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*Transportation Advisory Board  
Of the Metropolitan Council*

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**Minutes of a Meeting of the  
TECHNICAL ADVISORY COMMITTEE  
Wednesday, November 6, 2013  
9:00 A.M.**

**Members Present:** Doug Fischer, Lyndon Robjent, Brian Sorenson, Tom Johnson, Tim Mayasich, Lisa Freese, Cory Slagle, Carl Ohrn, Mark Filipi, Pat Bursaw, Innocent Eyoh, Bridget Rief, Susan Moe, Jean Keely, Karl Keel, Jane Kansier, Paul Oehme, Steve Albrecht, Duane Schwartz, Richard McCoy, Jack Byers, Allen Lovejoy, Paul Kurtz

**1. Call to Order**

The meeting was called to order at 9:03 a.m.

**2. Approval of Agenda**

It was moved by T. Mayasich, seconded by L. Robjent, to adopt the agenda. Motion carried.

**3. Approval of October Minutes**

It was moved by T. Mayasich, seconded by M. Filipi, to approve the minutes. Motion carried.

**4. TAB Report**

M. Filipi reported on TAB's October 16 meeting. TAB Chair Hargis reported on the status of the hiring of a new TAB Coordinator. The position will be reclassified at the Planning Analyst level and reposted.

**TAB Bylaws Task Force:** Member Hovland reported on the changes recommended by the Bylaws Task Force. Issue Areas with Recommended Changes: Standing Committees; Executive Committee composition, selection process and tenure; TAB Vice-Chairs; Diversity Statement; and TAB Coordinator. Issue Areas Without Recommended Changes: Proxy Voting and TAB Member Terms. No action was taken on the By-Law changes due to procedural requirements. The By-Law changes will come back to the TAB next month.

**Agency Reports:**

- MnDOT: Scott McBride noted that the day of the TAB meeting was the last day to submit suggested projects to the Corridors of Commerce. He anticipated that selected projects would be identified by early November.
- MPCA: Dave Thornton reminded TAB that he was still planning on providing an information item at the November TAB meeting on the status of the Electric Vehicle Charging Station CMAQ grant.

**TAC Meeting Report:** TAC Chair Pat Bursaw reported that the TAC took action on two items on the agenda.

**Action Items:**

TAC Chair Pat Bursaw presented the two action items which had appeared before TAC at their October meeting: The scope change and TIP amendment for the CSAH 60/CSAH 50 roundabout. Both items passed unanimously.

TAB Chair Hargis presented an action item coming from the Regional Solicitation Evaluation Study that the design of the next solicitation be based on the submittal and evaluation of projects by modal category rather than by funding category as has been the past practice. Tables showing the project eligibility of each modal category were also presented to the TAB. Member Hovland brought to the TAB's attention an amended action item that emphasizes the need to provide funding for both large and small projects in each category and recognizing the intent to allow the use of funding programs for each mode as needed. TAB approved the action item as amended, rather than as originally worded in Action Transmittal 2013-42.

**Info Items:**

There were info items on the Regional Solicitation Evaluation Monthly Report, MnGO Education and Outreach, and the MN Strategic Highway Safety Plan.

**5. Special Agenda Items**

Regional Solicitation Evaluation Study: Marie Cote, SRF, report on the status of the Regional Solicitation Evaluation Study. M. Cote presented the recommendations of the study in Two Steps. In Step 1, the evaluation process identifies the broad principles of the Regional Solicitation and the types of project that will be eligible for federal funding. Step 1 includes three recommendations. The recommendations for Evaluation of Projects by Mode and Project Eligibility by Mode were approved by TAB on October 16, 2013, and Council concurrence is expected November 13, 2013. ADA Improvements were added to the Bicycle and Pedestrian Eligible Projects. Bus replacement and TMOs were removed from the Transit and TDM eligible projects and put into a new Project Type for Other Federally-Eligible Projects. The third recommendation, Setting Funding Targets by Mode Before Each Solicitation, has been approved by the Steering Committee.

