - St. Albans to Dale (added as part of a parking improvement project)
 - Arundel to Western (north side of University)
- The following projects will be completed in 2012
 - Fry to Snelling (north side of University)
 - Snelling to Asbury (north side of University)
 - Pascal to Albert (north side of University)

Construction Employee Parking Plan: Central Corridor LRT construction contracts require contractors to minimize use of available on-street parking by developing an employee parking plan.

Significant Activities:

A construction employee parking plan has been developed, submitted, and approved by CCPO staff for the Civil East (St. Paul) and Civil West (Minneapolis) construction contracts. Enforcement of contractor parking requirements is part of the duties of CCPO construction inspectors. Any complaints received from the public regarding contractor parking are immediately responded to by CCPO outreach staff.

2.3.2 Business Assistance Programs:

Business Support Fund: The Business Support Fund program provides no-interest forgivable loans to small businesses (gross annual sales less than \$2 million) that experience construction-related loss of sales.

Significant Activities:

The Business Support Fund administrators established targeted amounts of funds available to different areas along the corridor. The areas are summarized in the table below, along with the total targeted amount and the amount disbursed to date in the area. See Attachment C for a visual depiction of these areas and the status of funds disbursed to date.

Financial Activities – Business Support Fund	Allocation	Approved	Available	Percent Remaining
City of Minneapolis				
Cedar Riverside North	\$129,496	\$55,684	\$73,812	57%
Cedar Riverside South	\$160,329	\$217,744	(\$57,415)	(36%)
Stadium Village	\$221,994	\$180,000	\$41,994	19%
Prospect Park	\$345,324	\$0	\$345,324	100%
Minneapolis Total	\$857,143	\$453,428	\$403,715	47%
City of St. Paul				
Emerald to Hampden (North Side of University Avenue)	\$169,616	\$91,497	\$78,119	46%
Emerald to Hampden (South Side of University Avenue)	\$514,149	\$45,321	\$468,828	91%
Hampden to Aldine (North Side of University Avenue)	\$524,749	\$128,013	\$396,736	76%
Hampden to Aldine (South Side of University Avenue)	\$180,217	\$191,036	(\$10,819)	(6%)
Aldine to Syndicate (North Side of University Avenue)	\$222,621	\$248,118	(\$25,497)	(11%)
Aldine to Syndicate (South Side of University Avenue)	\$270,326	\$65,918	\$204,408	76%
Syndicate to Rice (North Side of University Avenue)	\$593,657	\$0	\$593,657	100%
Syndicate to Rice (South Side of University Avenue)	\$381,636	\$0	\$381,636	100%
Lowertown St. Paul	\$95,409	\$111,912	(\$16,503)	(17%)
St. Paul Total	\$2,952,380	\$881,815	\$2,070,565	70%
Grand Total	\$3,809,523	\$1,335,243	\$2,474,280	65%

During the months of February, March, and April, the Business Support Fund will be on hiatus as 2012 construction gets underway. New applications will not be solicited or accepted during this time. Efforts during these months will focus on closing loans, and disbursing the funds, approved during the 2011 construction season. Businesses located in Segment 2 (Hamline Avenue to Rice Street) can apply to the program 60 days after the beginning of 2012 construction, which began March 1, 2012.

St. Paul staff has updated information on the program and, during the month of March, met individually with 20 business owners to review Ready for Rail resources and present information on the program and how it could be accessed.

The total value of loans approved to date through the Business Support Fund is \$1,335,243.

Business Improvement / Expansion Assistance: The Business Improvement / Expansion Assistance program includes \$700,000 available in loan, grant, and Program Related Investment (PRI) funds to assist targeted businesses with significant growth opportunities and/or that are in a position to buy or improve their own buildings with the goal of reinforcing the importance of locally- and minority-owned businesses to the Central Corridor. This program will be administered by the Neighborhood Development Center (NDC).

Significant Activities:

There are a total of 13 Living Cities potential loan projects in the pipeline, which were developed in Fall 2011.

Financial Activities:	Amount
Business façade improvement for small businesses	\$49,500
Loan Loss Reserve Fund that supports Program Related Investment loan for building owners and business expansion	\$100,000
NDC's administrative costs	\$33,500
Total	\$183,000

Business Resources Collaborative (BRC): The Business Resources Collaborative (BRC) is an informal coalition that provides support and technical assistance to businesses affected by the Central Corridor LRT Project. The BRC has received \$315,000 in grants in support of its operations. The BRC provides the following services to businesses along the Central Corridor:

- o Provide business consulting and technical assistance (e.g., business and real estate development loan assistance; parking; energy efficiency programs; advocacy, information and referrals).
- o Provide and maintain a business resource/information clearinghouse (<http://www.readyforrail.net>).
- o Provide a grassroots "buy local" marketing campaign to help provide customers to Central Corridor businesses during project construction.

During the month of March, the BRC initiated a strategy to encourage patronage of businesses in the "Little Mekong" area of the Central Corridor, distributing \$5 coupons to customers and prospective customers of businesses in this area.

Financial Activities:	Amount
Creation and facilitation of Central Corridor Business Resources Collaborative. (June 2009)	\$15,000
Creation of the Central Corridor Funders Collaborative Corridor-wide business development strategy, announcement of the strategy, creation of an evaluation framework, and facilitation for 2010. (Feb. 2010)	\$90,000
Grassroots buy local marketing plan. (Nov. 2010)	\$50,000
City of St. Paul funding to Midway Chamber of Commerce to assist in business marketing efforts.	\$25,000
Central Corridor Funders Collaborative funding to Midway Chamber of Commerce to assist in Business Marketing Efforts	\$75,000
Total	\$255,000

University Avenue Business Preparation Collaborative (U7): The University Avenue Business Preparation Collaborative (U7) was created by community development organizations to provide marketing support, on-site business consulting, resource center and planning center, small business workshops, grants for marketing and façade improvements, microlending and financing support to small businesses along the Central Corridor. All funds reported in the Business Impacts SEA for this activity have been disbursed.

Significant Activities:

Significant activities currently underway as part of this program include:

- Providing accounting services to numbers of small businesses through the Ready for Rail initiative.
- Providing full branding packages to Global Hair Salon and Spa, Structure & Flow, Milan's Motors, Cyber Café, and Xtreme Beauty.
- Completion of Web sites for Grooming House, DPI Printing, and the Cave Cave Mobile Truck.

Since April 2009, U7 staff has provided 135.5 hours of assistance to 47 Central Corridor businesses.

Financial Activities	Amount
Program to help small through training, technical assistance, and financing. (Jan 2009)	\$200,000
Program to help small business through training, technical assistance, and financing. (Feb. 2010)	\$100,000
Program to help small businesses through training, technical assistance, and financing. (Sept. 2010)	\$100,000
Program to help small businesses through training, technical assistance, and financing. (April 2011)	\$200,000
Bigelow Foundation (\$50,000 in 2009 and \$75,000 in 2010) to prepare small businesses for Central Corridor LRT construction.	\$125,000
St. Paul Foundation (\$75,000 in 2009 and \$75,000 in 2010) to prepare small businesses for Central Corridor LRT construction.	\$150,000

Program to help small businesses through training, technical assistance, and financing. (April 2012)	\$200,000
Total	\$1,075,000

Great Streets and Business Association Assistance Program: The City of Minneapolis will contribute a total of \$210,000 for business technical and marketing support.

There were no disbursements in the month of March through this program.

Financial Activities (Minneapolis along University Ave, Cedar Riverside):	Amount
Business Association Assistance Program	\$13,000
Great Streets Business District Support Grants	\$119,000
City Business Finance Assistance to the African Development Center	\$40,000
Total	\$172,000

Other Business Assistance: The “Other” category in Table 1 consists of funding commitments from the Central Corridor Funders Collaborative (CCFC). All funds reported in the Business Impacts SEA for this activity have been disbursed.

Financial Activities	Amount
Central Corridor Partnership to support public presentations from Bill Knowles (business mitigation consultant)	\$3,000
Asian Economic Development Association to support consultation / presentations by Thao Tran (business mitigation consultant).	\$4,670
Total	\$7,670

Business Marketing Program: On September 28, 2011, the Metropolitan Council approved the use of \$1.2 million in Central Corridor LRT project contingency funding for use to market businesses during project construction. The program will focus on increasing awareness of the diversity of businesses in the Central Corridor area of St. Paul and Minneapolis, increase customer traffic, and minimize lost business revenues.

Significant Activities:

The Met Council and the City of St. Paul are in the midst of negotiating the contract and appropriate agreements in order to implement the program.

2.3.3 University Avenue / Cedar-Riverside Betterments:

Improved Street Lighting / Street Amenities: The City of St. Paul has contributed additional funds to the project in the amount of \$1,000,000 to include street lighting, colored paving, and other amenities within the public right of way, to enhance the pedestrian character of University Avenue and downtown business districts.

Significant Activities:

These improvements will be implemented concurrently with CCLRT construction, but will be funded by the City of St. Paul. To date, no funds have been expended.

Business Façade Improvement Financing: The City of Minneapolis has committed \$150,000 for business façade-improvement matching grants to businesses along the project corridor.

Significant Activities:

To date, the City of Minneapolis has expended \$53,530 for the Great Streets Façade Improvement Program in Central Corridor business districts. No new façade improvement grant applications were received in the month of March.

2.3.4 Promoting Business Access:

Additional Business Signage: The Metropolitan Council will employ movable variable message signs during construction to assist travelers in accessing businesses in response to frequent changes in construction activities. A total of \$50,000 will be allocated by the Metropolitan Council for this additional business signage.

Significant Activities:

All funds (\$50,000) in this category have been expended to purchase the variable message signs.

During the month of March, message signs were used to direct traffic into the Midway Shopping Center when the Hamline and University intersection was closed.



Variable message signs used to encourage support of Central Corridor businesses

Cooperative Advertising and Transit Fare Passes: Metro Transit will provide \$250,000 in marketing support in the form of cooperative advertising and fare passes to businesses for distribution to customers.

Significant Activities:

To date, a total of \$22,155 has been expended on the following activities:

- **Development / Deployment of Metro Transit Bus Side Ads:** A total of six Metro Transit buses are presently being used to promote patronage of Central Corridor businesses during construction. These ads will run from May through November.

- **Go To Passes for U7 Business Support Staff:** Four Go To Passes with two months fare were provided to U7 to support their outreach efforts to Central Corridor businesses by providing transportation to interns going door-to-door to talk about available loan programs and related workshops.

2.3.5 Construction Contract:

Construction Access Plans: Construction contracts (Civil East – St. Paul, and Civil West – Minneapolis) include \$200,000 for construction access plans. Businesses will be notified of any changes to access at least two weeks prior to the start of construction.

Significant Activities:

During the month of March, the following activities took place:

- CCPO Outreach staff worked with Super America gas stations to re-evaluate their plans for access during construction.

Contractor Incentive Program: A contractor incentive program is being provided for the two major construction contracts (Civil East – St. Paul and Civil West – Minneapolis). This program is intended to encourage effective communication and cooperation between the contractor, businesses and residents. A Construction Communication Committee (“CCC”) comprised of business owners, residents, and other stakeholders will be created for each outreach sector identified in contract documents. The CCC will meet every two weeks to vote on identified evaluation criteria measuring contractor efforts to minimize construction-related impacts and award quarterly incentives to contractors demonstrating compliance with these measures. The construction contracts include an \$850,000 allowance (projectwide total) for the contractor incentive program.

Significant Activities:

To date, five evaluations have taken place by CCC’s for the Civil East and Civil West construction contracts. The following table summarizes, by contract by Quarter, the Contractor Incentive funds available and the amount the CCC voted to award, based on Contractor performance.

