

Management Committee

Meeting date: 5-11-2016

Subject: Summary of First Quarter 2016 Procurements

District(s), Member(s): All

Policy/Legal Reference: Council Policy 3-3 Expenditures

Staff Prepared/Presented: Micky Gutzmann, 651-602-1741

Division/Department: Procurement

Council *Policy 3-3 – Expenditures* authorizes the Regional Administrator to approve awards not exceeding \$500,000 for all purchases of budgeted goods and services. In addition, the Regional Administrator is authorized to approve construction contracts where:

- (a) the value of the contract does not exceed \$2,500,000;
- (b) the construction project was included in the Council-adopted capital budget;
- (c) the cost of the project is less than the Engineer’s Probable Construction Costs plus 10%;
and
- (d) sufficient funds are available in the capital budget to complete the project.

The delegation authority of the Regional Administrator to approve awards for all purchases of budgeted goods and services was increased from \$250,000 to \$500,000 in October of 2013. Related to this increase in authority, the Council requested a report on any contracts valued between \$100,000 and \$250,000 and \$250,000 and \$500,000.

To satisfy this requirement a report that summarizes procurements for the preceding quarter is presented to the Council through the Management Committee at the end of each quarter. The report gives a breakdown of the number of procurements executed during the reporting period grouped by value, and details of all procurements which have a value greater than \$100,000 but less than or equal to \$500,000.

Procurements valued at greater than \$500,000 are generally approved individually by the Council, except for those construction contracts that meet the criteria given above. The Management Committee requested a quarterly summary of contracts over \$500,000.

The First Quarter 2016 Procurement Summary Information is attached.



Metropolitan Council

First Quarter 2016 Procurement Summary Information

Summary of Procurements – 1st Quarter, 2016						
Dollar Amount Range	Number of Procurements		Percent of Value		Total Value	
	First Quarter	Year to Date	First Quarter	First to Date	First Quarter	Year to Date
Up to \$2,500	4561	4561	3.48%	3.48%	\$2,333,858	\$2,333,858
\$2,501 - \$5,000	529	529	2.98%	2.98%	\$1,996,784	\$1,996,784
\$5,001 - \$50,000	498	498	11.13%	11.13%	\$7,466,511	\$7,466,511
\$50,001 - \$100,000	25	25	3.09%	3.09%	\$2,069,612	\$2,069,612
\$100,001 - \$250,000	19	19	5.10%	5.10%	\$3,418,235	\$3,418,235
\$250,001 - \$500,000	15	15	9.79%	9.79%	\$6,567,911	\$6,567,911
Greater than \$500,000	13	13	64.43%	64.43%	\$43,212,223	\$43,212,223
Grand Total	5660	5660	100.00%	100.00%	\$67,065,133	\$67,065,133

**Details of Procurements Valued Between
\$100,001 and \$250,000**

**Awarded Based on Formal
Invitation for Bids**

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	MARGE MAGNUSON CONSTRUCTION CO INC	\$100,000	ES	Concrete Construction Services for MCESWW Plants	Major Construction	1 year	Minnetonka, MN	15P223
2	BRASCO INTERNATIONAL INC	\$124,950	MT	2016 Passenger Waiting Shelters - Slim Design	Purchase Order	6 months	Madison Heights, MI	16P012
3	RAM INDUSTRIAL SERVICES INC	\$150,000	MT	LRV - Type I - Overhaul II - Traction Motor Rebuild	Non-Construction Services	2 years	Camp Hill, PA	16P004A
4	SHERMCO INDUSTRIES INC	\$150,000	MT	LRV - Type I - Overhaul II - Traction Motor Rebuild	Non-Construction Services	2 years	St. Paul, MN	16P004B
5	APPLIED ECOLOGICAL SERVICES INC	\$178,670	ES	Landscape Monitoring and Maintenance	Non-Construction Services	4 years	Prior Lake, MN	15P265
6	JPMI CONSTRUCTION CO	\$202,000	MT	Bike and Ride facility at 38th Street Station	Major Construction	4 months	St. Paul, MN	15P216
7	COURIER SYSTEMS INC	\$216,000	MT	Interoffice Mail Courier Service	Non-Construction Services	1 year	Roseville, MN	15P110A
8	PACE ANALYTICAL	\$250,000	ES	2016-2017 Metro and Seneca WWTP Incinerator Testing Services	Non-Construction Services	2 years	Minneapolis, MN	15P324

