

**SOUTHWEST**

Green Line LRT Extension



# SWLRT DBE Kick-Off

March 1, 2019



EDEN PRAIRIE | MINNETONKA | EDINA | HOPKINS | ST. LOUIS PARK | MINNEAPOLIS

# Welcome

**Cyrenthia Jordan**  
**Director, Office of Equal Opportunity**

# Today's Agenda

- SWLRT Project Overview & Schedule
- DBE and Workforce Goals
- CCLRT: Lessons Learned
- Invoicing and Payment Cycle
- Prompt Payment and Retainage
- Safety
- Communications
- Small Business Resources
- Q & A
- Meet & Greet



# Introduction Questions

- What excites you about this project?
- What are you curious about the project?

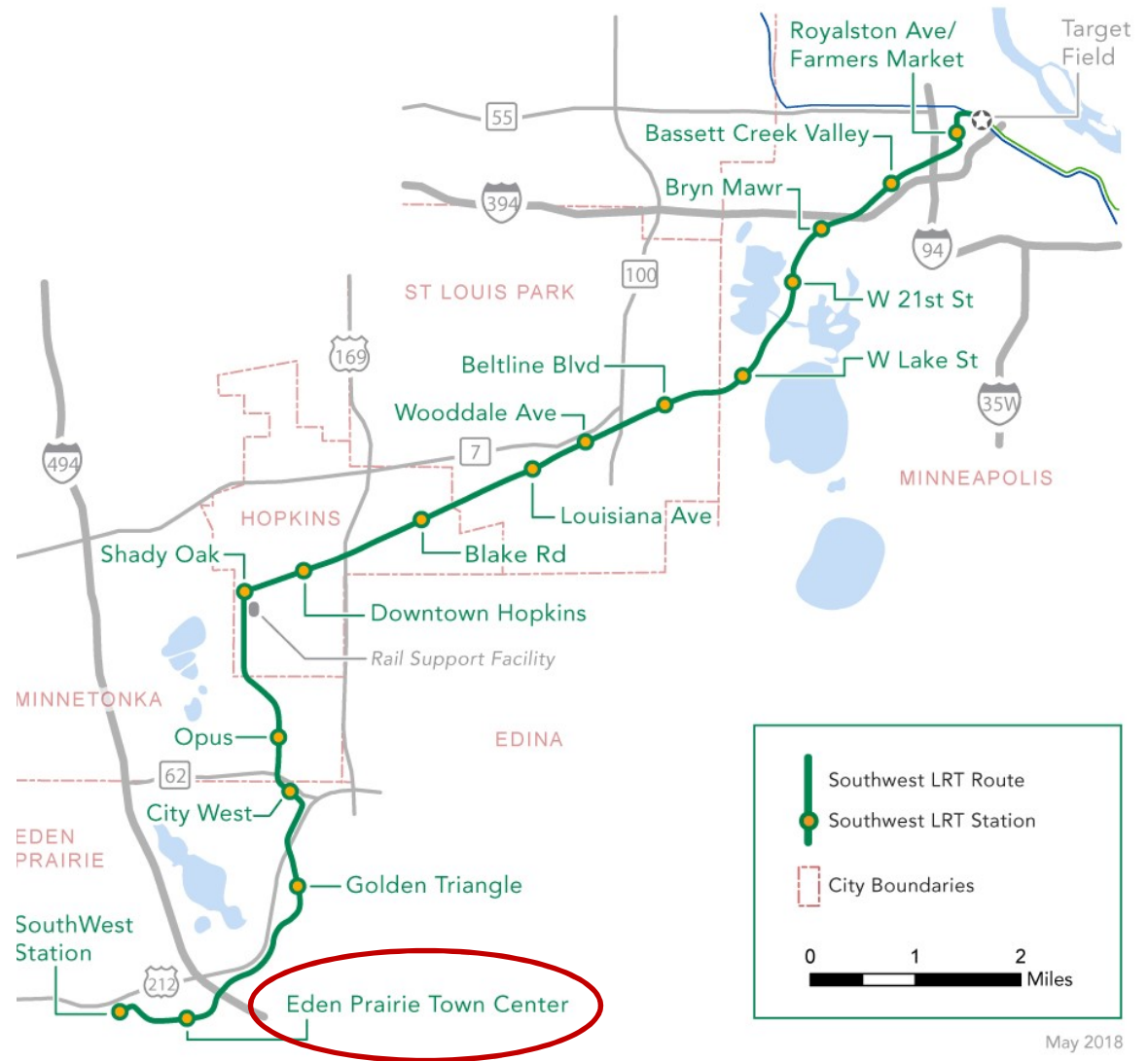


# Project Overview

**Brian Runzel**  
**SWLRT Director of Construction**

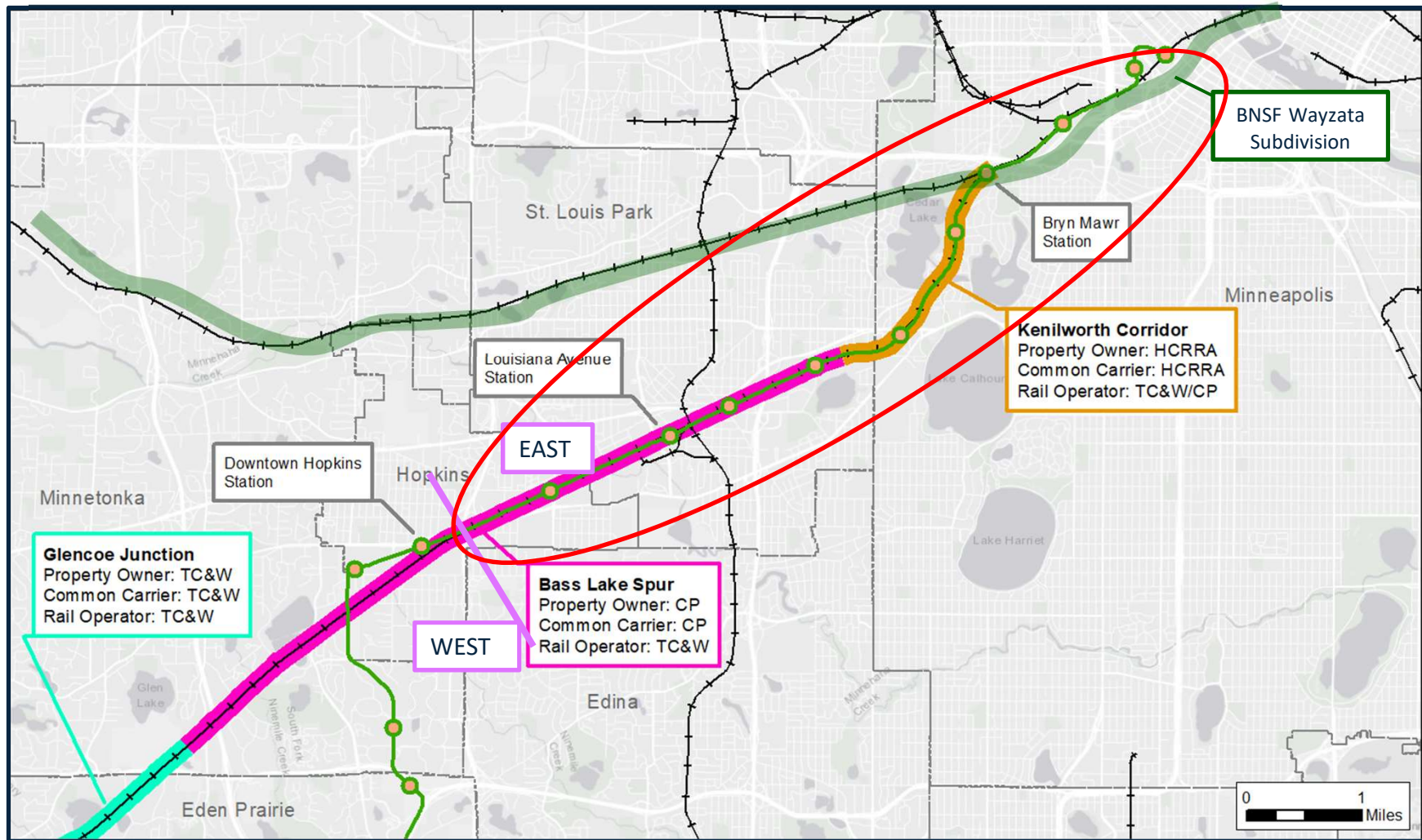
# METRO Green Line Extension

- Opening in 2023
- 14.5 miles
- 16 stations
- Will provide single seat trips to downtown Minneapolis, U of M and St. Paul
- Connections to the Airport and Mall of America via the Blue Line