	Civil East		Civil West	
	Funds Available	Funds Awarded	Funds Available	Funds Awarded
2010 – Quarter 4	\$50,000	\$46,920 (94 percent of total)	\$10,000	\$9,920 (99 percent of total)
2011 – Quarter 1	\$40,000	\$30,993 (77 percent of total)	\$20,000	\$20,000 (100 percent of total)
2011 – Quarter 2	\$60,000	\$25,085 (42 percent of total)	\$25,000	\$18,891 (75 percent of total)
2011 – Quarter 3	\$70,000	\$23,200 (33 percent of total)	\$25,000	\$20,000 (80 percent of total)

2011 – Quarter 4	\$70,000	\$27,500 (39 percent of total)	\$25,000	\$18,150 (73 percent of total)
Total (to date)	\$290,000	\$153,698 (53 percent of total)	\$105,000	\$86,961 (83 percent of total)

For the most recent evaluation period (Quarter 4, 2011), the Civil West Contractor, AMJV, was awarded 73 percent of eligible incentive funds. Comments from evaluators included concerns related to construction vehicles parking in loading areas or at parking meters. Positive feedback was received regarding outreach efforts and coordination of sidewalk construction with businesses. The Civil East Contractor, Walsh Construction, was awarded 39 percent of eligible incentive funds. Comments included concerns related to pedestrian access and construction vehicles and activities blocking access to businesses. Positive feedback was received regarding Walsh’s hiring of a new outreach coordinator, whose efforts resulted in 20 percent fewer hotline calls between October and November and also resulted in a percentage point increase of six percent from the previous award period.

2.3.6 Project Communications:

Construction Communication Plan (Special Signage):

Construction signage will include “Open or Business” signage and other information alerting drivers and pedestrians to construction impacts or other relevant information (e.g., available parking, alternative access, etc.). Approximately four signs will be required per block of construction, and signs will be in place until substantial completion of construction of the surface elements of the project.

Significant Activities:

Construction signage is in place in areas where Civil East (St. Paul) and Civil West (Minneapolis) construction activities are ongoing.

Community Outreach Coordinators: Community Outreach Coordinators will be provided by the Metropolitan Council throughout project construction. The Community Outreach Coordinators act as a liaison between the public and local businesses, including minority-owned businesses, and project contractors. Community Outreach Coordinators are available to answer questions and direct specific construction related concerns back to project contractors and the Metropolitan Council. The Metropolitan Council has dedicated \$4,000,000 to this effort, which includes salary and benefits for a fully staffed Central Corridor Outreach and Communications Team for the four years of project construction from 2010 through 2013. See Attachment D for a display of current Outreach staff and their contact information.

2.4 Requests for Business Assistance and Response

Several of the programs summarized in Section 3 involve direct assistance to businesses in the forms of loans, grants, or other direct assistance. Programs that are managed in this way are listed below, along with information on the number of requests to receive assistance from these programs.

Neighborhood Commercial Parking Program (City of St. Paul): To date, a total of 50 applications have been received by the City of St. Paul and 24 projects have been funded. The City has closed the application process for this program.

Business Support Fund: To date, a total of 111 applications have been received by the City of St. Paul and 98 have been approved for funding. Of the 13 applications not funded:

- One of the applicant businesses closed prior to the loan being disbursed.
- Six of the 13 were not eligible as they actually demonstrated business revenues that increased from periods prior to construction.
- Two of the 13 were not eligible as they were not retail establishments.
- Two of the 13 was not eligible as they were outside the established geographic area for qualified applicants.
- One of the 13 did not meet minimum required time for being in business on the corridor (one-year minimum).
- One of the 13 was the subject of an adverse action taken by the City of St. Paul and was evicted by the landlord before the loan application was processed

(See Attachment C for a visual depiction of the status of funds approved.)

Business Improvement / Expansion Assistance: Currently there are 13 potential projects being investigated with three projects moving through to a loan application – all of the projects moving forward to a loan application are for businesses between Lexington Parkway and Rice Street in St. Paul.

Business Façade Improvement Financing (City of Minneapolis): To date, 18 applications have been received to access funds administered through this program with 15 applications approved and/or funded (one additional application was submitted and then later withdrawn).

2.5 Business Openings / Closings / Relocations

The following update on number of Central Corridor business openings, closings, and relocations uses data gathered by CCPO Outreach staff. Outreach staff maintains an inventory of Central Corridor businesses, which serves as a comprehensive contact database. This inventory is a list of street-level business establishments that are found along the Central Corridor alignment from the West Bank area of Minneapolis to downtown St. Paul.

The information in the following table reflects known business openings, closings and relocations on the Central Corridor for the month of February.



Change in Central Corridor Businesses (March 1, 2012 to March 31, 2012)

Business Openings	2
Business Closings	4
Business Relocations Off Corridor	1
Business Relocations On Corridor	0

3.0 Frequently Asked Questions

3.1 How do I request a translated summary of this report?

Please contact the Central Corridor Public Outreach and Communications Team for assistance:

Central Corridor email: centralcorridor@metc.state.mn.us

Hotline: 651-602-1404

Requesting a Spanish Summary of Report:

¿Cómo puedo solicitar un resumen traducido de este informe?

Por favor comuníquese con el *Equipo de Corredor Central Publico de Alcance y Comunicación* (Central Corridor Public Outreach and Communications Team) para asistencia.

Correo electrónico del Equipo de Corredor Central: centralcorridor@metc.state.mn.us

Línea de ayuda: (651) 602-1404

Requesting a Vietnamese Summary of Report:

Làm thế nào để yêu cầu một bản tóm tắt dịch của báo cáo này?

Xin vui lòng liên hệ với Central Corridor Public Outreach and Communications Team để được hỗ trợ:

Central Corridor email: centralcorridor@metc.state.mn.us

Hotline: 651-602-1404

Requesting a Somali Summary of Report:

Sideen u dalbadaa warbixintaan kooban oo la fasiray?

Fadlan la soo xiriir Central Corridor caawimada dadweeynaha iyo kooxda fariinta dadweeynaha u qaabilsan.

Central Corridor Eemeylkoodu waa: centralcorridor@metc.state.mn.us

Telefoonka: 651 602 1404

Requesting a Hmong Summary of Report:

Yuav ua li cas thiab li thov tau daim ntawv txhais ua lus Hmoob txog cov xov xwm no?

Yog koj xav tau kev pab, thov hu los yog sau ntawv rau tom cov Koos Haum (Central Corridor Public Outreach and Communications Team).

Sau ntawv rau: centralcorridor@metc.state.mn.us

Xov Tooj: 651-602-1404

3.2 How can I report a construction-related problem?

To report problems that arise during construction, call the 24-hour hotline at 651-602-1404.

3.3 How can I get information on business assistance during construction?

“Ready for Rail” is a great source for information on programs to assist Central Corridor businesses during construction and can be found at <http://www.readyforrail.net/> or by calling 651-280-2384.

3.4 How can I comment on the project?

The outreach program provides many avenues for people to submit comments and concerns. The outreach team forwards your comments and concerns to the engineers.

Central Corridor email: centralcorridor@metc.state.mn.us

Phone line: 651-602-1645

Attend a public meeting. See the Central Corridor meetings page at www.centralcorridor.org

3.5 Where do I get information about job opportunities

The Met Council and Central Corridor Funders Collaborative created www.lrtworks.org for job seekers to register their qualifications.

3.6 How can the public get construction information?

Details about construction will be available at www.centralcorridor.org and the public will be notified in advance about work, including detours and road closures. Project outreach coordinators began surveying business and property owners in the spring of 2008 for details on their points of access to help engineers design the line and plan construction.

Attachment A

Summary of Monthly Complaints / Response

Category	Description	Response	Responded within 24 Hours	Responded within 1 Week	Date Received	Date Responded
Civil East						
Bus	Questions regarding southbound bus stop along University & Rice Street not ADA accessible	Nkongo called back; Xcel resolved issue.	X		03.28.2012	03.28.2012
Misc	Signage	returned call and checked signage on 3-5.	X		03.05.2012	03.05.2012
Misc	Construction	Nkongo Cigolo called back and provided requested information.	X		03.05.2012	03.05.2012
Misc	Construction	Nkongo responded via email and provided closure date and alternate routes.	X		03.05.2012	03.05.2012
Misc	Kudos	No follow up required	X		03.05.2012	03.06.2012
Misc	Noise and vibration	no response requested	X		03.06.2012	03.06.2012
Misc	Patholes damaged vehicle while driving on the north side of University between Lexington and Hamline	Returned call immediately, left message, called later and talked with caller.	X		03.06.2012	03.07.2012
Misc	Noise & vibration	Returned call on 3/7 and left message.	X		03.06.2012	03.07.2012
Misc	Signage	Called 3/7 and talked with Melanie and Tina.	X		03.07.2012	03.07.2012
Misc	Please Contact	Nkongo responded via email.	X		03.07.2012	03.07.2012
Misc	Signage	Returned call and took action on 3/7.	X		03.07.2012	03.07.2012
Misc	Noise and vibration	Several email discussions took place with caller regarding the overnight work.	X		03.07.2012	03.07.2012
Misc	Owner of Ocean Spa Nails Reports it gets very dark outside her business	Walsh evaluated lighting plan and calendar - it is lighter later now.	X		03.07.2012	03.08.2012
Misc	Noise and vibration	Called on 3/9, left message. Caller returned call on 3/16.		X	03.07.2012	03.09.2012
Misc	Directions through construction	Nkongo called back and provided requested information.	X		03.08.2012	03.09.2012
Misc	Central Corridor Maps/Updates	Per Robin Mary responded via email.	X		03.08.2012	03.08.2012
Misc	Directions thru construction	Nkongo called back and provided requested information.	X		03.08.2012	03.09.2012
Misc	Pot holes	Could not respond - caller did not leave any contact information.	X		03.08.2012	03.09.2012
Misc	Signage	Traffic configuration changed; Hamline was closed 3/9.	X		03.08.2012	03.09.2012

Category	Description	Response	Responded within 24 Hours	Responded within 1 Week	Date Received	Date Responded
Misc	business mitigation	Laura called and answered question		X	03.08.2012	03.12.2012
Misc	Noise vibration	Called Fritz. Walsh resolved immediately.	X		03.09.2012	03.09.2012
Misc	Noise and vibration	Returned call immediately, left message. Caller did to return call.	X		03.09.2012	03.09.2012
Misc	City of St. Paul reports potholes on the along University between Victoria and Chatsworth	The resolution is that Walsh has no responsibility for this issue.	X		03.09.2012	03.09.2012
Misc	Loss of business due to construction	Rita responded to caller and emailed loan information.	X		03.09.2012	03.09.2012
Misc	Question Regarding Union Depot	Laura responded via phone	X		03.12.2012	03.12.2012
Misc	Noise & vibration	Work hours, including jackhammering are from 7:00 am to 10:00pm	X		03.13.2012	03.13.2012
Misc	ADA Accessible Driveway	Complaint not correct. Visited site on 3/13 and replied to caller and to CCPO with 3/13 email.	X		03.13.2012	03.13.2012
Misc	Signage	Entered in Civil East but should have been entered into Civil West	X		03.13.2012	03.13.2012
Misc	Signage	Thank you for the comments - no action requested.	X		03.13.2012	03.13.2012
Misc	No stop sign at 10th & Cedar: WHY?	Site was evaluated 3/14 and operating properly.	X		03.13.2012	03.14.2012
Misc	Noise & vibration	Returned call on 3/14 and left message.	X		03.13.2012	03.14.2012
Misc	Construction Schedule	Laura Callaghan responded on 3/21. Walsh will coordinate with caller.			03.13.2012	03.21.2012
Misc	Noise and vibration	3/14/12 Walsh responded to call.	X		03.14.2012	03.14.2012
Misc	Signage	Light adjusted	X		03.14.2012	03.15.2012
Misc	Warning	Nkongo responded via phone	X		03.14.2012	03.15.2012
Misc	Noise & vibrations	Returned phone call on 3/15.	X		03.15.2012	03.15.2012
Misc	Numerous big potholes. Please call with update when they will be filled	Returned call immediately, left message on 3/15.	X		03.15.2012	03.15.2012
Misc	happy bus rider, MetC staffer	Compliment, no need for response.	X		03.15.2012	03.15.2012
Misc	Vehicles blocking doorway	Nkongo responded via phone	X		03.16.2012	03.16.2012
Misc	Specials for new business moving into area	Nkongo called back and directed to NDC for CCLRT unrelated assistance.	X		03.19.2012	03.19.2012

