

**Minutes of the
REGULAR MEETING OF THE TRANSPORTATION ADVISORY BOARD (TAB)**

Wednesday, September 16, 2015
Metropolitan Council Chambers, 390 North Robert St., St. Paul

MEMBERS PRESENT:	Hovland, James, Chair	Fawley, Ethan	Butcher, Gerry
Crimmins, Carl	Swanson, Dick	Hansen, Gary	Slawik, Nora
Van Hattum, David	Look, Matt	Maluchnik, Randy	Miron, Fran
Sanger, Sue	Ulrich, Jon	Tolbert, Chris	Rodriguez, Katie
Wosje, Jeff	McGuire, Mary Jo	Callison, Jan	McKnight, Kenya
Thornton, David (Shannon Lotthammer-alt)	Dugan, Peter	Gaylord, Kathleen	Schwietz, Patricia
Laufenburger, Denny	Miranda, Suyapa		
ABSENT:	McBride, Scott	Reich, Kevin	d'Almeida, Anani
Petryk, Becky	Janovy, Jennifer	Lilligren, Robert	Hamann-Roland, Mary
Goins, William	Gunyou, John		
LIAISON/STAFF PRESENT:	Elaine Koutsoukos, TAB Coordinator		

I. CALL TO ORDER

A quorum was present when Chair Hovland called the regular meeting of the Transportation Advisory Board to order at 1:38 p.m. on Wednesday, September 16, 2015.

II. ADOPTION OF THE AGENDA

Motion by Gaylord, seconded by Miron, to adopt the September 16, 2015, agenda as amended. Motion carried.

III. PUBLIC FORUM

Invitation to the public to address the Board about any issue not on the agenda. There were no members of the public present to address the TAB at today's meeting.

IV. REPORTS

1. TAB Chair's Report

Hovland reported that the TAB Executive Committee did not meet in September. Beginning in October, the TAB Executive Committee will be meeting in a larger room in the lower level of Metro Council offices. TAB members are welcome to attend and observe the TAB Executive Committee. TDM applications were due on September 1, 2015, and 11 applications were received requesting \$2.4M in federal funds (\$1.8 M is available). Koutsoukos reported that staff will be going through the online applications and providing them to the scoring committees to review beginning mid-October, then work through the committee process.

2. Agency Reports (MnDOT, MPCA, MAC and Metropolitan Council)

MnDOT: Scott McBride – no report

MPCA: Shannon Lotthammer – reported that the EPA will be releasing their new national ambient air quality standards for ozone on October 1, 2015. Based on the range that the EPA is looking at, we will either be in non-attainment or very close to being in non-attainment. MPCA will continue to provide updates on the outcomes of the report and what it means for Minnesota. If we are in non-attainment, the EPA will go through the process of designating a non-attainment area and additional regulatory requirements kick in, a state implementation plan will be required to address strategies to get back into attainment. In the meantime, EPA has been participating in an Ozone Advance Program which is for states and other areas

September 16, 2015 TAB minutes

that are in attainment but getting close to the threshold of non-attainment. Through partnerships (Clean Air Minnesota, TAB etc.), there have been some programs implemented to help stay out of non-attainment, such as diesel retrofit grants, VOC reduction activities, transit planning. There is no margin for attainment, it is an “all or nothing” situation.

MAC: Carl Crimmins – extended an invitation to TAB to meet at the MAC offices in the future, which could include a tour of facilities and discussion of the relationships between MAC/TAB/MC. The TAB Executive Committee will discuss this.

The MAC 2035 Long Range Plan is being worked on.

Metropolitan Council: Katie Rodriguez – no report.

3. Technical Advisory Committee

Steve Albrecht reported that, outside of the action items on the TAB agenda today, the TAC continues to discuss the defederalization process as it pertains to the Scott County project and also the process itself and laying out a policy anticipating potential issues with the process.

4. TAB Bylaws

Hovland reported that the 10-day publication requirement prior to approving bylaw changes has been met. There was no further discussion by the TAB.

Motion by Ulrich, seconded by Hansen to adopt the changes to the TAB Bylaws as provided in the meeting materials. Motion carried.

V. CONSENT ITEMS

Motion by Gaylord seconded by Rodriguez and carried to approve the consent items below.

1. Approval of the Minutes from August 19, 2015

VI. ACTION ITEMS

1. 2015-37: Scope Change: CSAH 116, Anoka County
Albrecht presented this item.

Motion by Swanson, seconded by Butcher that the Transportation Advisory Board approve the request to modify the scope for the STP-funded project (SP#002-716-015) in 2016 to modify project length, modify access, and add a turn lane.

Motion carried.

