

**Minutes of the  
REGULAR MEETING OF THE AUDIT COMMITTEE**

Wednesday, June 26, 2013

**Committee Members Present: Chair Gary Van Eyll, Steven T. Chávez, Edward Reynoso, Julie Kleinschmidt, Heather Johnston**

**Committee Members Absent: Chuck Denninger**

**Committee Members Excused: Edward Reynoso, Heather Johnston**

**CALL TO ORDER**

A quorum being present, Committee Chair Van Eyll called the regular meeting of the Council's Audit Committee to order at 12:06 p.m. on Wednesday, June 26, 2013.

**APPROVAL OF AGENDA AND MINUTES**

It was moved by Julie Kleinschmidt, seconded by Edward Reynoso to approve the agenda. **Motion carried.**

It was moved by Reynoso, seconded by Chávez to approve the minutes of the January 23, 2013 regular meeting of the Audit Committee. **Motion carried.**

**BUSINESS**

Introductions were made to introduce new Audit Committee Member Julie Kleinschmidt and Cycle 2013 Audit Interns: Julie Ekeberg, Hao Jia, and Hannah Zimmer.

**2013-A09 MN State Auditors Report**

State Auditors Randy Vogt and Amy Ames presented the report to the Committee. It was moved by Chávez, seconded by Johnston, that Audit Committee accept the report.

**Motion carried.**

**2013-A11 Contract Management**

Audit Intern (2012 Cycle) Kevin Ely and Audit Team Leader Robert Lundberg presented the report. Director of Procurement Micky Gutzmann helped to answer questions regarding the report. It was moved by Chávez, seconded by Kleinschmidt, that Audit Committee accept the report.

**Motion carried.**

**2013-A10 Drug and Alcohol**

Assistant Director of Program Evaluation and Audit Arleen Schilling presented the report. It was noted that Cycle 2012 Audit Interns Katie Reed and Laura Logsdon reviewed the Drug and Alcohol program and wrote the report before leaving the Council after graduation. Connie DeVolder Manager of Human Resources answered questions regarding the report. It was moved by Chávez, seconded by Johnston, that Audit Committee accept the report.

**Motion carried.**

**2013-A12 Interchange**

Audit Team Lead Brian Hanninen presented the report. Project Manager Robert Rimstad answered questions about the report. It was moved by Chávez, seconded by Reynoso, that Audit Committee accept the report.

**Motion carried.**

2013-A13 JARC and New Freedom

Brian Hanninen presented the report. It was moved by Johnston, seconded by Chávez, that Audit Committee accept the report.

**Motion carried.**

2013-A14 Motor Pool

Auditor II Josiah Waderich presented the report. Tim Keegan Manager of Facilities and Fleet Management answered questions about the report. It was moved by Reynoso, seconded by Kleinschmidt, that Audit Committee accept the report.

**Motion carried.**

2013-A08 Inventory

Robert Lundberg presented the report. Director of Finance Ed Petrie and Manager Materials Management Chris Haefner answered questions about the report. It was moved by Chávez, seconded by Kleinschmidt, that Audit Committee accept the report.

**Motion carried.**

## **INFORMATION**

1. Next Audit Committee Meeting is scheduled for October 23, 2013.

## **ADJOURNMENT**

Business completed, the meeting adjourned at 2:06 p.m.

Mary Weems

Recording Secretary