Category	Description	Response	Responded within 24 Hours	Responded within 1 Week	Date Received	Date Responded
Misc	Light rail images of saint paul	Michelle responded to caller; forwarded simulation videos.	X		03.19.2012	03.19.2012
Misc	Noise Nuisance	Replied via email on 3/20	X		03.19.2012	03.20.2012
Misc	Construction schedule	Nkongo responded via email	X		03.19.2012	03.20.2012
Misc	Businesses hurting because of construction	Called and emailed on 3/20, immediately after call came in.	X		03.20.2012	03.20.2012
Misc	Construction blocking business driveway	Retuned call 3/20 and discussed situation with caller, then took action.	X		03.20.2012	03.20.2012
Misc	Loss of buisness due to construction	Nkongo called back and provided information.	X		03.20.2012	03.20.2012
Misc	Construction completion	Laura emailed Kimberly and Mark to coordinate with Dan on this matter.	X		03.20.2012	03.21.2012
Misc	Issues on 12th Street - Signage	Site visits on 3/20 and replied via email on 3/21.	X		03.20.2012	03.21.2012
Misc	Cedar Avenue Closure	Corresponded with caller via email on 3/21 to answer inquiry.	X		03.20.2012	03.21.2012
Misc	Graffitied stop sign	Permanent traffic control west of Hamline is responsibility of the city of st paul.	X		03.20.2012	03.21.2012
Misc	Kudos	Resolution not needed	X		03.21.2012	03.21.2012
Misc	Damage to home due to construction	Returned call and left message.	X		03.21.2012	03.22.2012
Misc	Construction schedule	Returned call to caller, left message. Caller has not called back.	X		03.21.2012	03.22.2012
Misc	Syndicate/University concern	Site evaluation and continued monitoring.	X		03.22.2012	03.22.2012
Misc	Main & side entrances blocked	Immediately called Abra and spoke with Pat. Access was being built.	X		03.22.2012	03.22.2012
Misc	Noise & vibration	Called caller on Saturday. Left message.	X		03.23.2012	03.24.2012
Misc	Construction Noise	Called caller on 3/24 and left message. Caller has not called back.	X		03.24.2012	03.24.2012
Misc	Updated construction map	3/30/12 ccpo updated map.		X	03.26.2012	03.30.2012
Misc	Construction Noise	Returned call immediately. Talked James to sleep.		X	03.27.2012	04.02.2012
Misc	No garbage containers at bus stops at Pascal intersection.	checked out the issue and no action was necessary.		X	03.27.2012	03.29.2012
Misc	Construction schedule for evening	Kimberly responded immediately	X		03.27.2012	03.27.2012

Category	Description	Response	Responded within 24 Hours	Responded within 1 Week	Date Received	Date Responded
Misc	Vehicle/Bike access	Michelle spoke with caller about incorrect information; apologized for miscommunication.	X		03.27.2012	03.27.2012
Misc	Jack hammering noise	Suggested caller makes her request through CCPO.	X		03.28.2012	03.28.2012
Misc	Calling regarding excessive noise and vibration as James calls it a Vietnam War Zone	Returned call and explained what can to expect.	X		03.28.2012	03.28.2012
Misc	Construction noise	Walsh was working as directed by permit and in full compliance.	X		03.28.2012	03.28.2012
Misc	Poor signage	This is not a construction issue, but a business signage issue - taken care by CCPO	X		03.28.2012	03.28.2012
Misc	Vehicle access	Kimberly contacted via email.	X		03.28.2012	03.29.2012
Misc	Construction schedule & help for loss of business	Nkongo called back and provided contact to forgivable loan program.	X		03.28.2012	03.28.2012
Misc	Pavers	Nkongo responded by phone.	X		03.28.2012	03.28.2012
Misc	Alternate route	Michelle responded to caller to discuss alternate routes.	X		03.28.2012	03.28.2012
Misc	Noise variance meeting	Left a message for caller	X		03.28.2012	03.28.2012
Misc	Intersections of 10th and Minnesota Street/11th and Minnesota Street/12th and Minnesota Street traffic complaints	Nkongo responded via email.			03.29.2012	04.10.2012
Misc	Wondering overnight noise between 7th Street and 12th on Cedar.	returned call 3/29 to explain work hours and what to expect from the construction.	X		03.29.2012	03.29.2012
Misc	They are drilling right out front of their building and it is rattling and shaking the building	Returned call 3/30. Left detailed message and contact information.	X		03.29.2012	03.30.2012
Misc	Would like to request copy of pdf for Capito area update.	nkongo responded via email	X		03.29.2012	03.29.2012
Misc	Poor signage	Hung sign more prominently. Returned callers call.			03.29.2012	03.30.2012
Misc	Traffic light is still operational even though Cedar Street is closed down.	Returned call immediately. Left message and contact information.	X		03.30.2012	03.30.2012
Misc	Sprinkler system needs to be reinstalled	Called John. Explained the general schedule for clean-up and landscaping.	X		03.30.2012	03.30.2012

Category	Description	Response	Responded within 24 Hours	Responded within 1 Week	Date Received	Date Responded
Misc	There should be hotline number signs posted within the next week	Nkongo responded via email and adjustments were made.	X		03.30.2012	03.30.2012
Parking	Parking	I believe this is not a construction issue - sending back to Dana's court.	X		03.13.2012	03.14.2012
Parking	Parking concern at intersection of McCovan & Univeristy	Nkongo called.	X		03.22.2012	03.22.2012
Parking	No parking signage	Checked to see if the signs were there. Will continue to monitor.	X		03.24.2012	03.24.2012
Parking	Limited parking due to construction	CCPO called and left a message on 3/27/12	X		03.27.2012	03.27.2012
Pedestrian	Pedestrian access	Laura emailed a response to the question	X		03.08.2012	03.09.2012
Pedestrian	Pedestrian Access	Not Walsh related/responsibility.		X	03.08.2012	03.13.2012
Pedestrian	Cedar Street Pedestrian Crossing	CCPO returned the call. Site was evaluated and signs were tweaked.	X		03.20.2012	03.20.2012
Pedestrian	East-West crosswalk across Cedar near 10th Street	Dana called; Walsh confirmed the ped crossing will be at the north crosswalk.	X		03.22.2012	03.22.2012
Pedestrian	Pedestrian crossings on University Ave	Abdi emailed back and with the location of the ped button at the Chatsworth and University.	X		03.26.2012	03.27.2012
Pedestrian	Map does not show 12th street is down to one lane.	Abdi called back David and left a message alleviating his concerns.		X	03.30.2012	04.02.2012
Safety Security	Security & safety	Caller refused to provide information, vandalism is not construction related.	X		03.05.2012	03.05.2012
Safety Security	Safety	Kimberly brought issue to the attention of proper Walsh staff. They will take this concern	X		03.13.2012	03.13.2012
Safety Security	Safety	Viewed the site on 3/15 and responded to caller with email. Additional work done 3/19.	X		03.14.2012	03.15.2012
Safety Security	Tripped on extended sign post	Walsh visited the site, evaluated and corrected.	X		03.22.2012	03.22.2012
Traffic	Construction at 11th and Cedar	Laura responded via email		X	03.05.2012	03.12.2012
Traffic	Traffic	Signage was correct. Did not seem to be a problem after first day, as suspected.	X		03.09.2012	03.09.2012
Traffic	Interchange signage at University and Pascal on southside	Caller indicated he did not want a call back. Engineering evaluated the caller's concern.	X		03.23.2012	03.24.2012

Category	Description	Response	Responded within 24 Hours	Responded within 1 Week	Date Received	Date Responded
Traffic	Timing on street lights	Caller did not want a call back.	X		03.26.2012	03.26.2012
Traffic	Traffic Safety concern	Nkongo called back. Issue resolved.	X		03.27.2012	03.27.2012
Traffic	Traffic light holding too long	3-28-12 Rita called and Walsh resolved issue	X		03.28.2012	03.28.2012
Utilities	No Water	Shoua responded to SPRW and businesses affected by water shut off.	X		03.07.2012	03.07.2012
Utilities	Water shut off	Michelle responded via phone	X		03.23.2012	03.23.2012
Utilities	Utility box open	Returned call 3/30 to report that Walsh was not in the area.		X	03.28.2012	03.30.2012
Utilities	Concern with scheduled water shut off for Sunday	Nkongo called back and advised Karl with Saint Paul Regional Water.	X		03.29.2012	03.29.2012
Utilities	Water shut off concern	Nkongo contacted St. Paul Regional water and called business back.	X		03.29.2012	03.29.2012
Utilities	Water Outage and Other Questions	Nkongo responded via email	X		03.29.2012	03.30.2012
Vehicle Access	Vehicle Access	Nkongo called and provided requested information.	X		03.05.2012	03.05.2012
Vehicle Access	Vehicle Access	Nkongo called and provided requested information.	X		03.07.2012	03.08.2012
Vehicle Access	Vehicle Access	Nkongo called back and provided information.	X		03.08.2012	03.08.2012
Vehicle Access	Vehicle Access	Nkongo called and provided closure information.	X		03.08.2012	03.08.2012
Vehicle Access	vehicle Access	Kimberly called, CCPO consulted traffic engineers/police to regulate traffic control	X		03.14.2012	03.14.2012
Vehicle Access	Road closure	Michelled called back. Not CCLRT related.	X		03.16.2012	03.16.2012
Vehicle Access	I'm tired of fighting the construction!!!!!!	Michelle responded to caller with construction update and overview information.			03.16.2012	03.23.2012
Vehicle Access	Vehicle Access	Nkongo called back. Discussed issue with caller.	X		03.19.2012	03.19.2012
Vehicle Access	Access to ally	Nkongo called back and scheduled meeting with contractor and caller to discuss access.	X		03.21.2012	03.21.2012
Vehicle Access	Road block blocking entrance	Caller now understands the staging of the project	X		03.22.2012	03.22.2012

Category	Description	Response	Responded within 24 Hours	Responded within 1 Week	Date Received	Date Responded
Vehicle Access	Vehicle access	Several people returned call. Site was checked and any extra traffic control devices were removed.	X		03.23.2012	03.23.2012
Vehicle Access	Cedar street closure	Nkongo called Back and updated construction information on the website.	X		03.26.2012	03.26.2012
Vehicle Access	No construction going on but down to one lane	Kimberly Sannes with Walsh responded via email.	X		03.26.2012	03.26.2012
Vehicle Access	Cedar closed	Nkongo Called back and updated construction information on the website	X		03.26.2012	03.26.2012
Vehicle Access	Unannounced Closing of 12th Street at Cedar Street	Nkongo calleb back and updated information on website.	X		03.26.2012	03.27.2012
Vehicle Access	Construction and vehicle access	Michelle responded to caller by email and phone, no response from caller.	X		03.27.2012	03.27.2012
Vehicle Access	Vehicle Access	3-28-12 Responded and Rita sent our prior notification of Hamline Clousure.	X		03.28.2012	03.28.2012
Vehicle Access	Hospital access problem	Nkongo resonded via email	X		03.29.2012	03.30.2012
Vehicle Access	Construction crew blocking alley	Walsh returned call immediately - nothing actually happened - no action required.	X		03.30.2012	03.30.2012
Civil West						
Bus	Detoured Route #8 Bus Stops	Dan responded by email. Metro Transit Bus Ops changed the sign and alert on Metro Transit website	X		03.12.2012	03.13.2012
Misc	Noise and Vibration	Joy Miciano called and provided a schedule for roadway removal.	X		03.05.2012	03.05.2012
Misc	Brown tap water	Jessica Hill called back. City of Minneapolis work.	X		03.05.2012	03.05.2012
Misc	Please contact	Jessica Hill emailed back with follow up.	X		03.05.2012	03.06.2012
Misc	Spire Bank Request for Information	Spire Bank forwarded to CCPO design to work out changes.	X		03.06.2012	03.07.2012
Misc	Information Meeting Invite to contractor	Dan responded by email and confirmed that CCPO & AMJV will attend the meeting		X	03.07.2012	03.09.2012
Misc	Signage	Joy Miciano talked with Mr. Forbes and provide an update on the sidewalk.	X		03.13.2012	03.13.2012