**Details of Procurements Valued Between
\$250,001 and \$500,000**

**Awarded Based on Formal
Invitation for Bids**

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	GOPHER SIGN COMPANY	\$381,229	MT	Bus Stop Sign Implementation - 2016 Aluminum sign Fabrication	PO	9 months	St. Paul, MN	16P006

**Details of Procurements Valued Between
\$100,001 and \$250,000**

**Awarded Based on Formal
Request for Proposal**

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	MID-AMERICA BUSINESS SYSTEMS	\$120,853	RA	ApplicationXtender Maintenance Agreement	PTS	1 year	Minneapolis, MN	16P033
2	UBERLYTICS LLC	\$250,000	ES	Identify system/asset structure and rank equipment in 2 facilities.	Other	1 year	Phoenix, AZ	15P328

**Details of Procurements Valued Between
\$250,001 and \$500,000**

**Awarded Based on Formal
Request for Proposal**

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	GLOBESHERPA INC	\$385,000	MT	Metro Transit Mobile App	PTS	2.5 years	Portland, OR	15P029
2	SRF CONSULTING GROUP	\$400,000	MT	Master Contracts 2015 - Construction Support Services	Master Contract	4 years	Minneapolis, MN	15P095A
3	KIMLEY-HORN ASSOCIATES INC	\$400,000	MT	Master Contracts 2015 - Construction Support Services	Master Contract	4 years	St. Paul, MN	15P095B
4	CPMI	\$400,000	MT	Master Contracts 2015 - Construction Support Services	Master Contract	4 years	Eagan, MN	15P095C
5	LTK ENGINEERING SERVICES	\$450,000	MT	Senior Project Advisor Services for SWLRT and BLRT	Master Contract	1 month	Minneapolis, MN	15P247
6	APOLLO VIDEO TECHNOLOGY	\$482,848	MT	Network Video Recorders for Buses	PTS	2 years	Bothell, WA	16P018
7	HDR ENGINEERING INC	\$500,000	ES	Wastewater Reuse Services - Master Contract	Master Contract	2.5 years	Minneapolis, MN	15P217A
8	BARR ENGINEERING	\$500,000	ES	Wastewater Reuse Services - Master Contract	Master Contract	3 years	Minneapolis, MN	15P217B
9	ZAN ASSOCIATES	\$500,000	ES	Project Communications/Public Involvement Master Contract for Interceptor Rehabilitation	PTS	5 years	Minneapolis, MN	15P231A
10	HDR ENGINEERING INC	\$500,000	ES	Project Communications/Public Involvement Master Contract for Interceptor Rehabilitation	PTS	5 years	Minneapolis, MN	15P231B
11	RICHARDSON, RICHTER & ASSOCIATES	\$500,000	ES	Project Communications/Public Involvement Master Contract for Interceptor Rehabilitation	PTS	5 years	St. Paul, MN	15P231C

**Details of Procurements Valued Between
\$100,001 and \$250,000**

**Awarded Based on
Other Processes**

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	LAW ENFORCEMENT TECHNOLOGY GROUP	\$108,912	RA	LAW ENFORCEMENT TECHNOLOGY GROUP	PTS	9 months	PLYMOUTH	16002527
2	CUBIC TRANSPORTATION SYSTEMS INC.	\$115,000	MT	Cubic Transportation Systems Inc.	Non-Construction Services	1 year	Tullahoma, TN	PO 209747
3	WORKS COMPUTING INC	\$121,505	RA	WORKS COMPUTING INC	PTS	1 year	Bloomington MN	16002405
4	TOSHIBA BUSINESS SOLUTIONS	\$168,265	RA	TOSHIBA BUSINESS SOLUTIONS	PTS	1 year	Eagan, MN	16000066
5	NELSON AUTO CENTER	\$174,672	MT	2016 Dodge Ram 3500 4WD Crew Cab Trucks	Non-Construction Services	4 months	Fergus Falls, MN	PO 211655
6	GREENE ESPEL PLLP	\$200,000	MT	Legal Services to Development Agreements with BNSF	PTS	2 years	Minneapolis, MN	16P030
7	DELIGHT TRANSPORTATION LLC	\$200,000	TS	Delight Transportation Supplemental Service for Metro Mobility	Non-Construction Services	1 year	Golden Valley, MN	16P019
8	SIRIUS INC	\$200,000	TS	Sirius Transportation Supplemental Service for Metro Mobility	Non-Construction Services	1 year	St. Louis Park, MN	16P020
9	TRAPEZE SOFTWARE GROUP INC.	\$243,703	TS	77 Trapeze Ranger Units for Metro Mobility and Scott County	PTS	4 months	Cedar Rapids, IA	15P296