# SWLRT Project Overview Freight Rail Corridor



# SWLRT Project Overview

- 44 structures
  - 29 new bridges (LRT, pedestrian, roadway, freight)
  - 7 existing bridges with modifications
  - 6 pedestrian tunnels
  - 2 cut and cover tunnels (TH62 582 ft., Kenilworth 2,236 ft)
- 15 at-grade crossings
- 120 retaining walls
- Track (153,440 TF)



# SWLRT Project Overview

- Demolition of 24 existing buildings on 19 parcels
- Soil improvements
- Roadways, curb, gutter, sidewalks, trails
- Traffic signals, striping and signage
- System-wide cable trough/ductbank/foundations
- Utilities and drainage
- Urban design and landscaping
- Freight (BNSF, TCWR and CP)

# SWLRT Project Overview

- Stations
  - Vertical circulation
    - West Lake Street
    - Bryn Mawr
    - Bassett Creek Valley



# SWLRT Project Overview

- Park-and-Rides
  - 7 surface lots with a total of 1,747 spaces
  - 1 structure at SouthWest Station with 2 elevators





# LNTP: Work and Schedule

- Council issued LNTP on Dec 20, 2018
- Contractor to submit LNTP schedule in Feb 2019
- Contractor allowed to perform work up to \$216 M
- LNTP activities may include:
  - Utility & demolition work, clearing brush
  - Grading and bridge/wall foundations
  - Contractor mobilization: arrange staffing, develop schedules, prepare submittals
- Contractor to submit a full schedule of activities in Q2/Q3 2019

# DBE Goal

Jon Tao  
DBE Specialist



# DBE Goal

- SWLRT Civil Construction
  - DBE goal: 16%
  - LMJV's DBE commitment: 16.17%
  - Good faith efforts (GFE)
  - Monthly DBE reporting
  - DBE site visits



# 49 DBEs On SWLRT Civil Construction

Airfresh Industries All Phase Contracting Am-Tec Designs B & L Supply Inc.  
Biffs Inc. Big G Tech Support Blackstone Contractors Boys Contracting  
Carlo Lachmansingh Sales Casilla Glass Chippewa Wood Products  
CI Utilities LLC Courtland Crocus Hill Electric Dionne Construction  
E&J Steel Erectors (E&J Rebar) Eastern Rail Corporation E-Con-Placer  
Exterior Building Services Gestra Engineering Inc. Gunnar Electric  
Hanson Custom Crushing Inc. IMO Consulting Group  
JD Donovan Enterprises Inc. JL Theis Inc. Joe Mullin Trucking  
Lanier Steel Products Inc. M&J Trucking Co, LLC Mac's Roll-off Service Inc.  
MBE Inc. Midwest Window Systems Modern Electrical Solutions Inc.  
On Call Pavement Sweeping Pete's Water and Sewer Inc.  
Pine Waterproofing and Sealant Inc. Povolny Specialties Inc.  
Princess Trucking Procellis Technology Inc. Public Solutions Reiner Contracting  
Rolson Trucking LLC Safety Signs Skyview Construction Company LLC  
Standard Contracting Inc. Stonebrooke Fence Inc. Sun Mechanical  
Tegan Marketing Inc. Trackworks Zaczkowski Trucking Service

# Workforce Goals

Yolanda McIntosh  
LMJV EEO Officer

# Workforce Goals

- Hennepin County workforce goal:
  - 20% female
  - 32% people of color
  - Good faith efforts
- Monthly utilization reporting
- Workforce site visits
- Construction Career Fair Events

# Lessons Learned from CCLRT

- DBE Contractors
- Council construction managers
- Workforce advocates
- Prime contractors





# DBE Feedback

- If scope is too large, DBE can proactively communicate right away
- Long pay cycles and retainage negatively impact business operation
- Increased visibility achieved by displaying logos on equipment and safety gear