Category	Description	Response	Responded within 24 Hours	Responded within 1 Week	Date Received	Date Responded
Misc	Blocked Driveway	Joy Miciano coordinated with the city to pick-up the trash and emailed the resolution to Ms. Lloyd.	X		03.14.2012	03.15.2012
Misc	Noise & vibration	Joy Miciano left a message and provided the night work schedule.	X		03.15.2012	03.16.2012
Misc	There is still construction going on outside her home. The vibrations are getting a bit excessive.	Joy Miciano left a message and provided the night work schedule.	X		03.15.2012	03.16.2012
Misc	He would like to know if construction on University SE is going to begin at 4:30 am every morning.	Joy Miciano spoke with Mr. Biggs and provided the night work schedule.	X		03.15.2012	03.16.2012
Misc	Construction Noise	Joy Miciano called and left a message and sent an email with night work schedule.		X	03.15.2012	03.22.2012
Misc	Noise	Jessica responded. Sound cannot be turned down or off.		X	03.16.2012	03.21.2012
Misc	Pot holes	AMJV repaired University Avenue west of Malcolm. Minneapolis repaired University at Bedford		X	03.16.2012	03.29.2012
Misc	Stop light outage on University and Huron 9:45 am 3/19/12	Joy Miciano notified Ms. Brinkmeier: Stop signs in place; lights would be turned on this afternoon.	X		03.19.2012	03.19.2012
Misc	New direction map	Joy Miciano provided an updated detour map.	X		03.19.2012	03.20.2012
Misc	Graduate term project	Dan responded by email. A digital copy of the information requested will be provided.	X		03.19.2012	03.20.2012
Misc	Cedar Avenue Closure	Entered into wrong seciton. Re-entered into civil east.	X		03.20.2012	03.20.2012
Misc	Ramsey County project	Daniel Pfeiffer responded by phone and left voicemail. As of 3-27-2012 recieved no returned call.	X		03.23.2012	03.23.2012
Misc	Construction Updates difficult to understand	This is a comment only.	X		03.24.2012	03.24.2012
Misc	Signage and barrier confusion	City of Minneapolis repaired the bituminous patch and removed unnecessary signage in this location	X		03.27.2012	03.27.2012

Category	Description	Response	Responded within 24 Hours	Responded within 1 Week	Date Received	Date Responded
Misc	Cycling on University	Jessica responded. City of St. Paul and Metro Transit have responded to her questions.	X		03.27.2012	03.27.2012
Misc	Repair work on bridge by contractor	Dan responded by phone. Future coordination of University of Minnesota work	X		03.28.2012	03.28.2012
Parking	Construction Vehicles Parked in Fraser/Alliance Lot	Joy Miciano looked into the issue and provided followed-up phone calls with Ms. Danielzuk.	X		03.06.2012	03.06.2012
Parking	Parking	Duplicate of OISS 500	X		03.07.2012	03.07.2012
Pedestrian	Pipe Work on 29th Ave on the North Side of University Ave	Private utility related. Utility finished work then repaired.	X		03.08.2012	03.08.2012
Pedestrian	Curb ramps on Oak Street	AMJV installed flashing on the pedestrian ramps by the end of the day on 3/21/12.	X		03.21.2012	03.21.2012
Safety Security	Construction barrier down	AMJV fixed the barricade tape immediately and installed a chain-link fence by 8 am the next morning.	X		03.08.2012	03.08.2012
Safety Security	Accident on east side of bridge	Justin Gabrielson immediately went on site and determined traffic could continue safely.	X		03.11.2012	03.11.2012
Safety Security	Safety fence down	AMJV backfilled the hole by 5:45 PM on 3/22/12.	X		03.22.2012	03.22.2012
Traffic	Traffic Control at 27th & University	Dan reponded by phone. Traffic control in place until phase 1A complete about March 20.	X		03.04.2012	03.05.2012
Traffic	Traffic	Dan responded by phone. Obstruction of eastbound lane not AMJV related.	X		03.19.2012	03.19.2012
Traffic	East Bank / Huron CONGESTION!	Dan responded by email. Concern forwarded to city of Minneapolis traffic.	X		03.22.2012	03.22.2012
Traffic	Traffic concern at 3400 University Avenue	Joy responded. The city of mplis has already posted signage.	X		03.30.2012	03.30.2012
Utilities	Temp Water Set-Up on Bedford St	Concern forwarded to City of Minneapolis. Minneapolis water to take corrective action			03.08.2012	03.23.2012
Utilities	Hole in Sidewalk	Not CCLRT related. Private Utility notified to repair.	X		03.08.2012	03.08.2012
Utilities	Loss of water	Dan responded by phone reffered caller to City of Minneapolis Water	X		03.19.2012	03.19.2012

Category	Description	Response	Responded within 24 Hours	Responded within 1 Week	Date Received	Date Responded
Utilities	Chalky substance in water	Dan responded by phone, forwarded to Minneapolis Water who corrected the problem.	X		03.27.2012	03.27.2012
Utilities	Temporary Water Pipe Leakage at Mark-It Graphics	City of Minneapolis repaired the leak		X	03.28.2012	03.30.2012
Vehicle Access	Vehicle Access	Dan responded by phone, information provided.	X		03.05.2012	03.05.2012
Vehicle Access	Barrier removal needed	AMJV responded at 6:45. Truck was able to back out.	X		03.06.2012	03.06.2012
Vehicle Access	Vehicle Access	Joy Miciano called and provided information on access plan.	X		03.14.2012	03.15.2012
Vehicle Access	Vehicle Access	Dan responded by phone. Not CCLRT related	X		03.15.2012	03.16.2012
Vehicle Access	Request for Signage	Joy Miciano requested signs. Signs were placed on 3/20/12.	X		03.19.2012	03.19.2012
Vehicle Access	Road Closure on Oak Street	Joy Miciano called: traffic signs are being looked at; Doran construction notified of trucks on Oak	X		03.19.2012	03.19.2012
Vehicle Access	Malcom road closure	Joy Miciano emailed an updated detour map for Spire Bank.	X		03.19.2012	03.20.2012
Vehicle Access	How long entrances will be closed	Dan responded by phone. Not related to CCLRT. Information provide from Minneapolis website.	X		03.22.2012	03.22.2012
Vehicle Access	Vehicle access	Dan responded by phone. Not related to CCLRT construction.	X		03.23.2012	03.23.2012
Vehicle Access	She is trying to find a better route to travel.	Dan responded. Detour directions to Spire Bank provided	X		03.28.2012	03.28.2012

Attachment B1
Summary of Past Monthly Meetings
(March 2012)

Central Corridor LRT Meeting Summary

March, 2012

Date	Start Time	Meeting location and address	Group/Host	Topic/Purpose of Meeting	Stakeholder Attendees	Attendees Expected	Project Contact & Phone #
3/5/2012	5:00 PM	Hoa Bien Restaurant, Banquet Room, 1105 University Avenue, Saint Paul, MN 55104	City of St. Paul	Noise Variance Public Open House	residents/general public	30	Lee, Shoua
3/8/2012	2:00 PM	Grace University Lutheran Church, 324 Harvard Street SE, Minneapolis, MN 55414	CCPO	East Bank Construction Communication Committee	CCC Members, CCPO Technical Staff, Project Partners	16	Pfeiffer, Daniel
3/14/2012	12:00 PM	CCPO-Room-2and3	Metropolitan Council	CCC Meeting-University Avenue/Capitol Area	Construction Communication Committee Members	15	Cigolo, Nkongo
3/20/2012	11:30 AM	Theatre in the Round, 245 Cedar Ave S, Minneapolis, MN, 55454	CCPO	West Bank Construction Communication Committee	CCPO Technical Staff, Committee Members	9	Pfeiffer, Daniel
3/22/2012	2:00 PM	Grace University Lutheran Church, 324 Harvard Street SE, Minneapolis, MN 55414	CCPO	East Bank Construction Communication Committee	CCC Members, CCPO Technical Staff, Project Partners	16	Pfeiffer, Daniel
3/28/2012	3:00 PM	Grace University Lutheran Church, 324 Harvard Street SE, Minneapolis, MN 55414	CCPO	Minneapolis Public Construction Information Meeting	CCPO Technical Staff, AMJV, Community Members	15	Pfeiffer, Daniel
3/6/2012	11:30 AM	Coffman Memorial Union, Third Floor Board Room, 300 Washington Avenue SE, Minneapolis, MN 55455	Metro Transit	Metro Transit Transit Service Study Open House	Transit Users	200	Pfeiffer, Daniel
3/8/2012	12:00 PM	Bangkok Cuisine Thai Restaurant located at 432 University Avenue W St Paul, MN 55103	Project Partner	Lunch on the Avenue		30	Richardson, Mary
3/22/2012	12:00 PM	The Best Steakhouse, 860 University Ave W St Paul, MN 55104	Project Partner	Lunch on the Avenue		35	Richardson, Mary

Page 1 of 9 or information about a specific meeting, contact the identified outreach coordinator:

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 Shoua Lee (651) 602-1014 Dan Pfeiffer (651) 602- 1952 Rita Rodriguez (651) 602-1805 Michelle Webb (651) 602-1485

Central Corridor LRT Meeting Summary

March, 2012

Date	Start Time	Meeting location and address	Group/Host	Topic/Purpose of Meeting	Stakeholder Attendees*	Attendees Expected	Project Contact & Phone #
3/1/2012	1:00 PM	1212 University Avenue W. Saint Paul, MN 55104	Veronica Burt on Behald of Arnellia's	Meeting With Arnellia's at Gordon Parks	Arnellia's Bar-University Avenue Business	10	Cigolo, Nkongo
3/6/2012	2:00 PM	Dollar Store, 1420 University Avenue, St. Paul, Mn 55104	ccpo	Hamline Closure	Manager	2	Rodriguez, Rita
3/6/2012	2:00 PM	Tobacco Store, 1418 University Avenue, St. Paul, MN 55104	ccpo	Hamline Closure Notification	Owner	2	Rodriguez, Rita
3/6/2012	2:00 PM	Cub Foods, 1440 University Avenue, St. Paul, MN 55104	ccpo	Hamline closure notification	General Manager	2	Rodriguez, Rita
3/6/2012	2:00 PM	Herbergers, 1400 University Avenue, St. Paul, MN 55104	ccpo	Hamline closure notification	General Manager	2	Rodriguez, Rita
3/6/2012	3:00 PM	26 Exchange Street, 5th Floor	CCPO	Saint Paul Conservatory of Music	Director	1	Happel, Dana
3/6/2012	3:00 PM	Lee Ann Cin	ccpo	Hamline Closure Notification	Business Manager	2	Rodriguez, Rita
3/6/2012	3:15 PM	INS		Hamline Closure Notification			Rodriguez, Rita
3/6/2012	3:30 PM	UPS, 1360 University Avenue, Suite 104, St. Paul, MN 55104	CCPO	Hamline Closure Notification	Owner	2	Rodriguez, Rita
3/6/2012	4:00 PM	America's Best Contacts & Eyeglasses, 1360 University Ave, #106	ccpo	Hamline Closure Notification	Manager	2	Rodriguez, Rita

Page 2 of 9 or information about a specific meeting, contact the identified outreach coordinator:

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Central Corridor LRT Meeting Summary