2. 2015-39: 2016-2019 TIP Amendment: CSAH 116, Anoka County

Albrecht presented this item and clarified that this action is to approve the TIP amendment *for public comment*. MTS Senior Planner Joe Barbeau stated that the TIP amendment will come back to the TAB for approval next month.

Motion by Swanson, seconded by Gaylord that the Transportation Advisory Board adopt the amendment into the 2016-2019 TIP to increase the project length of its CSAH 116 reconstruction project (SP#002-716-015) for the purpose of release for a public comment period.

Motion carried.

3. 2015-36: 2016 Unified Planning Work Program

MTS Senior Planner Katie White presented this item and noted the small changes since the last UPWP. Van Hattum asked about the “Last Mile Employer Shuttle Connections” study item. MTS Senior Planner Cole Hiniker stated that the intent is to look at what role we could play, what is the demand, and how the gaps could be filled. The timeline is proposed to begin late 2016 and carry into 2017. In response to Sanger, White said that she will refer the question of whether the “Metro Mobility Projections” study will extend to the transportation needs of the elderly, to the project manager.

September 16, 2015 TAB minutes

Hovland noted that the UPWP content changes very little from year to year and is mainly driven by the federal government requirements. He stated that the locals are also working on their work plans for their counties/cities, etc. and may wonder whether there is room for things that are important to them and the TAB, and whether there is staff/time available to address items that are of importance to them. Rodriguez stated that the TPP Policy Task force, which included TAB members/MC members/elected officials, had input into the 2016 UPWP. Maluchnik noted the importance of understanding the process of how policy is developed at the Metro Council and down to the TAB. If this was understood, then TAB and locals would understand how they might participate.

Hovland said that the October TAB executive Committee agenda will include discussion of what TAB would like to address in a Work Plan and the process/policy for input.

Motion by Rodriguez, seconded by Crimmins that the Transportation Advisory Board adopt the 2016 Unified Planning Work Program (UPWP) for the Twin Cities Metropolitan Area.

Motion carried.

VII. INFORMATION AND DISCUSSION ITEMS

1. 2016 Regional Solicitation Sensitivity Analysis

MTS Planning Analyst Steve Peterson and MTS Intern/PHD student Jessica Schoner presented this item. There were questions/concerns/comments from TAB members, including:

- Two categories for Equity & Housing – whether they should be combined or whether they are synonymous
- Whether equity criterion had an impact on scores
- Key findings – more information would be helpful for the next Regional Solicitation
- Some communities received scoring for being in an RCAP – does this impact scores
- Was there data driven information and data driven measures for deciding how points are distributed
- Perhaps there should be a minimum threshold for a project to meet in order to advance to the scoring phase
- Desire to see projection data, i.e. demographic shift
- In regards to air quality standards, whether congestion mitigation would move a project up in importance
- This is an opportunity to look at scoring criteria and what other criteria may make a difference
- Need to look at big picture of the categories and the amount of funding allotted to the category

Hovland stated that the majority of the October TAB meeting could be dedicated to discussing these comments and questions. Included in the discussion can be: history of RS, changes made for 2017-2019 RS, how to change RS in future. The Regional Solicitation work needs to be complete by January for the next Regional Solicitation. TAB bylaws (V.D.1.) allow additional TAB meetings to be held with proper notification. Hovland stated that the overarching question in all of this is knowing the Metro Council policy direction and whether MC and TAB agree on the analysis of categories in the region. Koutsoukos stated that at the start of the RSE process, there was Policymaker Workgroup that identified the measures and criteria that they thought were higher priority and the points were assigned and approved by TAB. The scorers then used the points that were adopted as their basis. There were also scoring guidelines approved by TAB that the scorers followed.

Hovland posed the question to be discussed in October, whether the TAB should appoint a Policy Committee to make recommendations for the next Regional Solicitation, or whether the issues should be handled by the large TAB group.

Hovland stated that more information from MPCA with respect to attainment/non-attainment will be helpful to TAB for their discussions.

2. Equity Workshops

MTS Senior Planner Heidi Schallberg presented this item. A Notice to Proceed for the consultant - Barbara Raye, Center for Policy Planning and Performance - has been received from Contracts & Procurement. The

September 16, 2015 TAB minutes

first planning session is scheduled for Tuesday 9/22 from 2:00-4:00, Metro Council Offices Room LLA. Interested TAB members are welcome to participate. The consultant is proposing other forms/ways to receive input from TAB members.

The first workshop is proposed for the 2nd half of October.

VIII. OTHER BUSINESS AND ITEMS OF TAB MEMBERS

Dugan gave a hats off to Commissioner Gaylord and her fellow Dakota County Commissioners, as well as the other governmental electeds for the work they do.

IX. ADJOURNMENT - Business completed, the meeting adjourned at 2:00 p.m.