# Workforce Advocates Feedback

- Utilize community partners to support participation goals
- Provide support to firms seeking to identify diverse candidates
- Prime hold all contractors equally accountable for achieving goals

# Council Construction Staff Feedback

- Safety first! Wear safety equipment
- Clear understanding of scope and specifications
- Know Prime's schedule and staging of work

# Prime Contractor Feedback

- Bid early and competitive
- Understand the contract
- Know prime contractors expectations

# What Does It Take To Succeed...

- Gerald Ben-Ami, Owner  
Big G Tech Support LLC



# Invoicing and the Payment Cycle

Justin Yenter  
LMJV Project Controller

# Invoicing and the Payment Cycle

- Per Met Council notice:
  - Pencil billings required by the 15<sup>th</sup> of each month
  - Final/reviewed billings due 25<sup>th</sup> of each month
- Subcontractors should:
  - Submit billings to LMJV the 10<sup>th</sup> of each month
  - Review the requirements of the contract for payments
  - If you have question about billing contact LMJV staff with questions
  - Sample billing template will be provided by LMJV

# Invoicing and Payment Cycle

- Please review the requirements of the payment procedures and related sections of the contract

## SECTION 01 29 00 PAYMENT PROCEDURES

### PART 1 - GENERAL

#### 1.01 SUMMARY

- A. This Section includes, but is not limited to, the following:
  - 1. Procedures for preparation and submittal of Applications for Payment.
- B. Related Sections include the following:
  - 1. Document 00700, General Conditions
  - 2. Document 00711, Supplementary Conditions for FTA & Minnesota State Funded Projects
  - 3. Document 00800, Supplementary Conditions
  - 4. Document 00865, Certified Payroll Form
  - 5. Section 01 10 00, Summary
  - 6. Section 01 20 00, Price and Payment Procedures
  - 7. Section 01 29 73, Schedule of Values

# Invoicing and Payment Cycle

- Sample Billing Template



**All Phase Contracting**  
13957 Lake Drive NE

**Forest Lake MN 55025-8609**  
**PH: 651-462-7232 FAX: 651-784-3609**

**OWNER:**  
**NAME:** SWLRT  
**LOCATION:**  
**APPLICATION THRU DATE:**  
**APPLICATION NUMBER:** 01  
**SUPERINTENDENT:** JESS STERRY

**JOB NUMBER:** XXXXX

**PROJECT NUMBER:** XXXXX

**CONTRACT AMOUNT:** -

ITEM	DESCRIPTION	UOM	PLAN QUANTITY	PREVIOUS QUANTITY	QUANTITY TO DATE	UNIT PRICE	AMOUNT	PERCENT COMPLETE
10	MOBILIZATION	LS	-	-	-	-	-	-
20	80,000# BACKHOE W/ GENESIS GDR 300- MULCHER	HR	-	-	-	-	-	-
PREVIOUS APPLICATIONS:			-	-	-	-	-	-
1		12						
2		13						
3		14						
4		15						
5		16						
6		17						
7		18						
8		19						
9		20						
10		21						
11		22						
TOTAL			-					
						<b>TOTAL</b>	-	
						PREVIOUS APPLICATIONS:	-	
						0.000% RETAINAGE:	-	
						0.000% BOND:	-	
						LIQUIDATED DAMAGES:	-	
						TOTAL DEDUCTIONS:	-	
						<b>BALANCE DUE:</b>	-	

Twin Cities Office 15601 Clayton Ave. S. Rosemont, MN PH: 651-437-9666  
Hilbert Office W2332 E. Crossstown Road Hilbert, WI PH: 920-853-3522  
Milwaukee Office W229 N2520 Duplainville Rd Waukesha, WI PH: 262-547-1781

# Prompt Payment and Retainage

**“Prompt Payment to Subcontractors.** The CONTRACTOR agrees to pay Subcontractors within ten (10) calendar days of the CONTRACTOR’s receipt of payment from the COUNCIL for undisputed services provided by the Subcontractor. In addition, the CONTRACTOR agrees to pay Subcontractors all undisputed retainage payments within ten (10) calendar days of the CONTRACTOR’s receipt of the Subcontractor’s final undisputed invoice regardless of whether CONTRACTOR has received any retainage payment from the COUNCIL. The CONTRACTOR shall not postpone or delay any undisputed payments.”