March, 2012

Date	Start Time	Meeting location and address	Group/Host	Topic/Purpose of Meeting	Stakeholder Attendees*	Attendees Expected	Project Contact & Phone #
3/6/2012	4:00 PM	Discount Tire, 1350 University, St. Paul, MN 55104	ccpo	Hamline Closure Notification	Manager	2	Rodriguez, Rita
3/6/2012	4:00 PM	Walmart, 1360 University Avenue, St. Paul, Mn 55104	ccpo	Hamline Closure Notification	Manager	2	Rodriguez, Rita
3/6/2012	4:00 PM	Ultimate Look, 1455 University Avenue, St. paul, MN 55104	ccpo	Hamline Closure Notification	Manager	2	Rodriguez, Rita
3/6/2012	4:00 PM	Elsa's House of Sleep, 1441 university Avenue, St. Paul, Mn 55104	ccpo	Hamline Closure Notification	Owner	2	Rodriguez, Rita
3/6/2012	4:00 PM	Urban Lights, 1449 University Avenue, St. Paul, MN 55104	ccpo	Hamline Closure Notification	Owner	2	Rodriguez, Rita
3/6/2012	4:00 PM	Earth's Beauty Supply, 1453 university Avenue, St. Paul, MN 55104	ccpo	Hamline Closure Notification	Owner	2	Rodriguez, Rita
3/6/2012	4:00 PM	Vitamin Shoppe, 472 University Avenue, St. Paul, MN 55104	ccpo	Hamline Closure Notification	Manager	2	Rodriguez, Rita
3/6/2012	4:00 PM	Noodle and Company, University & Hamline, St. Paul, MN 55104	ccpo	Hamline Closure Notification	Manager	2	Rodriguez, Rita
3/6/2012	4:00 PM	Cub Foods, 1440 University Avenue, St. Paul, MN 55104	ccpo	Hamline Closure Notification	Manager	2	Rodriguez, Rita
3/7/2012	11:00 AM	Science Museum	Smart Trips	Transportation Summit	Downtown Community	100	Happel, Dana
3/8/2012	10:00 AM	709 University Avenue West, Saint Paul, MN 55104	Metropolitan Council	Access Meeting for Lifetrack Resources	University Avenue Businesses	10	Cigolo, Nkongo

Page 3 of 9 or information about a specific meeting, contact the identified outreach coordinator:

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Central Corridor LRT Meeting Summary

March, 2012

Date	Start Time	Meeting location and address	Group/Host	Topic/Purpose of Meeting	Stakeholder Attendees*	Attendees Expected	Project Contact & Phone #
3/9/2012	1:00 PM	History Theatre	CCPO	Meet with History Theatre regarding traffic control on Wabasha	Ted Miller	1	Happel, Dana
3/9/2012	3:30 PM	Great Health Nutrition, 1360 University Avenue, #105, St. Paul, MN 55104	ccpo	Hamline Closure Notification	Manager	2	Rodriguez, Rita
3/9/2012	12:30 PM	Ramsey County Public Health Building	ccpo	Meet with Ramsey county to discuss drop off area	property management	1	Happel, Dana
3/12/2012	1:00 PM	Metro Sound and Lighting, 1731 University Avenue, St.Paul, MN 55104	ccpo	Aldine and Fry Closure Notification	General Manager	2	Rodriguez, Rita
3/12/2012	2:30 PM	Royal Tire, 1695 University Avenue, St. Paul, MN 55104	ccpo	Aldine and Fry Closure Notification	Owner	2	Rodriguez, Rita
3/12/2012	2:30 PM	Marsden Building, 1717 University Avenue, St. Paul, Mn 55104	ccpo	Aldine and Fry closure notification	Property Manager	2	Rodriguez, Rita
3/12/2012	2:30 PM	Good Year, 1671 University Avenue, St. Paul, Mn 55104	ccpo	Aldine and Fry Closure notification	General Manager	2	Rodriguez, Rita
3/12/2012	2:30 PM	German Emersion School, 1745 University Avenue, St. Paul, MN 55104	ccpo	Aldine and Fry Closure Notification	Site Administrative Manager	2	Rodriguez, Rita
3/12/2012	2:30 PM	YMCA, 1761 University Avenue, St. Paul, Mn 55104	ccpo	Aldine and Fry closure Notification	Executive Director	2	Rodriguez, Rita
3/12/2012	12:00 PM	The Saint Paul Hotel - Promenade Ballroom	St. Paul Building Owners and Managers	Project updates, 2012 construction	St. paul businesses and property managers	100	Caufman, Robin
3/12/2012	12:30 PM	JJ's Fish, 1674 University Avenue, St. Paul, MN 55104	ccpo	Aldine and Fry Closure notification	General Manager	2	Rodriguez, Rita

Page 4 of 9 or information about a specific meeting, contact the identified outreach coordinator:

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Central Corridor LRT Meeting Summary

March, 2012

Date	Start Time	Meeting location and address	Group/Host	Topic/Purpose of Meeting	Stakeholder Attendees*	Attendees Expected	Project Contact & Phone #
3/13/2012	3:00 PM	Midway Health East, 1690 University Avenue, St. Paul, MN 55104	ccpo	Aldine and Fry Closure Notification	Manager	2	Rodriguez, Rita
3/13/2012	3:00 PM	Resident, 1708 University Avenue, St. Paul, MN 55104	ccpo	Aldine and Fry Closure	Resident	2	Rodriguez, Rita
3/13/2012	3:00 PM	The CdDowell Agency, 1714 University Avenue, St. Paul, MN 55104	ccpo	Aldine and Fry closure	Owner	2	Rodriguez, Rita
3/13/2012	3:00 PM	USSI Video, 1716 University Avenue, St. Paul, MN 55104	ccpo	Aldine and Fry Notification	Owner	2	Rodriguez, Rita
3/13/2012	3:00 PM	Los Gallos, 1722 University Avenue, St. Paul, MN 55104	ccpo	Aldine and Fry Closure Notification	Manager	2	Rodriguez, Rita
3/13/2012	3:00 PM	Little Grocery, 1724 University Avenue, St. Paul, MN 55104	ccpo	Aldine and Fry Closure Notification	manager	2	Rodriguez, Rita
3/13/2012	3:00 PM	Twin Town, 1706 University Avenue, St. Paul, MN 55104	ccpo	Aldine and Fry Closure Notification	Manager	2	Rodriguez, Rita
3/14/2012	2:30 PM	Diva Hair Braiding	ccpo	Aldine and Fry Notification	Owner	2	Rodriguez, Rita
3/14/2012	2:30 PM	Regina Vacuum, 1681 University Avenue, St. Paul, MN 55104	ccpo	Aldine and Fry Notification	Owner	2	Rodriguez, Rita
3/14/2012	6:30 PM	Central Corridor Resource Center, 1080 University Ave. W., St. Paul.	District Councils Collaborative of Saint Paul and Minneapolis	DCC Governing Council	DCC members, CCPO Staff, AMJV	30	Pfeiffer, Daniel
3/14/2012	6:30 PM	500 Dale St. N, St. Paul, MN 55100	Aurora St. Anthony Neighborhood Development Corporation	Construction Update Meeting with ASANDC	University Avenue Businesses	30	Cigolo, Nkongo

Page 5 of 9 or information about a specific meeting, contact the identified outreach coordinator:

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 Shoua Lee (651) 602-1014 Dan Pfeiffer (651) 602-1952 Rita Rodriguez (651) 602-1805 Michelle Webb (651) 602-1485

Central Corridor LRT Meeting Summary

March, 2012

Date	Start Time	Meeting location and address	Group/Host	Topic/Purpose of Meeting	Stakeholder Attendees*	Attendees Expected	Project Contact & Phone #
3/15/2012	10:00 AM	Saint Paul Area Chamber of Commerce, 401 Robert Street, Board Room, St. Paul, MN 55101	CCPO	Construction Communication Committee	Construction Communication Committee members	15	Happel, Dana
3/15/2012	10:30 AM	545 University ave w st paul mn 55103	CCPO	access meeting for 3N Enterprise	3 N Enterprises- University ave businesses	5	Abdi, Raqib
3/15/2012	11:00 AM	480 Cedar Street, St. Paul, MN 55101	MPR	Construction update meeting with MPR	MPR management	5	Happel, Dana
3/15/2012	11:00 AM	786 University Ave West, St Paul, MN 55104	CCPO	Access meeting for University Furniture and East African Bakery	businesses along corridor	6	Webb, Michelle
3/15/2012	1:00 PM	Mechanical Engineering Building, 1130, 111 Church Street SE, Minneapolis, MN, 55455	University of Minnesota Facilities Management	CCLRT Presentation University of Minnesota East Bank Customer Advisory Group	University of Minnesota Staff, CCPO Outreach	25	Pfeiffer, Daniel
3/15/2012	2:30 PM	University Hotel Minneapolis, 615 Washington Avenue SE, MN, 55454	Monthly Stadium Village Commercial Association Meeting	Stadium Village Commercial Association	Stadium Village Businesses, CCPO Outreach	20	Pfeiffer, Daniel
3/15/2012	2:30 PM	Milburn Clothing, 1685 University Avenue, St. Paul, MN 55104	ccpo	Aldine Closure Notification	Owner	2	Rodriguez, Rita
3/15/2012	3:00 PM	Pedro Jennico, 1605 University Avenue, St. Paul, Mn 55104	ccpo	Fry Closure Notification	Manager	2	Rodriguez, Rita
3/15/2012	3:00 PM	The Love Doctor, 1607 University Avenue, St. Paul, MN 55104	ccpo	Fry Closure Notification	Owner	2	Rodriguez, Rita
3/15/2012	3:00 PM	Ax-Man,	ccpo	Fry Closure Notification	Owner	2	Rodriguez, Rita

Page 6 of 9 or information about a specific meeting, contact the identified outreach coordinator:

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Central Corridor LRT Meeting Summary

March, 2012

Date	Start Time	Meeting location and address	Group/Host	Topic/Purpose of Meeting	Stakeholder Attendees*	Attendees Expected	Project Contact & Phone #
3/15/2012	3:30 PM	Ax-Man, 1639 university Avenue, St. Paul, MN 55104	ccpo	Fry Closure Notification	Owner	2	Rodriguez, Rita
3/15/2012	3:30 PM	Denises Beauty Salon, 1623 University Avenue, St. Paul, MN 55104	ccpo	Fry Closure Notification	Owner	2	Rodriguez, Rita
3/15/2012	3:30 PM	Spruce Tree, 1600 University Avenue, St. Paul, MN 55104	ccpo	Fry Closure Notification	Manager	2	Rodriguez, Rita
3/15/2012	12:30 PM	Awards by Hammond, 1669 University Avenue, St. Paul, MN 55104	ccpo	Aldine and Fry Closure	Owner	2	Rodriguez, Rita
3/16/2012	2:00 PM	Udo's Grocery, 1456 university Avenue, St. Paul, MN 55104	ccpo	Hamline Closure Notification	Owner	1	Rodriguez, Rita
3/16/2012	3:00 PM	Turf Club, 1601 University Avenue St. Paul, Mn 55104	ccpo	Fry Closure Notification	Manager	2	Rodriguez, Rita
3/16/2012	3:00 PM	Chiro Medical Clinic, 1603 University Avenue, St. Paul, MN 55104	ccpo	Fry Closure Notification	Manager	2	Rodriguez, Rita
3/16/2012	3:00 PM	On's Kitchen, 1613 university Avenue, St. Paul, MN 55104	ccpo	Fry Closure Notification	Owner	2	Rodriguez, Rita
3/19/2012	10:00 AM	540 Fairview Avenue N., Open Office, Saint Paul, MN 55104	Nkongo Cigolo	Canceled: Meeting with U7 Manager	U7-University Avenue Organization	5	Cigolo, Nkongo
3/19/2012	2:30 PM	540 Fairview Avenue North, Suite 200, Open Office, Saint Paul, MN 55104	Metropolitan Council	Training for University Avenue CCC Member Hadi Khalif	Construction Communication Committee Member	3	Cigolo, Nkongo
3/19/2012	7:00 PM	The Pointe, 4th Floor party room, 78 10th Street, St. Paul, MN 55101	Dave Thune	Discuss evening/overnight work	Residents of The Pointe	20	Happel, Dana

Page 7 of 9 or information about a specific meeting, contact the identified outreach coordinator:

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Central Corridor LRT Meeting Summary

