

## Minutes of the

### REGULAR MEETING OF THE TRANSPORTATION ADVISORY BOARD (TAB)

Wednesday, August 15, 2018

Metropolitan Council Chambers, 390 Robert Street North, Saint Paul

#### Committee Members Present:

MEMBERS PRESENT:	Hovland, James, Chair	Gaylord, Kathleen	McGuire, Mary Jo
Anderson, Doug	Foster, Amity	Gorecki, Bruce	Sandahl, Suzanne
Dugan, Peter	Goins, William	Giuliani Stephens, Mary	Staples, Jamez
Karwoski, Stan	Hollinshead, Mathews	Parsons, Rolf	Hamann-Roland, Mary
Maluchnik, Randy	Look, Matt	Ulrich, Jon	Swanson, Dick
McBride, Scott	Laufenburger, Denny	Rodriguez, Katie	Tabke, Brad
Villella, Sam	Crimmins, Carl	Callison, Jan	Fawley, Ethan
Hansen, Gary			
ABSENT:	Reich, Kevin	Wosje, Jeff	Tolbert, Chris
	Christensen, Carrie	Petryk, Becky	Thornton, David
	Goins, William		
LIAISON/STAFF PRESENT:	Koutsoukos, Elaine TAB Coordinator	Freese, Lisa TAC Chair	Thompson, Nick MTS Director

#### I. CALL TO ORDER

A quorum being present, Committee Chair Hovland called the regular meeting of the Transportation Advisory Board to order at 12:36 p.m. on Wednesday, August 15, 2018.

#### II. ADOPTION OF THE AGENDA

It was moved by Hamann-Roland, seconded by Callison, to approve the agenda of the August 15, 2018, regular meeting of the Transportation Advisory Board. **Motion carried.**

#### III. PUBLIC FORUM

Invitation to the public to address the Board about any issue not on the agenda. There was no one in the audience who wished to speak on items not on the agenda.

#### IV. REPORTS

##### 1. TAB Chair's Report

Chair Hovland reported that in the fall a group from Atlanta, Georgia, will come to the Twin Cities on an inter-city leadership trip, as well as a group from Memphis, Tennessee.

##### 2. Agency Reports MnDOT, MPCA, MAC, and Metropolitan Council

MnDOT, Scott McBride:

McBride reported various personnel changes: Tom O'Keefe retiring, Brian Isaacson transitioning to Ramsey County.

MPCA, David Thornton:

Thornton was not present.

MAC, Carl Crimmins:

Crimmins reported that the 2017 Annual Report has been published and he highlighted that the MSP Airport had 38 million passengers pass through last year, created \$16 billion dollars in annual economic output, and supported 86,000 jobs. MSP also has the most extensive noise mitigation program in the nation. Maluchnik asked about fees, Crimmins answered that MAC is in the lowest 25% for fees on tickets, and consultants help keep costs down. Chair Hovland asked if the \$2.5 billion dollars represented retail sales. Crimmins responded that it included parking, car rental, concessions, etc. and shared that 30 new restaurants are being added. Hollinshead inquired about the hotel. Crimmins said the soft opening was a few weeks ago and that a new trend has developed where CEOs fly in to the airport and rent a hotel meeting room, enabling same day meetings by having local staff come to the CEO at the airport.

Metropolitan Council, Katie Rodriguez:

Rodriguez reported that the State Fair is coming up and every year Metro Transit provides almost 700,000 rides. Some changes have had to be made to schedules and locations due to the Metro Transit operator shortage. McGuire asked if the State Fair reimburses costs. Rodriguez stated that the goal is to have it be revenue-neutral, but most of the Metro Transit State Fair drivers are working overtime.

### 3. Technical Advisory Committee Meeting Report

Freese had nothing to report.

## V. CONSENT ITEMS

### 1. Approval of Minutes from June 20, 2018

It was moved by Look, seconded by Anderson, to approve the minutes of the June 20, 2018, regular meeting of the Transportation Advisory Board. **Motion carried.**

## VI. ACTION ITEMS

### 1. 2018-40 2019 Unified Planning Work Program, Met Council

TAC Chair Lisa Freese introduced Metropolitan Transportation Services Senior Planner Katie White who presented this item.

Giuliani-Stephens asked for specifics about the overmatch, White answered that the overmatch is required by the increase in consultants, but the money is spread evenly.

