SWLRT DBE Kick-Off

March 1, 2019
Welcome

Cyrenthia Jordan
Director, Office of Equal Opportunity
Today’s Agenda

• SWLRT Project Overview & Schedule
• DBE and Workforce Goals
• CCLRT: Lessons Learned
• Invoicing and Payment Cycle
• Prompt Payment and Retainage
• Safety
• Communications
• Small Business Resources
• Q & A
• Meet & Greet
Introduction Questions

• What excites you about this project?

• What are you curious about the project?
Project Overview

Brian Runzel
SWLRT Director of Construction
METRO Green Line Extension

- Opening in 2023
- 14.5 miles
- 16 stations
- Will provide single seat trips to downtown Minneapolis, U of M and St. Paul
- Connections to the Airport and Mall of America via the Blue Line
SWLRT Project Overview Freight Rail Corridor
SWLRT Project Overview

• 44 structures
  ▪ 29 new bridges (LRT, pedestrian, roadway, freight)
  ▪ 7 existing bridges with modifications
  ▪ 6 pedestrian tunnels
  ▪ 2 cut and cover tunnels (TH62 582 ft., Kenilworth 2,236 ft)
• 15 at-grade crossings
• 120 retaining walls
• Track (153,440 TF)
SWLRT Project Overview

• Demolition of 24 existing buildings on 19 parcels
• Soil improvements
• Roadways, curb, gutter, sidewalks, trails
• Traffic signals, striping and signage
• System-wide cable trough/ductbank/foundations
• Utilities and drainage
• Urban design and landscaping
• Freight (BNSF, TCWR and CP)
SWLRT Project Overview

• Stations
  ▪ Vertical circulation
    o West Lake Street
    o Bryn Mawr
    o Bassett Creek Valley
SWLRT Project Overview

• Park-and-Rides
  ▪ 7 surface lots with a total of 1,747 spaces
  ▪ 1 structure at SouthWest Station with 2 elevators
LNTP: Work and Schedule

• Council issued LNTP on Dec 20, 2018
• Contractor to submit LNTP schedule in Feb 2019
• Contractor allowed to perform work up to $216 M
• LNTP activities may include:
  ▪ Utility & demolition work, clearing brush
  ▪ Grading and bridge/wall foundations
  ▪ Contractor mobilization: arrange staffing, develop schedules, prepare submittals
• Contractor to submit a full schedule of activities in Q2/Q3 2019
DBE Goal

Jon Tao
DBE Specialist
DBE Goal

- **SWLRT Civil Construction**
  - DBE goal: 16%
  - LMJV’s DBE commitment: 16.17%
  - Good faith efforts (GFE)
  - Monthly DBE reporting
  - DBE site visits
49 DBEs On SWLRT Civil Construction

Airfresh Industries  All Phase Contracting  Am-Tec Designs  B & L Supply Inc.
Biffs Inc.  Big G Tech Support  Blackstone Contractors  Boys Contracting
Carlo Lachmansingh Sales  Casilla Glass  Chippewa Wood Products
CI Utilities LLC  Courtland  Crocus Hill Electric  Dionne Construction
E&J Steel Erectors (E&J Rebar)  Eastern Rail Corporation  E-Con-Placer
Exterior Building Services  Gestra Engineering Inc.  Gunnar Electric
Hanson Custom Crushing Inc.  IMO Consulting Group
JD Donovan Enterprises Inc.  JL Theis Inc.  Joe Mullin Trucking
MBE Inc.  Midwest Window Systems  Modern Electrical Solutions Inc.
On Call Pavement Sweeping  Pete's Water and Sewer Inc.
Pine Waterproofing and Sealant Inc.  Povolny Specialties Inc.
Princess Trucking  Procellis Technology Inc.  Public Solutions  Reiner Contracting
Rolson Trucking LLC  Safety Signs  Skyview Construction Company LLC
Standard Contracting Inc.  Stonebrooke Fence Inc.  Sun Mechanical
Tegan Marketing Inc.  Trackworks  Zaczkowski Trucking Service
Workforce Goals

Yolanda McIntosh
LMJV EEO Officer
Workforce Goals

• Hennepin County workforce goal:
  ▪ 20% female
  ▪ 32% people of color
  ▪ Good faith efforts
• Monthly utilization reporting
• Workforce site visits
• Construction Career Fair Events
Lessons Learned from CCLRT

- DBE Contractors
- Council construction managers
- Workforce advocates
- Prime contractors
DBE Feedback

• If scope is too large, DBE can proactively communicate right away
• Long pay cycles and retainage negatively impact business operation
• Increased visibility achieved by displaying logos on equipment and safety gear
Workforce Advocates Feedback

• Utilize community partners to support participation goals
• Provide support to firms seeking to identify diverse candidates
• Prime hold all contractors equally accountable for achieving goals
Council Construction Staff Feedback

- Safety first! Wear safety equipment
- Clear understanding of scope and specifications
- Know Prime’s schedule and staging of work
Prime Contractor Feedback

• Bid early and competitive
• Understand the contract
• Know prime contractors expectations
What Does It Take To Succeed…

• Gerald Ben-Ami, Owner
  Big G Tech Support LLC
Invoicing and the Payment Cycle

Justin Yenter
LMJV Project Controller
Invoicing and the Payment Cycle

• Per Met Council notice:
  ▪ Pencil billings required by the 15th of each month
  ▪ Final/reviewed billings due 25th of each month

• Subcontractors should:
  ▪ Submit billings to LMJV the 10th of each month
  ▪ Review the requirements of the contract for payments
  ▪ If you have question about billing contact LMJV staff with questions
  ▪ Sample billing template will be provided by LMJV
Invoicing and Payment Cycle

• Please review the requirements of the payment procedures and related sections of the contract

SECTION 01 29 00
PAYMENT PROCEDURES

PART 1 - GENERAL

1.01 SUMMARY

A. This Section includes, but is not limited to, the following:
   1. Procedures for preparation and submittal of Applications for Payment.