March, 2012

Date	Start Time	Meeting location and address	Group/Host	Topic/Purpose of Meeting	Stakeholder Attendees*	Attendees Expected	Project Contact & Phone #
3/20/2012	10:00 AM	935 University Ave W St Paul Mn 55104	CCPO	Marty's Second Hand Store business access.	Gilbert Marty.	6	Abdi, Raqib
3/20/2012	12:30 PM	45 West 10th Street, St. Paul, MN 55102	St. Joe's management	St. Joes Management Committee	St. Joe's Management Committee	10	Happel, Dana
3/21/2012	6:00 PM	Dar Al Quba, 1501 S. 6th Street, Minneapolis, MN, 55414	West Bank Community Coalition monthly meeting	West Bank Community Coalition	Community Members	25	Pfeiffer, Daniel
3/21/2012	12:00 PM	1047 Univeristy avenue W #101 st paul Mn 55104	RAQIB ABDI	Access meeting for Dr Bobby Yang Medical Clininc.LLC rescheduled.	Dr Bobby Yang Medical Clininc.LLC- University avenue businesses.	7	Abdi, Raqib
3/22/2012	11:00 AM	480 Cedar Street, St. Paul, MN 55101	MPR	Construction update with MPR	MPR Management	5	Happel, Dana
3/22/2012	1:00 PM	789 University Avenue W., Saint Paul, MN 55104	Nkongo Cigolo	Access Meeting for Phil Oriental	Phil Oriental- University Avenue Business	6	Cigolo, Nkongo
3/22/2012	1:45 PM	774 University Avenue W., Saint Paul, MN 55104	Nkongo Cigolo	Areaway Access for Old Home Combined with Access Meeting	Aurora/St. Anthony Neighborhood Development Corporation-University Avenue Business	8	Cigolo, Nkongo
3/26/2012	10:00 AM	811 university ave W St Paul Mn 55104	Raqib Abdi	Access meeting for Ryan Plumbing & Heating Co	Ryan Plumbing & Heating Co	5	Abdi, Raqib
3/26/2012	10:00 AM	471 Marion, Saint Paul, MN 5510103	Nkongo Cigolo	Meeting to Discuss Retaining Wall at McDonald's--Wall will likely fall during sidewalk removal	McDonald's-Corridor Business	3	Cigolo, Nkongo

Page 8 of 9 or information about a specific meeting, contact the identified outreach coordinator:

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Central Corridor LRT Meeting Summary

March, 2012

Date	Start Time	Meeting location and address	Group/Host	Topic/Purpose of Meeting	Stakeholder Attendees*	Attendees Expected	Project Contact & Phone #
3/27/2012	9:30 AM	CCPO-Open-Office; 540 Fairview Ave N, St Paul, MN	U7	Meeting with U7 to discuss access		7	Webb, Michelle
3/27/2012	1:00 PM	Central Presbyterian Church, Dining Room -Lower level	CCPO	Cedar Street Meeting (from 12th-7th Street Properties)	Cedar Street properties between 12th Street and 7th Street	20	Callaghan, Laura
3/28/2012	12:00 PM	979 University Ave W St Paul mn 55104	Raqib Abdi	Canceled: Access meeting for Shear Pleasure Salon Of Beauty.	Shear Pleasure Salon Of Beauty	5	Abdi, Raqib
3/28/2012	12:00 PM	1080 University, Saint Paul, MN 55104	CCPO	Construction Communication Committee - University Avenue Hamline to Rice	CCC members	20	Webb, Michelle
3/29/2012	1:00 PM	Wells Fargo Place, 110 Wells Fargo Place, 30 East 7th Street, Suite 175, St. Paul, MN 55101	CCPO	Canceled: Cedar Street Construction Update meeting (7th to 4th)	Cedar Street property managers	15	Happel, Dana
3/29/2012	1:00 PM	: Wells Fargo Place, 110 Wells Fargo Place, 30 East 7th Street, Suite 175, St. Paul, MN 55101	CCPO	Cedar Street construction update Meeting (properties between 7th and 4th Street)	Cedar Street properties Between 7th and 4th Street	20	Callaghan, Laura
3/30/2012	1:00 PM	555 University avenue W St Paul Mn 55104	Raqib Abdi	Access meeting for Auto Max Brake & Muffler Specs	Jim Devis	5	Abdi, Raqib
3/30/2012	2:00 PM	500 Dale street N St Paul Mn 55104	Raqib Abdi	Acess meeting for Kings Crossing,Grooming House,Global Food Market and other businesses.	Lise Boyd,Abdiaziz Mohamed,Johnson,Damen, Mike,Phyllis,and Nizar Mustafa	9	Abdi, Raqib

Page 9 of 9 or information about a specific meeting, contact the identified outreach coordinator:

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Attachment B2
Summary of Upcoming Monthly Meetings
(April 2012)

Central Corridor LRT Meeting Summary

April 2012 Upcoming Meetings

Date	Start Time	Meeting location and address	Group/Host	Topic/Purpose of Meeting	Stakeholder Attendees	Attendees Expected	Project Contact & Phone #
4/3/2012	11:30 AM	Theatre in the Round, 245 Cedar Avenue S, Minneapolis, MN, 55454	CCPO	West Bank Quarterly Evaluation Meeting	CCPO, AMJV, Committee Members	12	Pfeiffer, Daniel
4/12/2012	2:00 PM	Grace University Lutheran Church, 324 Harvard Street SE, Minneapolis, MN 55414	CCPO	East Bank Construction Communication Committee	CCC Members, CCPO Technical Staff, Project Partners	16	Pfeiffer, Daniel
4/17/2012	11:30 AM	Theatre in the Round, 245 Cedar Ave S, Minneapolis, MN, 55454	CCPO	West Bank Construction Communication Committee	CCPO Technical Staff, Committee Members	9	Pfeiffer, Daniel
4/25/2012	3:00 PM	Grace University Lutheran Church, 324 Harvard Street SE, Minneapolis, MN 55414	CCPO	Minneapolis Public Construction Information Meeting	CCPO Technical Staff, AMJV, Community Members	20	Pfeiffer, Daniel
4/26/2012	2:00 PM	Grace University Lutheran Church, 324 Harvard Street SE, Minneapolis, MN 55414	CCPO	East Bank Construction Communication Committee	CCC Members, CCPO Technical Staff, Project Partners	16	Pfeiffer, Daniel
5/10/2012	2:00 PM	Grace University Lutheran Church, 324 Harvard Street SE, Minneapolis, MN 55414	CCPO	East Bank Construction Communication Committee	CCC Members, CCPO Technical Staff, Project Partners	16	Pfeiffer, Daniel
5/15/2012	11:30 AM	Theatre in the Round, 245 Cedar Ave S, Minneapolis, MN, 55454	CCPO	West Bank Construction Communication Committee	CCPO Technical Staff, Committee Members	9	Pfeiffer, Daniel
5/23/2012	3:00 PM	Grace University Lutheran Church, 324 Harvard Street SE, Minneapolis, MN 55414	CCPO	Minneapolis Public Construction Information Meeting	CCPO Technical Staff, AMJV, Community Members	20	Pfeiffer, Daniel
5/24/2012	2:00 PM	Grace University Lutheran Church, 324 Harvard Street SE, Minneapolis, MN 55414	CCPO	East Bank Construction Communication Committee	CCC Members, CCPO Technical Staff, Project Partners	16	Pfeiffer, Daniel

Page 1 of 4 or information about a specific meeting, contact the identified outreach coordinator:

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Central Corridor LRT Meeting Summary

April 2012 Upcoming Meetings

Date	Start Time	Meeting location and address	Group/Host	Topic/Purpose of Meeting	Stakeholder Attendees*	Attendees Expected	Project Contact & Phone #
4/5/2012	12:00 PM	New Asia Express		Lunch on the Ave		30	Richardson, Mary
4/13/2012	10:00 AM	TBD	CCPO	Communication Coordination Meeting: Summer 2012 Projects Minneapolis	Agency Partners	7	Hill, Jessica
4/2/2012	2:30 PM	433 University avenue W St Paul Mn 55104	Raqib Abdi	Access meeting for Tracie's All Auto	Tracie's All Auto	6	Abdi, Raqib
4/4/2012	2:30 PM	461 University avenue W St Paul Mn 55104	Raqib Abdi	Access meeting for Ritter Law Office Pc	Susan Ritter	5	Abdi, Raqib
4/4/2012	5:00 PM	Shuang Hur, 654 University Avenue, Saint Paul, MN 55103	CCPO	Meeting to discuss traffic concerns	Tim Poirier, Sam Haung	2	Lee, Shoua
4/4/2012	12:00 PM	475 University Avenue West, Saint Paul,	Nkongo Cigolo	Access Meeting for Hynan Chiropractic Clinic	Hynan Chiropractic Clinic-University Avenue Business	5	Cigolo, Nkongo
4/5/2012	10:00 AM	417 University avenue W St Paul Mn 55103	Raqib Abdi	Access meeting for Asian American Press	Nghi Huynh	5	Abdi, Raqib
4/5/2012	11:00 AM	480 Cedar Street, St. Paul, MN 55101	MPR	Construction Update meeting with MPR	MPR management	5	Happel, Dana
4/5/2012	12:00 PM	519 University avenue W St Paul Mn 55103	Raqib Abdi	Access meeting for Asian Home Care Inc.	Pole(owner)	9	Abdi, Raqib
4/11/2012	11:00 AM	Central Corridor Resource Center, 1080 University Ave W, St Paul, MN 55104	CCPO	Construction Communication Committee Quarterly Evaluation	Construction Communication Committee Members	20	Webb, Michelle

Page 2 of 4 or information about a specific meeting, contact the identified outreach coordinator:

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 Shoua Lee (651) 602-1014 Dan Pfeiffer (651) 602- 1952 Rita Rodriguez (651) 602-1805 Michelle Webb (651) 602-1485

Central Corridor LRT Meeting Summary

April 2012 Upcoming Meetings

Date	Start Time	Meeting location and address	Group/Host	Topic/Purpose of Meeting	Stakeholder Attendees*	Attendees Expected	Project Contact & Phone #
4/18/2012	6:00 PM	Dar Al Quba, 1501 S. 6th Street, Minneapolis, MN, 55414	West Bank Community Coalition monthly meeting	West Bank Community Coalition	Community Members	25	Pfeiffer, Daniel
4/19/2012	10:00 AM	Saint Paul Area Chamber of Commerce, 401 Robert Street, Board Room, St. Paul, MN 55101	CCPO	Construction Communication Committee	Construction Communication Committee members	15	Happel, Dana
4/19/2012	11:00 AM	480 Cedar Street, St. Paul, MN 55101	MPR	Construction update meeting with MPR	MPR management	5	Happel, Dana
4/19/2012	2:30 PM	University Hotel Minneapolis, 615 Washington Avenue SE, MN, 55454	Monthly Stadium Village Commercial Association Meeting	Stadium Village Commercial Association	Stadium Village Businesses, CCPO Outreach	20	Pfeiffer, Daniel
4/23/2012	8:00 AM	Central Corridor Resource Center, 1080 University Avenue.	Commissioner Carter	Business Roundtable	Business leaders, Chair Haigh	12	Caufman, Robin
4/24/2012	1:00 PM	Central Presbyterian Church, Dining room - Lower level	CCPO	Cedar Street Meeting with Properties between 7th and 12th	Cedar Street Properties between 7th and 12th	20	Callaghan, Laura
4/24/2012	5:30 PM	Suite 200 McNamara Alumni Center, 200 Oak Street SE, Minneapolis, MN 55414	U of M Stadium Area Advisory Group	Stadium Area Advisory Group Meeting	Community surrounding the new Gopher Stadium, U of M staff	40	Hill, Jessica
4/26/2012	1:00 PM	Wells Fargo Place, 110 Wells Fargo Place, 30 East 7th Street, Suite 175, St. Paul, MN 55101	CCPO	Cedar Street Update Meeting (7th to 4th streets)	Cedar Street Property managers fom 7th to 12th streets	20	Callaghan, Laura
5/3/2012	11:00 AM	480 Cedar Street, St. Paul, MN 55101	MPR	Construction update with MPR	MPR staff	5	Happel, Dana
5/16/2012	6:00 PM	Dar Al Quba, 1501 S. 6th Street, Minneapolis, MN, 55414	West Bank Community Coalition monthly meeting	West Bank Community Coalition	Community Members	25	Pfeiffer, Daniel

Page 3 of 4 or information about a specific meeting, contact the identified outreach coordinator:

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 Shoua Lee (651) 602-1014 Dan Pfeiffer (651) 602- 1952 Rita Rodriguez (651) 602-1805 Michelle Webb (651) 602-1485

