

**Minutes of the  
REGULAR MEETING OF THE TRANSPORTATION ADVISORY BOARD (TAB)**

Wednesday, July 17, 2013  
Metropolitan Council Chambers, St. Paul, MN

MEMBERS PRESENT:	Hargis, William, Chair	Stark, Russ	Butcher, Gerry
	Swanson, Dick	McBride, Scott	Fawley, Ethan
	Maluchnik, Randy	Lilligren, Robert	Look, Matt
	Sanger, Sue	Hovland, James	McKnight, Kenya
	Peilen, Lisa	Hamann-Roland, Mary	Have, Ron
	Rossbach, Will	Isaacs, Aaron	Thornton, David
	Drotning, Karl	Gunyou, John	
ABSENT:	Gallagher, Steven	Callison, Jan	Tjornhom, Bethany
	Huffman, Blake	Miron, Fran	d'Almeida, Anani
	Petryk, Becky	Duininck, Adam	
LIAISON/STAFF PRESENT:	Kevin Roggenbuck, TAB Coordinator		

**I. Call to Order**

A quorum was present when Chair Hargis called the regular meeting of the Transportation Advisory Board to order at 12:35 p.m. on Wednesday, July 17, 2013.

**II. Adoption of the Agenda**

It was moved by Hamann-Roland, seconded by Lilligren to adopt the agenda. Motion carried.

**III. Public Forum**

Invitation to the public to address the Board about any issue not on the agenda. There were no members of the public present to address the TAB at today's meeting.

**IV. Reports**

**1. TAB Chair's Report**

Chair Hargis reported that Kevin Roggenbuck has resigned as TAB Coordinator and will be taking a job with the Ramsey County Regional Rail Authority. The position replacement process is not final, yet, but TAB will have a meaningful role in the process. The TAB Coordinator position is selected by the TAB Board Chair with the input from the TAB. Hamann-Roland and Swanson volunteered to be a part of the process, if necessary. TAB members took this chance to individually thank Kevin for his service and dedication.

**2. Agency Reports (MnDOT, MPCA, MAC and Metropolitan Council)**

Scott McBride reported that MnDOT Commissioner Zelle has announced MnDOT reorganization, which names two Deputy Commissioners: Sue Mulvihill-Dep. Comm./Chief Engineer and Tracy Hatch-Dep. Comm./CFO. The organizational chart is posted on MnDOT website. MnDOT's MnSHIP plan is in the public comment period. The public hearing will be on 7/29. The final plan will be done in August.

Lisa Peilen reported that MAC is seeing a slow growth in passenger traffic.

**3. Technical Advisory Committee**

TAB Chair Hargis reported that there was no TAC meeting in held July.

**V. Consent Items**

July 17, 2013 TAB minutes



1. Approval of the Minutes from June 19, 2013.

Motion by Lilligren, seconded by Stark to approve the June 19, 2013 minutes. Motion passed with Hamann-Roland abstaining.

## VI. Action Items

1. 2013-24 Thrive MSP 2040: TAB Task Force

Lilligren presented this item. He reported that the task force reconvened to generate the new comment sheet provided for this meeting. Basically, the language is more neutral and positive than the last draft.

Motion by Lilligren, seconded by Hovland:

That the Transportation Advisory Board identifies which of the attach comments and recommendations on the four Thrive MSP 2040 policy areas can be endorsed by the full Board and forwards them to the Council; and also forward individual comments not endorsed by the full TAB.

Discussion: Isaacs made a motion, seconded by Hamann-Roland to add a bullet under that last paragraph of #3- Adapt communities to accommodate transit, bicycling and walking:

The new bullet point will read: "Give priority to improving pedestrian access to transit service."

Motion passed.

The motion was accepted by Lilligren/Hovland and a vote was taken on the original motion to approve the comments and recommendations on Thrive MSP 2040 with the addition of Isaacs bullet point. Motion carried.

## VII. Information and Discussion

1. Regional Solicitation Evaluation

TAB Coordinator Kevin Roggenbuck, SRF representatives Steve Peterson and Marie Cote, and ZAN consultant Charleen Zimmer presented an overview of the regional solicitation process; report on the three Technical Memorandums prepared to date; key policy questions generated from the stakeholder surveys and policy maker workshop. Regarding the applicants' previous success rate (2003-2011) Stark suggested asking cities why there has not been a lot of interest in applying for CMAQ funds – perhaps it is geared to a limited audience, there are insufficient funds or there are no projects to apply for. Ulrich suggested that the transmission of data be another mode considered for points, ie conduit for electronic (fiberoptic). The committee discussed the problem with technology changing so fast and projecting the need far in the future, and that developers and utilities have not had interest in providing this. Fawley suggested a separate pot of funds to award projects with innovative ideas. McKnight asked for discussion about transit improvements and why there may be an imbalance for underserved populations. Isaacs volunteered to discuss with McKnight, since he has history and knowledge in applying for transit project funds.

Regarding the three step process for developing recommendations: Fawley suggested that the TAB discuss the broad principles at the August meeting; Roggenbuck said that it is part of the Steering Committee's job to sort through the broad principles. Hargis stated that the Steering Committees are open to anyone on the TAB to participate. The next Steering Committee is on 8/08.

Regarding the proposed schedule: Members had concerns with reviewing the recommendations at the 7/17 meeting without adequate time. Cote said that updating the schedule was one of the items that came out of today's Steering Committee, and she will be doing that. Roggenbuck will email handouts from today's Steering Committee to TAB members. Roggenbuck also stated that part of the consultant work on this project includes comparisons to peer regions (6 MPOs), to gather information from their experiences, feedback, advice and guidance.

Roggenbuck introduced MTS Senior Planner Heidi Schallberg, who will be taking over the Regional Solicitation Evaluation Study when he leaves the Council. He also added that Carl Ohrn will be Acting TAB Coordinator for the TAB meetings in the interim.

**2. TAB Bylaws update**

Jim Hovland reported that the TAB Bylaws task force is about half way through updating the bylaws and hope to complete by the end of the month. Sanger will email Hovland with her question to present to the task force. Sanger's question: Can there be a provision to submit proxy votes?

**VIII. Special Agenda**

There are no special agenda items scheduled for this meeting.

**IX. Other Business and Items of TAB Members**

In Duininck's absence, Stark reported that the TPP Policymaker Task Force meetings are open to TAB members. The subjects being discussed are the existing TPP, issues, broad goals. The next meeting of the TPP Policymaker Task Force is 7/29 7:30-9:30.

**X. Adjournment**

Business completed, the meeting adjourned at 2:20 p.m.