# Prompt Payment

- Council will have 30 days to process the Pay Application
- After LMJV receives payment from the Council
  - LMJV will have 10 days to pay 1<sup>st</sup> tier subcontractors for undisputed services
  - 1<sup>st</sup> tier subcontractors have 10 days to pay 2<sup>nd</sup> tier subcontractors for undisputed services
  - And so on...

So what does this look like?

# Prompt Payment

3/10 - DBE submits invoice

3/15 - LMJV submits Pay App

30 Days  
for Review

4/15 - Council Completes Pay App Review

4/16 LMJV Receives Payment

10 Days

1<sup>st</sup> Tier Subs Paid 4/26

10 Days

2<sup>nd</sup> Tier Subs Paid 5/6

10 Days

3<sup>rd</sup> Tier Subs Paid 5/16

# Safety Expectations

Zach Malinowski  
LMJV Safety Manager

# Safety

- **Safety is our 1<sup>st</sup> priority for all project personnel!**
- Project has specified training requirements for all on site project personnel
- Pre-planning will be required before entering the site
  - Lead time for OSHA training
  - Lead time for BNSF and Erailsafe
  - Schedule orientation with LMJV staff before mobilizing to the project

# Safety

- 1 Hour Met Council training
  - Required only for employees working on the existing, active LRT right-of-way property
  - Per Spec Section 01 35 29 Article 3.02 A.1
- 10 Hour OSHA training course
  - All Craft Labor
  - Exceptions are intended to be limited only to temporary escorted visitors; truck drivers who remain in their cabs at all times would not be expected to have completed a 10-Hour OSHA Training course
  - Per Spec Section 01 35 29 Article 1.04.C.1
- 30 Hour OSHA training course
  - Project Managers, Superintendents, and foreman
  - Per Spec Section 01 35 29 Article 1.04.B.1

# Safety

- OSHA 10/30 hour is not compliance training, additional training is needed
- 24 hour HAZWOPER for all employees in “*Discrete Areas*” until ‘capped’ regardless of assigned tasks
- Documentation of compliance & Outreach Training (OSHA 10/30 hour) must be available upon request
- AWAIR Program is probably needed (dependent on NAICS of contractor)



# Safety

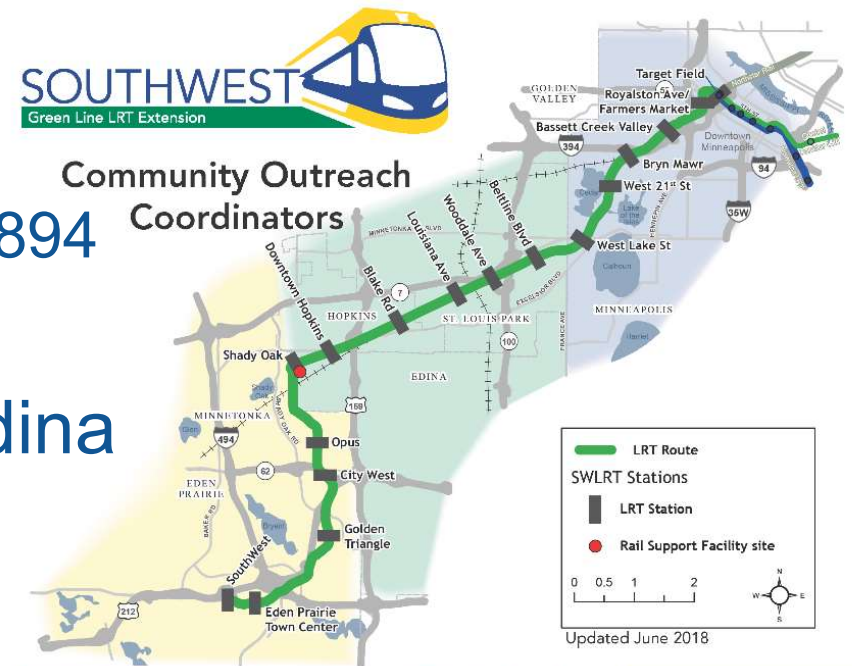
- Freight railroad training certifications
  - Required for anyone working within railroad right of way
  - Erailsafe for CP Rail & BNSF, BNSF Contractor Orientation, CP Minimum Safety Requirements for Contractors
  - *Per Spec Section 01 42 00 Article 1.07.B.3.a*
- SWLRT LMJV on-site project orientation
  - Developed by LMJV Safety Officer
  - Required for everyone entering project property
  - Per Spec Section 03 35 29 Article 1.07.C.6