Central Corridor LRT Meeting Summary

April 2012 Upcoming Meetings

Date	Start Time	Meeting location and address	Group/Host	Topic/Purpose of Meeting	Stakeholder Attendees*	Attendees Expected	Project Contact & Phone #
5/17/2012	10:00 AM	Saint Paul Area Chamber of Commerce, 401 Robert Street, Board Room, St. Paul, MN 55101	CCPO	Construction Communication Committee meeting	Construction Communication Committee members	15	Happel, Dana
5/17/2012	11:00 AM	480 Cedar Street, St. Paul, MN 55101	MPR	Construction update with MPR	MPR Management	5	Happel, Dana
5/17/2012	2:30 PM	University Hotel Minneapolis, 615 Washington Avenue SE, MN, 55454	Monthly Stadium Village Commercial Association Meeting	Stadium Village Commercial Association	Stadium Village Businesses, CCPO Outreach	20	Pfeiffer, Daniel
5/22/2012	1:00 PM	Central Presbyterian Church, Dining Room -Lower level	CCPO	Cedar Street Meeting (12th Street to 7th Street properties)	(12th Street to 7th Street properties)	20	Callaghan, Laura
5/24/2012	1:00 PM	Wells Fargo Place, 110 Wells Fargo Place, 30 East 7th Street, Suite 175, St. Paul, MN 55101	CCPO	Cedar Street Update Meeting (7th-4th Street properties)	properties managers on Cedar Street between 7th street and 4th Street	20	Callaghan, Laura
5/31/2012	11:00 AM	480 Cedar Street, St. Paul, MN 55101	MPR	Construction update with MPR	MPR Management	5	Happel, Dana

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Central Corridor LRT Meeting Summary

April 2012 Upcoming Meetings

Date	Start Time	Meeting location and address	Group/Host	Topic/Purpose of Meeting	Stakeholder Attendees	Attendees Expected	Project Contact & Phone #
4/3/2012	11:30 AM	Theatre in the Round, 245 Cedar Avenue S, Minneapolis, MN, 55454	CCPO	West Bank Quarterly Evaluation Meeting	CCPO, AMJV, Committee Members	12	Pfeiffer, Daniel
4/12/2012	2:00 PM	Grace University Lutheran Church, 324 Harvard Street SE, Minneapolis, MN 55414	CCPO	East Bank Construction Communication Committee	CCC Members, CCPO Technical Staff, Project Partners	16	Pfeiffer, Daniel
4/17/2012	11:30 AM	Theatre in the Round, 245 Cedar Ave S, Minneapolis, MN, 55454	CCPO	West Bank Construction Communication Committee	CCPO Technical Staff, Committee Members	9	Pfeiffer, Daniel
4/25/2012	3:00 PM	Grace University Lutheran Church, 324 Harvard Street SE, Minneapolis, MN 55414	CCPO	Minneapolis Public Construction Information Meeting	CCPO Technical Staff, AMJV, Community Members	20	Pfeiffer, Daniel
4/26/2012	2:00 PM	Grace University Lutheran Church, 324 Harvard Street SE, Minneapolis, MN 55414	CCPO	East Bank Construction Communication Committee	CCC Members, CCPO Technical Staff, Project Partners	16	Pfeiffer, Daniel
5/10/2012	2:00 PM	Grace University Lutheran Church, 324 Harvard Street SE, Minneapolis, MN 55414	CCPO	East Bank Construction Communication Committee	CCC Members, CCPO Technical Staff, Project Partners	16	Pfeiffer, Daniel
5/15/2012	11:30 AM	Theatre in the Round, 245 Cedar Ave S, Minneapolis, MN, 55454	CCPO	West Bank Construction Communication Committee	CCPO Technical Staff, Committee Members	9	Pfeiffer, Daniel
5/23/2012	3:00 PM	Grace University Lutheran Church, 324 Harvard Street SE, Minneapolis, MN 55414	CCPO	Minneapolis Public Construction Information Meeting	CCPO Technical Staff, AMJV, Community Members	20	Pfeiffer, Daniel
5/24/2012	2:00 PM	Grace University Lutheran Church, 324 Harvard Street SE, Minneapolis, MN 55414	CCPO	East Bank Construction Communication Committee	CCC Members, CCPO Technical Staff, Project Partners	16	Pfeiffer, Daniel

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Central Corridor LRT Meeting Summary

April 2012 Upcoming Meetings

Date	Start Time	Meeting location and address	Group/Host	Topic/Purpose of Meeting	Stakeholder Attendees*	Attendees Expected	Project Contact & Phone #
4/5/2012	12:00 PM	New Asia Express		Lunch on the Ave		30	Richardson, Mary
4/13/2012	10:00 AM	TBD	CCPO	Communication Coordination Meeting: Summer 2012 Projects Minneapolis	Agency Partners	7	Hill, Jessica
4/2/2012	2:30 PM	433 University avenue W St Paul Mn 55104	Raqib Abdi	Access meeting for Tracie's All Auto	Tracie's All Auto	6	Abdi, Raqib
4/4/2012	2:30 PM	461 University avenue W St Paul Mn 55104	Raqib Abdi	Access meeting for Ritter Law Office Pc	Susan Ritter	5	Abdi, Raqib
4/4/2012	5:00 PM	Shuang Hur, 654 University Avenue, Saint Paul, MN 55103	CCPO	Meeting to discuss traffic concerns	Tim Poirier, Sam Haung	2	Lee, Shoua
4/4/2012	12:00 PM	475 University Avenue West, Saint Paul,	Nkongo Cigolo	Access Meeting for Hynan Chiropractic Clinic	Hynan Chiropractic Clinic-University Avenue Business	5	Cigolo, Nkongo
4/5/2012	10:00 AM	417 University avenue W St Paul Mn 55103	Raqib Abdi	Access meeting for Asian American Press	Nghi Huynh	5	Abdi, Raqib
4/5/2012	11:00 AM	480 Cedar Street, St. Paul, MN 55101	MPR	Construction Update meeting with MPR	MPR management	5	Happel, Dana
4/5/2012	12:00 PM	519 University avenue W St Paul Mn 55103	Raqib Abdi	Access meeting for Asian Home Care Inc.	Pole(owner)	9	Abdi, Raqib
4/11/2012	11:00 AM	Central Corridor Resource Center, 1080 University Ave W, St Paul, MN 55104	CCPO	Construction Communication Committee Quarterly Evaluation	Construction Communication Committee Members	20	Webb, Michelle

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4/19/2012	11:00 AM	480 Cedar Street, St. Paul, MN 55101	MPR	Construction update meeting with MPR	MPR management	5	Happel, Dana
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Central Corridor LRT Meeting Summary

April 2012 Upcoming Meetings

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Attachment C
CCLRT Business Support Fund
March 2012 Status Report

CCLRT Business Support Fund March 2012 Status Report

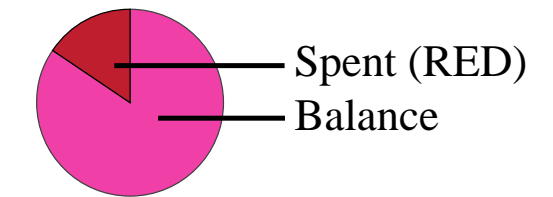


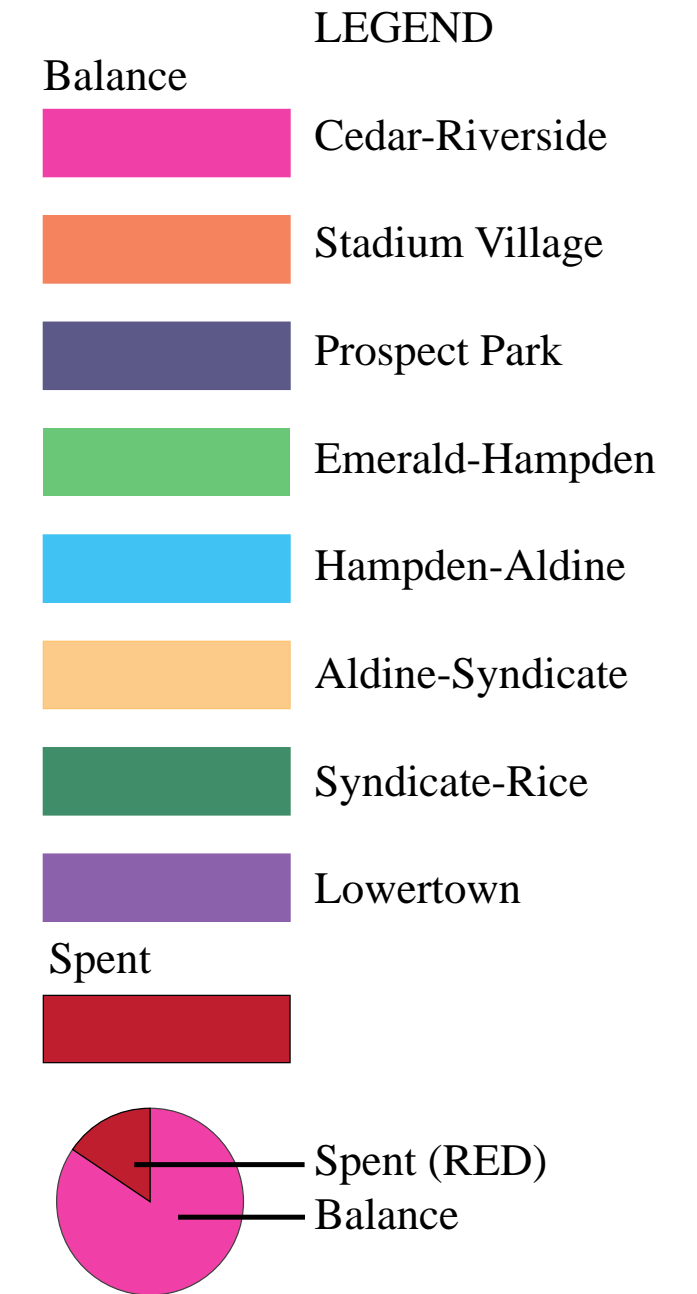
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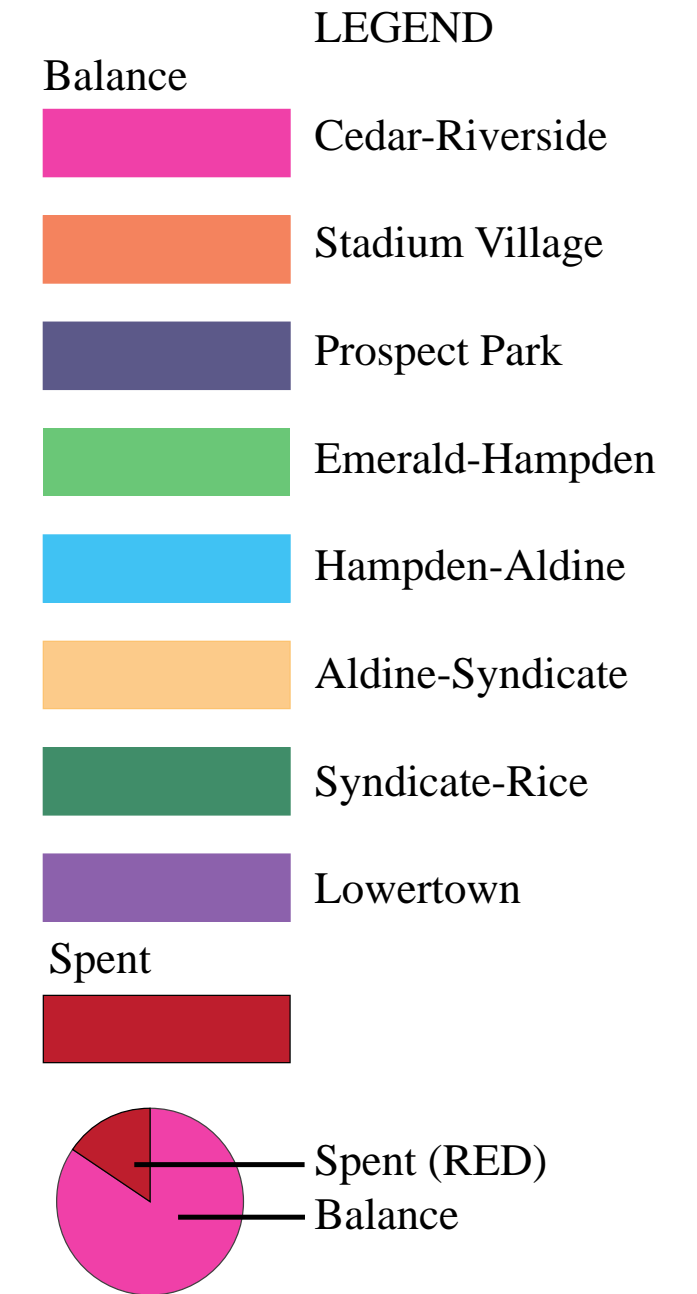
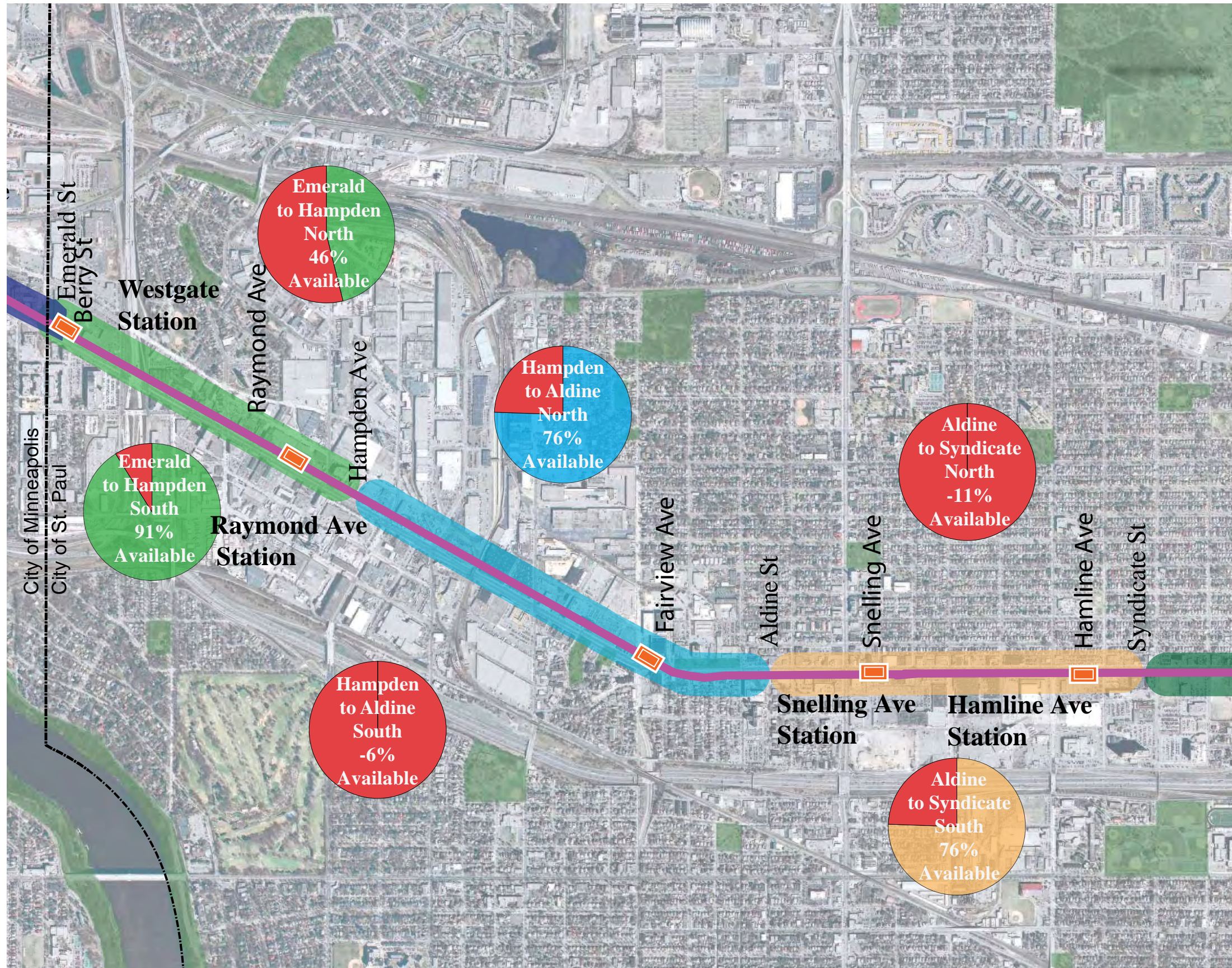
Balance

