

Metropolitan Council Water Efficiency Grant Application Form

Applicant Information:

Municipality: Maple View
Municipal Utility: Maple View Water Utility
Mailing Address: 500 Main Street, Maple View, MN 55555

Primary Contact Information: Municipality primary authorized representative (all correspondence regarding the Water Efficiency Grant Program should be addressed to individual named below):

NAME: Mary Smith
TITLE: Public Works Director
STREET: 500 Main Street
CITY, ZIP: Maple View, MN 55555
PHONE: 612-555-5555
EMAIL: mary@mapleview.com

Secondary Contact Information: Municipality secondary authorized representative:

NAME: Jane Jones
TITLE: Utilities Superintendent
STREET: 500 Main Street
CITY, ZIP: Maple View, MN 55555
PHONE: 612-555-5555
EMAIL: jane@mapleview.com

Municipal Total Per Capita Water Use (2018): 110 (gallons per person-day)

Municipal Residential Per Capita Water Use (2018): 85 (gallons per person-day)

Municipal Ratio of Peak Month to Winter Month Water Use (2018): 3.2

Municipality's estimated annual water savings from proposed program: 5,000,000 (gallons)

Municipal Utility Grant or Rebate Program Design:

Requested Grant Amount (must equal 75% of total program budget): \$ 50,000

Required Utility Matching Amount (must equal 25% of total program budget): \$ 16,667

Will your program be a grant program or rebate program? Rebate

Estimated Number of Items:

Item	Estimated Number
Toilets	80
Irrigation Controllers	110
Clothes Washing Machines	70
Irrigation Spray Sprinkler Bodies	70
Irrigation System Audits	70

Project Work Plan and Schedule:*

Task Description	Responsible Person	Start Date	Completion Date
Obtain City Council/Mayoral approval Create rebate program Sign Grant Agreement with Met Council	Public Works Director Utilities staff City Administrator	8/19/19	11/15/19
Create media program, including newsletter articles, email messages, tweets, Facebook posts, and website content	Maple View communications staff	9/30/19	12/31/19
Rebate program administration: processing invoices from customers, sending rebate checks, Rebate program advertising and marketing	Maple View utilities staff	1/1/20	6/30/22
Quarterly reporting to Metropolitan Council	Maple View utilities staff	4/1/20	7/15/22

*** Municipal utility may create own project plan and schedule form**

Communications to Property Owners:

How will your program be advertised (check all that apply):

- Newsletter ☒
- Print Media ☐
- Email ☒
- Twitter ☒
- Website ☒
- Radio ☐
- Television ☐
- Facebook ☒
- Nextdoor ☐
- Other Social Media ☐

Please attach examples of proposed newsletter, print media, or email communications

Critical Points to Remember:

- The applying municipality must be a water supplier
- New construction and new developments are not eligible
- Funds are for rebates or grants only; consulting and city staff time are ineligible
- Combined Council and municipality funds cannot pay for 100% of an eligible activity's cost
- A portion of each eligible activity's cost must be paid by the property owner
- Grant recipients must display the Clean Water, Land and Legacy Amendment logo and the Metropolitan Council logo on program-related web pages and paper communications