

## Minutes of the

### MEETING OF THE EQUITY ADVISORY COMMITTEE

Tuesday, November 13, 2018

**Committee Members Present:**, Nelima Sitati Munene, Mohamed Sheikh, Tie Oei, Tommy Sar, Leah Goldstein Moses, Jennifer Munt, Aarica Coleman

**Committee Members Excused:** Edward Reynoso, Leslie Redmond, Harry Melander, Metric Giles, Ruthie Johnson, Samantha Pree-Stinson, Miah Ulysse, Sonya Lewis, Shirley Cain, David Ketrosier

**Committee Members Absent:** Beth Becker

### CALL TO ORDER

Committee Co-Chair Sitati Munene called the regular meeting of the Council's Equity Advisory Committee to order at 6:25 p.m.

A quorum not being present, Co-Chair Sitati Munene proceeded to the public invitation and subsequent information items.

### CONVERSATION WITH CHAIR TCHOURUMOFF

As Chair Tchourumoff will be leaving the Council at the end of November, she bid the committee farewell and thanked committee members for their time and contributions to the Council's work. In addition, the Chair discussed the 2019 gubernatorial transition process and how it may impact the Council and the committee in the next several months. The Chair emphasized that the committee is in a good position to be supported by the incoming administration.

Co-Chair Sitati Munene thanked Chair Tchourumoff for her commitment to advancing equity in the region and ensuring that the committee was heard.

### EAC 2019 WORK PLANNING

Co-Chair Sitati Munene initiated the committee's 2019 work planning session. Throughout the next several hours, Sitati Munene led the committee in creating an initial high-level workplan for 2019. Committee members reviewed the Council's preliminary 2019 Standing Committee Work Plans to identify possible work plan items for the committee. While identifying work plan items, Sitati Munene asked committee members to think about how the committee can best utilize their time and be as effective as they would like to be.

The committee walked through the Council's preliminary 2019 Standing Committee Work Plans and identified work plan items of interest to the committee. In addition to those items, committee members suggested and discussed the following:

- Developing an equity scorecard and/or a shared equity lens that the committee could formally adopt to incorporate into Council work
- Taking on the eight issue areas identified during the 2-year review
- Participating in the development of guidelines for park equity grants
- Influencing the Council's local government comprehensive plan review process

The committee discussed taking on goals for 2019, largely stemming from issues identified in the 2-year review, to inform their work plan. Throughout the discussion, the committee developed the following three goal categories:

1. Build trust and influence
  - Increase communications and transparency among all stakeholders (including staff, community, Council Members)
  - Create or adopt an equity score card.
  - Weigh in on money decisions, including how grants are distributed and applying an equity lens to the Council annual operating/capital budget
2. Operate well
  - Develop and improve processes
  - Review information on the Met Council's statutory authorities
  - Might need to form subgroups, esp. on equity score card project
3. Strengthen community engagement
  - Address how EAC members engage communities—including how do EAC members bring the work of the committee and the Council to communities and how do EAC incorporate communities' perspectives into the EAC's and the Council's work
  - Be strategic in communications and community engagement

Sitati Munene wrapped up the work planning session and discussed next steps:

- A summary of the goals and work plan items identified during the work planning session will be sent to the full committee for their input and feedback
- On December 12, 2018, Co-Chairs Sitati Munene and Reynoso will present the committee's initial 2019 work plan to the Council. Committee members are encouraged to come to the Council meeting
- The following regular committee meeting on December 18, 2018, the Co-Chairs will report out about the Council's feedback and discussion

## **ANNOUNCEMENTS**

Co-Chair Sitati Munene had several announcements for the committee:

- Yolanda has the form you would need to receive travel reimbursements associated with your service on the EAC. Once you are set up in our system, we have a separate sheet for you to fill out to request reimbursement for mileage or other meeting-related costs.
- Reminder to fill out the post-meeting survey. It only takes a few minutes complete, and your feedback is really useful.
- Reminder that the EAC's Standing Committee is open to any interested committee members.

## **ADJOURNMENT**

The meeting adjourned at 8:06 p.m.

Yolanda Burckhardt  
Recording Secretary