- Cedar-Riverside
- Stadium Village
- Prospect Park
- Emerald-Hampden
- Hampden-Aldine
- Aldine-Syndicate
- Syndicate-Rice
- Lowertown

Spent









LEGEND

Balance

 Cedar-Riverside

 Stadium Village

 Prospect Park

 Emerald-Hampden

 Hampden-Aldine

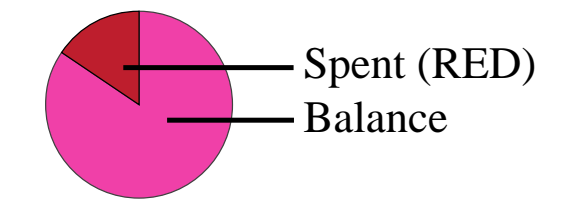
 Aldine-Syndicate

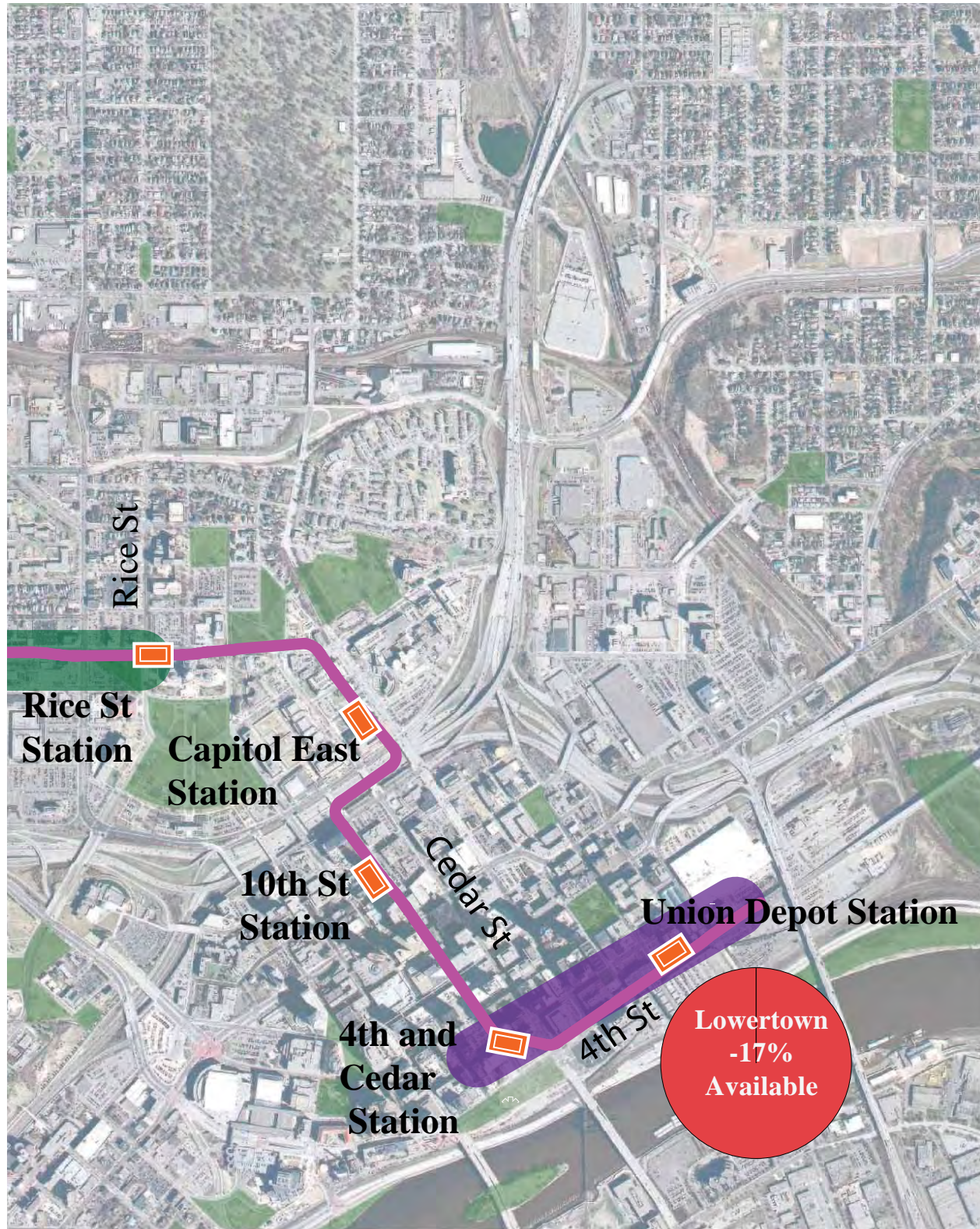
 Syndicate-Rice

 Lowertown

Spent









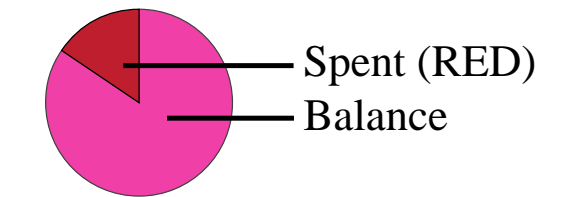


LEGEND

Balance

-  Cedar-Riverside
-  Stadium Village
-  Prospect Park
-  Emerald-Hampden
-  Hampden-Aldine
-  Aldine-Syndicate
-  Syndicate-Rice
-  Lowertown

Spent



Attachment D

Outreach Coordinators

Community Outreach Coordinators Central Corridor LRT



Mission: The purpose of the outreach team is to be an intermediary for the Metropolitan Council and the community on the Central Corridor LRT project. We will do this by building relationships with the public by informing, listening, and gathering feedback throughout engineering, construction and operation.

Minneapolis- Downtown to Emerald
New Stations: West Bank, East Bank, Stadium Village, Prospect Park



Jessica Hill
Minneapolis - Lead

(651) 602-1840
jessica.hill@metc.state.mn.us

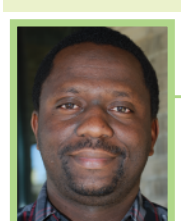
St. Paul West- Emerald to Hamline
Stations: Westgate, Raymond Ave, Fairview Ave, Snelling Ave



Rita Rodriguez
St. Paul West - Lead

(651) 602-1805
rita.rodriguez@metc.state.mn.us

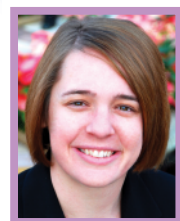
St. Paul East- Hamline to I94
Stations: Hamline Ave, Lexington Pkwy, Victoria St, Dale St, Western Ave, Capitol/Rice, Robert St



Nkongo Cigolo
St. Paul East - Lead

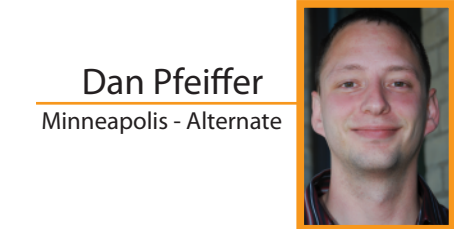
(651) 602-1559
nkongo.cigolo@metc.state.mn.us

Downtown St. Paul- I94 to Lowertown
Stations: 10th St, Central, Union Depot



Dana Happel
Downtown St. Paul - Lead

(651) 602-1954
dana.happel@metc.state.mn.us



Dan Pfeiffer
Minneapolis - Alternate

(651) 602-1952
daniel.pfeiffer@metc.state.mn.us



Abdi Raqib
St. Paul East - Intern

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Michelle Webb
St. Paul East - Intern

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Laura Callaghan
Downtown St. Paul - Intern

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