

Minutes

Land Use Advisory Committee



Meeting date: January 16, 2025

Time: 4:00 PM

Location: 390 Robert Street

Members present:

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Chair, Wendy Wulff, D16 | <input type="checkbox"/> Vacant, District 6 | <input type="checkbox"/> Vacant, District 12 |
| <input type="checkbox"/> Jonathan Bottema, District 1 | <input type="checkbox"/> Vacant, District 7 | <input type="checkbox"/> Vacant, District 13 |
| <input type="checkbox"/> Vacant, District 2 | <input checked="" type="checkbox"/> Noah Keller, District 8 | <input type="checkbox"/> Vacant, District 14 |
| <input type="checkbox"/> Vacant, District 3 | <input type="checkbox"/> Vacant, District 9 | <input type="checkbox"/> William Droste, District 15 |
| <input checked="" type="checkbox"/> Gerald Bruner, District 4 Carver | <input checked="" type="checkbox"/> Dan Roe, District 10 | <input type="checkbox"/> Vacant, District 16 |
| <input checked="" type="checkbox"/> Kathi Mocol, District 4 Scott | <input checked="" type="checkbox"/> Phil Klein, District 11 | <input type="checkbox"/> = present, |
| <input type="checkbox"/> Vacant, District 5 | | |

Call to order

A quorum being present, Committee Chair Wulff called the regular meeting of the Land Use Advisory Committee to order at 4:00 p.m.

Agenda approved

Committee Members did not have any comments or changes to the agenda.

Approval of minutes

It was moved by Klein, seconded by Mocol to approve the minutes of November 21, 2024, regular meeting of the Land Use Advisory Committee. **Motion carried.**

Information

1. Planning Assistance Grants and Support for Imagine 2050 Comprehensive Planning (Merritt Clapp-Smith, Senior Planner)

Clapp-Smith gave a presentation on the Planning Assistance Gants and Support for Imagine 2050 Comprehensive Planning as outlined in the materials provided.

Mocol asked, do we know how much communities spend on updating their plan? Clapp-Smith responded that we've asked and most spend more than what is received in the grants.

Chair Wulff asked if there was a big differentiator for cities with a lot of business giving them a higher net tax capacity? Clapp-Smith stated she didn't look at the data for this.

Mocol asked if criteria could also look at grant levels once deemed eligible, i.e., looking at low growth versus medium growth – both fall into 'eligible' but perhaps smaller, less financially stable communities could receive a higher grant based on need.

Chair Wulff discussed small communities that have redevelopment versus rapid growth and asked, could those communities use Livable Communities Planning Grants? Torres noted those are project specific and not for comprehensive planning.

Clapp-Smith discussed a proposed Small Communities Program outlined in the materials and

presentation provided. She opened it up for discussion.

Torres discussed the next steps. Communities will get their System Statements in September 2025, and grants would be eligible for drawdown mid-2026. She stated we will continue the discussion of criteria and changes between now and then.

Roe asked if we have feedback from communities that didn't meet the criteria in the past. Clapp-Smith discussed the debrief done after, but didn't get this type of feedback. Torres discussed efforts to encapsulate communities that needed assistance. She stated there were some that didn't qualify and they did hear from them. This is where the Small Communities Program idea came from.

Roe suggested reaching out to communities that are no longer eligible to help them ease through the process.

Mocol asked if this group could look at the list of eligible communities.

Torres stated we may need to identify criteria that is most important.

Clapp-Smith stated she's tried to create criteria that kept the number of eligible communities about the same. She noted that more eligible communities will mean smaller grants.

Chair Wulff stated she would rather support more communities, even if it means smaller grants.

Torres asked if there was overall support for the Small Communities Program? The group consensus was in favor and noted to look at population and tax capacity for these.

Adjournment

Business completed; the meeting adjourned at 5:56 p.m.

Certification

I hereby certify that the foregoing narrative and exhibits constitute a true and accurate record of the Land Use Advisory Committee meeting of January 16, 2025.

Approved this 20th day of March 2025.

Council contact:

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