B. Related Sections include the following:
   1. Document 00700, General Conditions
   2. Document 00711, Supplementary Conditions for FTA & Minnesota State Funded Projects
   3. Document 00800, Supplementary Conditions
   4. Document 00865, Certified Payroll Form
   5. Section 01 10 00, Summary
   6. Section 01 20 00, Price and Payment Procedures
   7. Section 01 29 73, Schedule of Values
Invoicing and Payment Cycle

- **Sample Billing Template**

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BALANCE DUE: -
Prompt Payment and Retainage

“Prompt Payment to Subcontractors. The CONTRACTOR agrees to pay Subcontractors within ten (10) calendar days of the CONTRACTOR’s receipt of payment from the COUNCIL for undisputed services provided by the Subcontractor. In addition, the CONTRACTOR agrees to pay Subcontractors all undisputed retainage payments within ten (10) calendar days of the CONTRACTOR’s receipt of the Subcontractor’s final undisputed invoice regardless of whether CONTRACTOR has received any retainage payment from the COUNCIL. The CONTRACTOR shall not postpone or delay any undisputed payments.”
Prompt Payment

• Council will have 30 days to process the Pay Application
• After LMJV receives payment from the Council
  • LMJV will have 10 days to pay 1st tier subcontractors for undisputed services
  • 1st tier subcontractors have 10 days to pay 2nd tier subcontractors for undisputed services
  • And so on…

So what does this look like?
Prompt Payment

3/10 - DBE submits invoice

3/15 - LMJV submits Pay App

30 Days for Review

4/15 - Council Completes Pay App Review

4/16 LMJV Receives Payment

10 Days

1st Tier Subs Paid 4/26

10 Days

2nd Tier Subs Paid 5/6

10 Days

3rd Tier Subs Paid 5/16
Safety Expectations

Zach Malinowski
LMJV Safety Manager
Safety

• **Safety is our 1\textsuperscript{st} priority for all project personnel!**
• Project has specified training requirements for all on site project personnel
• Pre-planning will be required before entering the site
  ▪ Lead time for OSHA training
  ▪ Lead time for BNSF and Erailsafe
  ▪ Schedule orientation with LMJV staff before mobilizing to the project
Safety

• 1 Hour Met Council training
  ▪ Required only for employees working on the existing, active LRT right-of-way property
  ▪ Per Spec Section 01 35 29 Article 3.02 A.1

• 10 Hour OSHA training course
  ▪ All Craft Labor
  ▪ Exceptions are intended to be limited only to temporary escorted visitors; truck drivers who remain in their cabs at all times would not be expected to have completed a 10-Hour OSHA Training course
  ▪ Per Spec Section 01 35 29 Article 1.04.C.1

• 30 Hour OSHA training course
  ▪ Project Managers, Superintendents, and foreman
  ▪ Per Spec Section 01 35 29 Article 1.04.B.1
Safety

• OSHA 10/30 hour is not compliance training, additional training is needed
• 24 hour HAZWOPER for all employees in “Discrete Areas” until ‘capped’ regardless of assigned tasks
• Documentation of compliance & Outreach Training (OSHA 10/30 hour) must be available upon request
• AWAIR Program is probably needed (dependent on NAICS of contractor)
Safety

• Freight railroad training certifications
  ▪ Required for anyone working within railroad right of way
  ▪ Erailsafe for CP Rail & BNSF, BNSF Contractor Orientation, CP Minimum Safety Requirements for Contractors
    ▪ *Per Spec Section 01 42 00 Article 1.07.B.3.a*

• SWLRT LMJV on-site project orientation
  ▪ Developed by LMJV Safety Officer
  ▪ Required for everyone entering project property
  ▪ Per Spec Section 03 35 29 Article 1.07.C.6
Construction Outreach and Communications

Sam O’Connell
Manager of Public Involvement
Outreach Coordinators

• Eden Prairie & Minnetonka
  ▪ James Mockovciak: 612.373.3894

• Hopkins, St. Louis Park & Edina
  ▪ Nkongo Cigolo: 612.373.3825

• Minneapolis
  ▪ David Davies: 612.373.5336
Construction Outreach & Communication

• Green Line Best Practices:
  ▪ Community Outreach Coordinators
  ▪ Advisory committees
  ▪ Construction open houses & community meetings
  ▪ “What to Expect During Construction”
  ▪ 24-hour hotline
  ▪ Signage: project partners, detours, VMS
  ▪ Video/animation
  ▪ Door-to-door canvassing
  ▪ Project website
  ▪ Media briefings
Construction Outreach & Communication

• New outreach activities
  - Social media: swlrt.org,@southwestlrt
  - Public tours
  - Mobile office
  - Time lapsed photography/drones
  - Pop-up events
  - Mobile-friendly web tool
Public and Media Interactions

• If approached by members of the public:
  ▪ Not authorized to share information, please contact outreach coordinator
  ▪ Anticipate interaction to be recorded

• If approached by the media:
  ▪ Not authorized to share information, please contact:
    o Trevor Roy at 218.590.2465
DBE Resources

- Metropolitan Economic Development Association (MEDA)
- Association of Women Contractors (AWC)
- National Association of Minority Contractors (NAMC)
- Procurement Technical Assistance Center (PTAC)
- DBE Learning Hub and Small Business Resource Center
Questions?
More Information

Online:
SWLRT.org

Twitter:
@southwestlrt

Email:
SWLRT@metrotransit.org