

## Minutes of the

### REGULAR MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE

Monday, April 18, 2016

**Committee Members Present:** Chávez, Commers, Cunningham, Dorfman, Elkins, Kramer, Letofsky, Munt, Wulff

**Committee Members Absent:**

**Committee Members Excused:**

### CALL TO ORDER

A quorum being present, Committee Chair Cunningham called the regular meeting of the Council's Community Development Committee to order at 4:00 p.m. on Monday, April 18, 2016.

### APPROVAL OF AGENDA AND MINUTES

It was moved by Dorfman, seconded by Elkins to approve the agenda. Motion carried.

It was moved by Letofsky, seconded by Elkins to approve the minutes of the April 4, 2016 regular meeting of the Community Development Committee. Motion carried.

### BUSINESS

#### A. Consent

1. **2016-73** Park Acquisition Opportunity Fund Supplementary Grant Agreement for Lake Rebecca Park Reserve (Mannor), Three Rivers Park District (Emmett Mullin 651 602-1360)

It was moved by Elkins, seconded by Wulff, that the Metropolitan Council:

1. Approve a supplementary grant agreement to grant number SG2012-009, a 2012 Park Acquisition Opportunity Fund Grant, to Three Rivers Park District (TRPD), to acquire the Mannor property at Lake Rebecca Park Reserve, reducing SG2012-009 by \$82,500.43 and changing funding sources; and
2. Authorize the Community Development Director to execute the supplementary grant agreement; and
3. In coordination with Three Rivers Park District, return \$382,744.16 to the Environment and Natural Resources Trust Fund at the Legislative Citizen Commission on Minnesota Resources.

**Motion carried.**

2. **2016-75** City of St. Paul Gold Line Station Areas Comprehensive Plan Amendment, Review File No. 20535-14 (Patrick Boylan 651 602-1438)

It was moved by Elkins, seconded by Wulff, that the Metropolitan Council:

1. Adopt the attached Review Record and allow the City of St. Paul to place the Gold Line Station Area Plans Comprehensive Plan Amendment (amendment) into effect.
2. Find that the proposed amendment does not change the forecasts for the City.
3. Advise the City to implement the advisory comments in the Review Record for Forecasts, Wastewater, and Transportation.

**Motion carried.**

**B. Non-Consent**

3. **2016-51** Authorization to Amend the 2016 Unified Budget – First Quarter Amendment – Parks & Natural Resources Manager Emmett Mullin presented the business report to the Community Development Committee.

It was moved by Wulff, seconded by Elkins, that the Metropolitan Council authorize the amendment of the 2016 Unified Budget as indicated and in accordance with the attached table.

The proposed budget amendment includes the following change to the 2016 Parks capital program as part of the 2016 First Quarter amendment:

In 2012, the Council authorized a grant with Three Rivers Park District for land acquisition, funded with Environment and Natural Resources Trust Fund and Council funds. Expenditures were made to the Park District and the grant was closed and removed from the Authorized Capital Program. Subsequently, the Council and the Park District discovered the ineligibility of expenditures made under the grant and have agreed to execute a supplementary grant agreement to serve as a mechanism to return the funds. This budget amendment documents the changes to the capital project in the Authorized Capital Program (ACP).

Actions	ENRTF Funds	Council Funds	Total Authorization
Reinstate project in ACP	\$382,744.16	\$255,163.23	\$637,907.39
Amend project and funding mix	(382,744.16)	300,243.73	(82,500.43)
Amended project	0.00	555,406.96	555,406.96

**Motion carried.**

4. **2016-76** Authorization of the Planning Assistance Grant Program  
Senior Planner Ryan Garcia presented the business report to the Community Development Committee.

It was moved by Commers, seconded by Wulff, that the Metropolitan Council:

1. Authorize staff to implement the Planning Assistance Grant Program with a total program budget of \$1.9 million and the following criteria defining eligibility:
  - a. The eligibility criteria adopted in 2015, as detailed in Table 2 of this report, with updated data.
  - b. Expanded eligibility for small cities that meet the following conditions:
    - i. 2014 Population Estimate less than or equal to 5,000; AND
    - ii. Have a 2015 Net Tax Capacity (NTC) per capita amount less than or equal to 125% of the regional median NTC per capita (\$1,517.22)

- c. Exclude from Program eligibility Cities of the First Class, as defined by Minn. Stat. § 410.01.
2. Direct staff to budget \$1.9 million to eligible applicants in the award grant amounts defined in Table 3 in this report.
3. Direct Council staff to implement the Planning Assistance Grant Program for this comprehensive planning cycle and make funding available to eligible communities.
4. Authorize the Community Development Division Director to execute the grant agreements on behalf of the Council.

**Motion carried.**

**INFORMATION**

1. Update on the City of Oak Grove System Statement Hearing

Local Planning Assistance Manager Lisa Barajas provided an update on the System Statement hearing held at the Office of Administrative Hearings regarding the City of Oak Grove's proposed amendments to its 2015 System Statements. She also discussed the next steps in the process.

2. Land Use Advisory Committee Report

Council Member Jon Commers presented an update on the Land Use Advisory Committee.

The Land Use Advisory Committee (LUAC) gives advice and assistance on metropolitan land use, comprehensive planning, and matters of metropolitan significance as requested by the Council.

Seventeen members serve on the committee chaired by Council Member Commers. One vacancy remains in District 3. Half of committee members must be locally elected officials.

In January, the Land Use Advisory Committee followed up on its interest in water resources and water supply planning, appointed a Vice Chair, and discussed its 2016 work plan. In March, the committee mainly learned about a comprehensive plan training program and discussed several housing topics.

In January, [Agenda](#) items covered:

- [Appointment of Vice Chair](#)
- Update on System Statement Hearings
- [Water Resources Policy Plan](#)
- [Updated 2016 Work Plan](#)
- [Water Supply Policy Plan](#)

In March, [Agenda](#) items included:

- Update on Oak Grove System Statement Hearing
- [Revised 2016 Work Plan](#)
- [PlanIt: Comprehensive Plan Training Program](#)
- [Housing Planning: Metropolitan Council Roles and Responsibilities](#)
- Handouts on [Resources](#) and [Tools](#) for addressing affordable housing
- [Housing Performance Scores](#)

The Land Use Advisory Committee's revised 2016 work plan identifies topics for upcoming meetings.

**ADJOURNMENT**

Business completed, the meeting adjourned at 4:40 p.m.

Michele Wenner  
Recording Secretary