# Construction Outreach and Communications

Sam O'Connell  
Manager of Public Involvement

# Outreach Coordinators

- Eden Prairie & Minnetonka
  - James Mockovciak: 612.373.3894
- Hopkins, St. Louis Park & Edina
  - Nkongo Cigolo: 612.373.3825
- Minneapolis
  - David Davies: 612.373.5336



**Eden Prairie & Minnetonka**  
 Stations: Opus, City West, Golden Triangle, Eden Prairie Town Center, SouthWest



James Mockovciak  
 612-373-3894  
[James.Mockovciak@metrotransit.org](mailto:James.Mockovciak@metrotransit.org)

**Hopkins, St. Louis Park & Edina**  
 Stations: Beltline Blvd, Wooddale Ave, Louisiana Ave, Blake Rd, Downtown Hopkins, Shady Oak



Nkongo Cigolo  
 612-373-3825  
[Nkongo.Cigolo@metrotransit.org](mailto:Nkongo.Cigolo@metrotransit.org)

**Minneapolis**  
 Stations: Royalston Ave/Farmers Market, Bassett Creek Valley, Bryn Mawr, West 21st St, West Lake St



David Davies  
 612-373-5336  
[David.Davies@metrotransit.org](mailto:David.Davies@metrotransit.org)

[www.SWLRT.org](http://www.SWLRT.org)

[swlrt@metrotransit.org](mailto:swlrt@metrotransit.org)

612-373-3888



# Construction Outreach & Communication

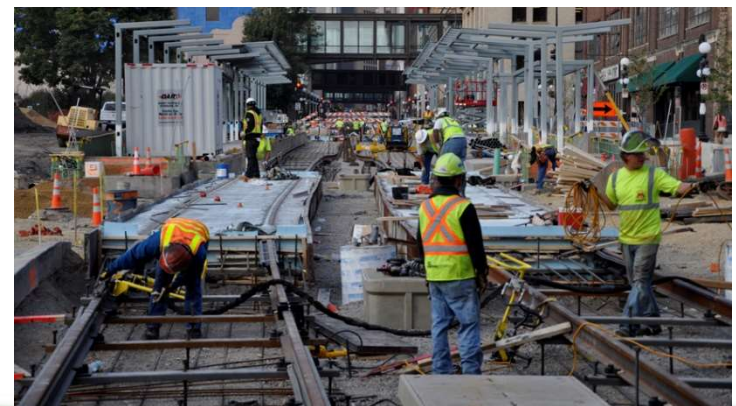
- Green Line Best Practices:
  - Community Outreach Coordinators
  - Advisory committees
  - Construction open houses & community meetings
  - “What to Expect During Construction”
  - 24-hour hotline
  - Signage: project partners, detours, VMS
  - Video/animation
  - Door-to-door canvassing
  - Project website
  - Media briefings





# Construction Outreach & Communication

- New outreach activities
  - Social media: [swlrt.org](http://swlrt.org), [@southwestlrt](https://twitter.com/southwestlrt)
  - Public tours
  - Mobile office
  - Time lapsed photography/drones
  - Pop-up events
  - Mobile-friendly web tool



# Public and Media Interactions

- If approached by members of the public:
  - Not authorized to share information, please contact outreach coordinator
  - Anticipate interaction to be recorded
- If approached by the media:
  - Not authorized to share information, please contact:
    - Trevor Roy at 218.590.2465



# DBE Resources

- Metropolitan Economic Development Association (MEDA)
- Association of Women Contractors (AWC)
- National Association of Minority Contractors (NAMC)
- Procurement Technical Assistance Center (PTAC)
- DBE Learning Hub and Small Business Resource Center

# Questions?

# More Information

Online:

[SWLRT.org](http://SWLRT.org)

Twitter:

[@southwestlrt](https://twitter.com/southwestlrt)

Email:

[SWLRT@metrotransit.org](mailto:SWLRT@metrotransit.org)