Step 2 determines how to categorize project for evaluation. M. Cote presented recommendations on the options for the modal subcategories. Committee members raised concerns that adding eligible projects, Safe Routes to School as an example, will increase the number of applications. There is a need to simplify the scoring. Committee members expressed concern that bridges should not be forgotten. Bridges are high cost and will not score the same as a roadway. Bridges previously were in a separate category. Need to make sure the qualifying criteria don't make a bridge project ineligible. M. Cote will take the information back to the Steering Committee. Under the Roadways category, Option 1 does not easily identify how the projects are consistent with regional policy, as Option 2 does. If Option 2 is used, the committee would like to see the geographic distribution by population or VMT after the ranking of projects was completed. In Option 1, the road system classification creates geographic distribution.

**6. Committee Reports**

**A. Executive Committee (Pat Bursaw, Chair)**

P. Bursaw reported that in January, the Committee will look at the TAC Bylaws. The Committee is considering including a non-motorized representative on TAC.

**B. Funding and Programming Committee (Karl Keel, Chair)**

**Action Item 2013-43:** K. Keel moved and T. Johnson seconded a motion to modify the scope for SP#019-090-015 to increase the length by 0.3 miles, add landscaping, change one underpass to an at-grade midblock crossing, narrow roadway for trail accommodations, and change the trail alignment. The

change would also increase the budget to a total of \$1,600,000 with \$794,080 in TAP funds and an increased local amount of \$805,920. The MOTION CARRIED unanimously.

**Action Item 2013-44:** K. Keel moved and I. Eyoh seconded a motion to adopt an amendment to the 2014-2017 Transportation Improvement Program (TIP) to increase the budget for SP#019-090-015 to a total of \$1,600,000 with \$794,080 in Transportation Alternatives (TAP) funds and an increased local amount of \$805,920. The MOTION CARRIED unanimously.

**Action Item 2013-45:** K. Keel moved and T. Johnson seconded a motion to adopt an amendment to the 2014-2017 Transportation Improvement Program (TIP) to add the attached 24 projects for the HSIP allocation for years 2014, 2015, and 2016 with a total of \$15.5 million in HSIP, and modify the budgets for setasides for the years 2014-2016. The MOTION CARRIED unanimously.

**Action Item 2013-46:** K. Keel moved and T. Mayasich seconded a motion to adopt an amendment to the 2014-2017 Transportation Improvement Program (TIP) to add SP#6284-172, the I-35W North Managed Lane Environmental Assessment and Preliminary Design project, in the year 2014 with a total of \$904,540 using \$814,086 in federal Interstate Maintenance Discretionary funds and state funding of \$90,454. The MOTION CARRIED unanimously.

**Action Item 2013-47:** K. Keel moved and L. Robjent seconded a motion to approve the application and criteria for the TAP solicitation for 2017 funds and the release of the solicitation. The MOTION CARRIED unanimously.

**C. Planning Committee (Allen Lovejoy, Chair)**

A. Lovejoy reported that the Planning Committee did not meet in October. A. Lovejoy provided information on the TPP Update. The TPP Update is divided into two parts. Part 1 is a detailed write-up of overarching policies and will be completed by the end of December. Part 2 includes the modal elements. There will be discussion of all the modal elements January through March, with a draft brought to TAC in April 2014. There are structural changes to the mode sections, with changes added per MAP-21.

**D. Aviation Task Force (Tim Mayasich, Chair)**

T. Mayasich announced that the Aviation Task Force will be meeting November 7, 2013.

**7. Agency Reports**

B. Rief announced that MAP has completed their 2014-2020 CIP and will bring to the December TAC for presentation.

Jon Olson is retiring from Anoka County on December 31. There will be a going away party on December 12, 2:00 – 4:00 pm, at the Anoka County Government Center.

The meeting adjourned at 10:22 AM.

**Prepared by:**

Elaine Koutsoukos