

Southwest LRT DBE and Workforce Advisory Committee

Thursday, October 20th, 2022

2:00 – 4:00 p.m.

[\[Handouts\]](#) [\[Presentation\]](#) [\[Great Minds Summary\]](#) [\[US Bank Stadium Equity Plan\]](#)

1. **ATTENDEES** – Tyler Bishop, Gilbert Odonkor, Ashanti Paine, Elaine Valadez, Jon Tao, Brianne Lucio, Dan McConnel, Julie Brekke, John Ophelan, David Davies, Christa Seaberg, Rick Martagon, Mike Toney, Mark Bell, Maura Brown, Shelia Olson, Barb Lau, Jason Tintes, Dale Even, Eli Brandenburg
2. **GREEN LINE EXTENSION PROJECT UPDATE By David Davies (Slides 3-20)**
 - a. David shares progress from the Civil Contract work, and shares some photos of various areas along the project, including Eden Prairie, Minnetonka, Hopkins, St. Louis Park, etc.
 - b. David shares progress updates related to the Systems contract.
3. **DBE ACHEIVEMNT REPORTING**
 - a. **DBE Progress Reports by Jon Tao (Slides 21-22)**
 - i. Jon shares the DBE achievement as of August 30, 2022. Total DBE % to date across all contracts are at 20.3% out of the 15% goal. Progress is good according to Jon regarding DBE achievement progress. All Contracts are exceeding their goal.
 - ii. Jon shares the DBE participation over the progress of the project for the Civil, Systems, and Franklin project.
 - iii. Jon says all the DBE progress reports are included in the handouts for anyone to review.
 - b. **Civil: LMJV DBE Activities by Christa Seaberg (Slides 23-25)**
 - i. Christa shares their upcoming DBE activities, which include team meetings with individual DBEs regarding the Change Order process and DBE/Subcontractor Education Sessions
 - ii. Christa shares LMJV's update on change orders, which was approved at \$219,082,024 as of 9/15, and DBE job-to-date participation is at 20.76%.
 - c. **Systems: APJV DBE Activities by Mike Toney and Mark Bell (Slides 26-28)**
 - i. Mark shares APJV's one month look ahead, which includes Maintenance of TPSS in storage at the Golden Valley Warehouse with Gunner Electric and Public Solutions.
 - ii. Mark says there has been a new change order for manhole dewatering within Construction Segment A and have added Public Solutions for that work.
 - iii. Mark shares APJV's update on change orders, which are approved thru 8/1/22 at \$12,256,997 and DBE job-to-date participation is at 17.4%.
4. **WORKFORCE PARTICIPATION REPORTING**
 - d. **Workforce Participation Reports by Elaine Valadez (Slides 29-34)**

- i. Elaine shares the Civil workforce participation percentages. They are sitting at 71,922 hours for the month of August, with 2,333,516 total hours. To date, women are at 8.35% and POI are at 23.74%. Overall, 0.73% are unspecified.
- ii. Elaine shares the breakdown of workforce participation hours by ethnicity/gender for Civil.
- iii. Elaine shares the Civil Workforce Trucking Participation hours where MBE is at 28,822 hours, ZTS is at 4,482 hours, and Rock-On Trucks is at 2,960 hours.
- iv. Elaine shares the Systems workforce participation percentage. They are sitting at 34 hours for the month of August, with a total of 4,150 Hours. To date, woman are at 8.07% for women and 14.36% for POI. They have 0.00% unspecified.
- v. Elaine shares the breakdown of workforce participation by ethnicity/gender for the Systems contract.

e. Civil: LMJV Workforce Activities by Christa Seaberg (Slides 35-42)

- i. Christa shares LMJV's new hires and transfers for the month of September. This includes 10 transfers, 6 white males and 4 POI males. 0 rehires, and 0 new hires.
- ii. Christa shares some workforce activities moving forward, which include G.E.A.R. up!, a Mentorship program in the field and office of light rail project.
- iii. Christa shares some workforce highlights which include internal LMJV workforce meetings, meetings w/ Carpenters Reps, Meetings with MDHR to review efforts and participation, workforce appreciation lunch and site visits, BSC mock interviews, and more.
- iv. Christa adds some information on Construction Inclusion week, which is this week.
- v. Christa shares some pictures from Career Connection Day.

f. Systems: APJV Workforce Activities by Mike Toney (Slides 43-44)

- i. Mike shares System's contract workforce activities Updates. This includes the following to meet their workforce goal: APJV limited scopes available for craft labor through 2022 and continuing to expand their participation with Summit Academy and Building Strong Communities, APJV and lower tier subcontractors attended CBO Outreach event hosted by LMJV, and more.

5. LMJV Workforce Plan Presentation

- a. Christa shares the workforce development plan
- b. Christa shares the different things LMJV is doing with MDHR and the Met Council. They meet every month prior to the DWAC meeting, review workforce participation and address MDHR concerns.
- c. Christa shares information on the respectful workplace and culture of care project site visits.

6. Equity Plan Subcommittee

- a. Ashanti shares some of the key points taken from the Equity plan subcommittee meeting.
- b. Ashanti says this subcommittee is not to impose a new workforce plan on this project, but to get conversations and ideas on workforce plans on their projects moving forward.
- c. Tyler adds that is not specific to the Southwest light rail but we are looking to identify from an industry standpoint where are some consistent pain points that have been around for a while that can be addressed and solved, such as workforce availability, workforce shortage, etc.
- d. Julie Brekke adds that we can talk about this but what are our action plans going to be? She says it was impactful to look at the bottleneck issues that were reviewed a few years ago but are still around today. We can move to action and if we start someplace than it'll overcome us just admiring the challenge.

7. Committee Focus Discussion

- i. Ashanti says we have the opportunity to plan for the 2023 construction season, and more specifically this committee has the opportunity to plan for it.
- ii. Ashanti says he spoke with Tyler on how they could be more strategic on how they operate moving forward, and also not dismissing on the reporting.
- iii. Ashanti also asks the committee how we are going to conduct meetings through the winter. Should we take off December and February and April, and do every-other-month meetings.
- iv. Ashanti adds we could also get updates from the subcommittee during that time as well.
- v. Christa says we should do month-to-month next year and take December off. She says there is a lot going on that we can discuss going over winter, such as updates from the systems project and civil project, BSC updates, etc.
- vi. Julie adds that she agrees to that idea and that there are two initiatives: one recasting the structure of this meeting, and two, we have a new subcommittee that needs structure as well.
- vii. Ashanti says we have two proposed options: we take a break in December and utilize that time for planning and how we want to proceed with the subcommittee and how to plan the structure for the committee. The other proposal is meeting every other month.
- viii. Barb Lau proposes they send out an email with these two options so they have time to think about and decide.
- ix. Ashanti agrees and that they will email out the proposal and get feedback on which option to chose that way.

8. ADJOURN

- a. Ashanti adjourns the meeting at 4:03 PM.

Next Scheduled Meeting: October 20th, 2022 from 2:00 – 4:00 pm and will be virtual.