It was moved by Anderson, seconded by Crimmins, that:

The Transportation Advisory Board recommend adoption of the 2019 Unified Planning Work Program (UPWP) for the Twin Cities Metropolitan Area. **Motion carried.**

### 2. 2018-43 Federal Performance Measure Adoption, Met Council

TAC Chair Lisa Freese introduced Metropolitan Transportation Services Senior Planner David Burns and MnDOT Performance, Risk, and Investment Analysis Director Deanna Belden who presented this item.

Fawley asked about the safety performance measures, Burns answered that they were recommended for adoption in December 2017.

It was moved by McBride, seconded by Callison, that:

The Transportation Advisory Board recommend that the Council adopt the federally required performance measure targets as follows:

- Concur with the adopted MnDOT Pavement/Bridge performance measure targets
- Set targets specific to the metro area for the System Reliability performance measures
- Concur with the adopted MnDOT Congestion Reduction (CMAQ) performance targets
- Concur with the regional transit agencies on the adopted 2018 Transit Asset Management (TAM) targets

**Motion carried.**

**3. 2018-41** Scope Change: CSAH 50, Dakota County

TAC Chair Lisa Freese presented this item.

Gaylord commented that this is a safety improvement that adds to the project without any additional federal cost.

It was moved by Gaylord, seconded by Hamann-Roland, that:

The Transportation Advisory Board approve Dakota County's scope change request for its CSAH 50 roadway reconstruction project (SP # 019-650-016) to add a roundabout at the project's western terminus. **Motion carried.**

**4. 2018-42** TIP Amendment: Scope Change CSAH 50, Dakota County

TAC Chair Lisa Freese presented this item.

There were no questions or comments from TAB members.

It was moved by Hamann-Roland, seconded by Gaylord, that:

The Transportation Advisory Board approve an amendment into the 2019-2022 TIP to add a roundabout to the western terminus of Dakota County's CSAH 50 reconstruction project (SP # 019-650-016). **Motion carried.**

**5. 2018-44** 2019-2022 TIP Public Comments

Metropolitan Transportation Services Senior Planner Heidi Schallberg presented this item.

Callison asked about staff responses, Schallberg said edits will be made before responses are sent to the commenter.

It was moved by Callison, seconded by Karwoski, that:

The Transportation Advisory Board accept the 2019-2022 Transportation Improvement Program (TIP) Public Comment Report. **Motion carried.**

**6. 2018-39** Approve Final 2019-2022 Transportation Improvement Plan (TIP)

Metropolitan Transportation Services Senior Planner Heidi Schallberg presented this item.

There were no questions or comments from TAB members.

It was moved by Callison, seconded by Parsons, that:

The Transportation Advisory Board adopt the 2019-2022 Transportation Improvement Program (TIP) inclusive of changes approved in the public comment report (AT No. 2018-44). **Motion carried.**

## **VII. INFORMATION AND DISCUSSION ITEMS**

### **1. Regional Solicitation Update**

TAB Coordinator Elaine Koutsoukos presented this item.

Gorecki asked for the category breakdown of the \$420 million. Koutsoukos said that breakdown will be done and reported back to the TAB. Laufenburger inquired about the percentage ranges that TAB had approved for awarding funds to the projects.

### **2. Scope Change Policy/Funding Reallocation Policy**

Metropolitan Transportation Services Highway Planning & TAB/TAC Process Manager Steve Peterson presented this item.

Callison and Ulrich asked for further details on a recent scope change, and how this impacts applicants providing information upfront. TAB Coordinator Elaine Koutsoukos answered that scope change proposals will be evaluated to determine if the changes fall under a scope change versus a new project to be rescored. Giuliani-Stephens requested additional documentation for this new process. Peterson said staff will apply the new policy to a recent scope change, so TAB members can see a side-by-side comparison. Metropolitan Transportation Services Director Nick Thompson said that all the criteria will still be looked at and scored, and then a summary of the impacts will be written versus simply a final number. Thompson added that if a scope change is proposed, staff can share whether they think the change will drastically alter the scoring instead of automatically rescored all. Thompson said this helps address the fact that the initial scoring happens when all projects have the same amount of information presented, and as a project moves forward and studies are done, more information becomes available. Villella commented on the impact of time passed when it comes to evaluating scores. Chair Hovland stated his support of this qualitative approach and that the scope changes still come before the TAB for the decision.

## **VIII. OTHER BUSINESS AND ITEMS OF TAB MEMBERS**

## **IX. ADJOURNMENT**

Business completed, the meeting adjourned at 1:54 p.m.

Jenna Ernst  
Recording Secretary