Dear Brooklyn Park Resident:

Metropolitan Council Environmental Services (MCES) is making improvements to aging and deteriorating regional sanitary sewer facilities that serve homes and businesses in Brooklyn Park. In 2020 and 2021, MCES will rehabilitate or replace the regional sanitary sewer pipe and maintenance holes on your street. We encourage you to read this entire letter to learn more about what to expect over the next few weeks.

What Communications to Expect
As we begin this work, you may be contacted by various MCES project team members as well as our contractors if you will be directly impacted. You can expect us to knock on your door, leave project information hanging from your front door knob, and send you mail. Anyone from our team who knocks on your door will be able to provide you with their business card as well as a project information card. All project communications will include the Metropolitan Council logo and project contact information. We appreciate your prompt response to all communications as we begin this large construction project.

Upcoming Communications
In the next few weeks we may be contacting your household about the following project components.
1) Preconstruction Condition Survey Documentation
2) Tree Trimming and/or Removal
3) Right of Entry Permit
4) Landscaping Impacts

Additional information about the communication you may receive for each of these project components is attached to this letter. The information includes how you will be contacted, who you will be contacted by, what materials will be provided to you, and other important details you may like to know.

Contact Us
Our project team consists of MCES staff and numerous contractors. If you have any questions throughout the project, we encourage you to:
- Visit the project website – metrocouncil.org/sewerconstruction/BrooklynPark2021
- Call the project hotline – (763) 392-3407
- Send us an email – info@BrooklynParkChamplinSewerRehabilitation.com

Sign Up for Email and/or Text Updates
In addition to our on-site outreach, we will be sending out several electronic construction updates each month. We encourage you sign up to receive these via email or text by going to our project website, entering your email and/or phone number, and selecting to receive updates on the Brooklyn Park Sewer Improvement Project.

metro council.org/sewerconstruction/BrooklynPark2021

Thank you for your patience throughout this process. Our goal is to keep you informed about the project in advance of impacts. Please do reach out with questions or concerns at any time.

Thank you,

Jeny Baroda, MCES Project Manager
Sarah Hachey, MCES Principal Contract Administrator
Sadie Wolf, MCES Assistant Contract Administrator
1) Pre-Construction Condition Survey Documentation

While our contractors will be taking precautions to minimize property damage during construction, it is our procedure to perform a Pre-Construction Condition Survey of properties near our construction projects. This survey documents the interior and exterior conditions of your property and provides you and the contractor with documentation to help quickly address any potential property damage claims during or after construction. **There is no charge to you for this Pre-Construction Condition Survey.**

If your property is located within the area that we typically conduct a survey, you can expect Jay Houser of Loss Protection Associates (pictured below) to knock on your door and request to schedule an appointment for your home’s Pre-Construction Condition Survey. He will provide you with a postcard about this MCES project and a business card for Sarah Hachey or Sadie Wolf, the MCES contract administrators managing this construction project.

If Jay Houser has tried to contact you to set up your Pre-construction Condition Survey appointment, you can call him directly at (612) 386-0622 or email lossprotection@comcast.net.

2) Tree Trimming and/or Removal

In preparation for upcoming open-cut excavation sewer improvement work in the project area, tree trimming and/or removal may be required within the road right-of-way. A city of Brooklyn Park forester, a member of our contractor’s team, and MCES personnel have marked trees or will be marking trees in the next couple of weeks with tree work expected to begin in mid-February.

MCES will reach out to individual residents when marking trees and will leave an informational door hanger (pictured to the right) if no one comes to the door. Property owners will be contacted prior to the start of any tree removal. If your tree is marked and if you have questions, please contact us.

If your trees are not marked and you do not receive a door hanger, we do not anticipate that your trees will be impacted by the project.
3) **Right of Entry Permit**

For some households in the project area, we are requesting written permission to access the homeowner’s property (see the Anticipated Temporary Right of Entry Area pictured below) to connect the home’s sewer pipe to a new city of Brooklyn Park sewer pipe as part of our regional sewer pipe rehabilitation project. **There is no direct cost to homeowners for this service.** This work is expected to begin in the next two months. We will provide a more detailed schedule for this work at least two weeks before it begins.

![Diagram of Right of Entry Permit](image)

Impacted homeowners were mailed the necessary right of entry permits in fall 2019. As a third and final attempt to reach homeowners, MCES staff will be knocking on doors of the homes who have not returned these permits. We will provide homeowners with another copy of the right-of-entry permits and will be ready to answer questions. If no one comes to the door, we will leave the right of entry permits in an envelope hanging on the door. We appreciate the prompt return of these permits.

**Per City policy and code, all sewer connections happen at the property line (see picture above). Homeowners are responsible for maintaining the sewer pipe from their home to their property line. The city is responsible for the sewer pipe beyond the property line. If the homeowner chooses not to return the enclosed right of entry permit, our contractor will make the sewer connection a few feet beyond your property line in the city right-of-way.**

4) **Landscaping Impacts**

This construction project will impact most, if not all, of the space in the right-of-way which extends beyond the road curbs and into area yards (see image below). A few properties within the project area have significant landscaping or structures within the right-of-way or MCES easements that will be impacted by construction.

MCES mailed a letter in December 2019 to the significantly impacted property owners requesting that they set up a time to meet with staff to discuss these impacts. MCES staff will knock on the doors of the homes who have not yet met with MCES staff to discuss impacts to their landscaping and structures within the right-of-way. Any impacted landscaping will be restored to original or better condition at the end of the project.