**Details of Procurements Valued Between
\$250,001 and \$500,000**

**Awarded Based on
Other Processes**

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	STATE OF MN / OET	\$288,000	RA	Monthly service charges for off-site server hosting at the State of MN	PO	1 year	St. Paul, MN	PO16000046
2	US TRAIN PRODUCTS LLC	\$429,986	MT	Sanding System Kits	PO	3 months	Marietta, GA	PO 209151
3	TOSHIBA INTERNATIONAL CORP.	\$450,848	MT	Traction Motors Complete	PO	5 months	Houston, TX	PO 212022

**Details of Procurements Valued Greater than
\$500,000**

**Awarded Based on
All Processes**

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Council Action	Contract Number
1	TRAPEZE SOFTWARE GROUP INC	\$510,879	RA	Annual Support Renewal for Trapeze PASS, WEB, Pass CT & Mapmaker, MON & Rangers, IVR, IPA, Email/SMS	PO	1 year	Cedar Rapids, IA	n/a	PO 16002036
2	HENRICKSEN PUBLIC SECTOR GROUP	\$536,869	RA	Purchase and installation of cubicle furniture systems for 108 office spaces at the 5th floor of 375 Jackson	PO	2 months	Minneapolis, MN	n/a	PO 16000052
3	SHANK CONSTRUCTORS INC	\$1,200,000	ES	Metro WWTP Effluent Pumps Rebuild	Non-Construction Services	5 years	Brooklyn Park, MN	01/27/2016 2016-10	15P224
4	ETC INSTITUTE	\$1,350,000	TS	2016 Transit On Board Survey	PTS	2 years	Olathe, KS	01/13/2016 2016-6 SW	15P211A
5	SIEMENS INDUSTRY	\$1,737,681	MT	Green line Rail Signal Systems Improvements	PTS	2 years	Louisville, KY	10/28/2015 2015-238	15P066
6	UHL COMPANY	\$2,500,000	ES	HVAC Professional/Technical Services for all MCES Facilities	Non-Construction Services	3 years	Maple Grove, MN	01/24/2016 2016-19	15P114
7	HNTF Corporation	\$2,750,000	MT	METRO Orange Line Bus Rapid Transit Project	A/E	5 years	Minneapolis, MN	11/18/201 2015-273	15P138
8	AIRPORT TAXI INC	\$2,779,293	TS	Premium Same Day Taxi Service	PTS	5 years	New Hope, MN	12/09/2015 2015-305	15P130
9	POLYDYNE INC	\$3,847,501	ES	Metro WWTP Polymer Evaluation	Non-Construction Services	2 years	Riceboro, GA	12/09/2015 2015-314 SW	15P142
10	BLACK & VEATCH CORP	\$6,000,000	ES	Master Contract - Metro Electrical Distribution and Facilities Improvements	PTS	5 years	Minneapolis, MN	01/27/2016 2016-8	15P160

**Details of Procurements Valued Greater than
\$500,000**

**Awarded Based on
All Processes**

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Council Action	Contract Number
11	CORVAL CONSTRUCTORS	\$8,000,000	ES	Mechanical Services for all MCES Facilities	Non-Construction Services	3 years	St. Paul, MN	02/24/2016 2016-20	15P113
12	PREMIER ELECTRICAL CORP	\$12,000,000	ES	Electrical Maintenance Services	PTS	5 years	Brooklyn Park, MN	01/27/2016 2016-9	15P115

Details of Emergency Declarations							
#	Contractor needed	Amount	Division	Description	Date of Declaration	Date of Ratification	Spent To Date
1	GLOBAL SPECIALTY CONTRACTORS, INC.	\$11,851	MT	Pedestrian Crossing Improvements in response to the recent fatality along the Hiawatha Light Rail Corridor.	01/19/2016	n/a	\$12,860
2	STAR EQUIPMENT, INC.	\$25,000	MT	Catastrophic failure of East Metro's # 2 Rytec pull out door.	01/19/2016	n/a	\$18,296.89
3	ENDE SEPTIC SERVICES, LAMETTI AND SONS	\$500,000	ES	L-35 FM and forcemain 4-ns-524: broken valve and a plugged forcemain.	02/18/2016	March 8, 2016 BI 2016-53	\$621,000 (pending/not received)
4	RAILWORKS – PO 211403	\$20,000	MT	Hennepin Ave Rail Break - a complete rail break would cause a complete shutdown of rail operations in the downtown area.	02/19/2016	n/a	\$8,613.70

End of First Quarter 2016 Procurement Summaries