MEMBERS PRESENT: Kevin Roggenbuck, Holly Anderson, Jean Keely, Paul Czech, Katie White, Ann Terwedo, Amanda Smith, Lisa Freese, Bill Dermody, Elaine Koutsoukos, Michael Larson, Jack Forsland, Bob Byers, Rachel Wiken

OTHERS PRESENT: Steve Peterson, Brad Utecht, Mark Filipi, Jonathan Ehrlich, Steve Wilson

1. Call to Order
   The Meeting was called to order by Lisa Freese at 2pm.

2. Adoption of the Agenda
   The agenda was adopted

3. Approval of the Minutes
   Notes of the meeting of the March 2016 meeting were approved with a spelling correction to Jean Keely’s name.

4. Action Transmittal

   **2016-26: Adoption of Functional Class Map for Regional Solicitation**
   A map of the seven county area functional class was reviewed along with a table of changes to the system since the last Regional Solicitation map was approved. All changes had already been through TAC planning and TAC. The summary table did not include any new changes. Error on map was noted, the date was incorrect. Date was changed to March 2016. Committee moved to pass the recommendation as written, passed unanimously.

   **2016-30 Functional Class Change #1340 – Major Collector CR 60 in Scott County**
   Chair Freese summarized this change for the committee. Scott County wants to change the functional class from Local to Major Collector on CR 60 between Hwy 169 and the Minnesota River. The roadway is being improved for truck traffic, including improvements to sightlines and grade. Part of the change would include downgrading CSAH 1 from Major Collector to local as traffic is moved over to CR 60. Committee moved to pass the recommendation as written, passed unanimously.

   **2016-27: ITS infrastructure**
   Katie White presented the item. Each MPO is being asked to support the resolution for allegiance to ITS infrastructure. The language presented was written by MnDOT. The
State is trying to encourage collaboration between ITS systems, so that communication is happening between organizations.
The purpose of the resolution is not to require compliance but to encourage allegiance to the same goals. Language changed from “identify and govern” to “identify and guide” to show this is not a binding resolution.
Freese asked for more information, specifically clarification on range and scope. Jim McCarthy at FHWA will present more at TAC.

5. Info Items

Performance Measures – Brad Utech
Brad gave a brief update on performance measures. Last time he presented, he only had a partial list. This time he returned with the list organized by TPP goals.
The team has spoken with the policy makers and set up an ad hoc working group of policy makers to review. After the ad hoc group meets, he will return to this committee with changes / comments.
Actual target setting will happen during next TPP or later. More outreach is needed for that, not just a staff led exercise.

Discussion of Activity Based Regional Model and 2018 Comprehensive Plan Update Traffic Forecasts -Jonathan Ehrlich
As requested by the committee, Jonathan Ehrlich gave an overview of the new activity based model (ABM). This is the first in a three part series discussing the new model and impact on local governments.
Highlights:
The new ABM uses a more refined TAZ system.
It also more closely captures how humans move and travel. Not just work to home, but also other activities during the day. It factors in other decision making besides just trip rates and population for a TAZ.
An analytical advantage is that specific populations can be isolated and reviewed.
Especially helpful for environmental justice work.
It is more sensitive to time of day and pricing for congestion.

In the next session, Jonathan will talk about the comp planning process.

Lisa suggested inviting other staff involved in modeling to the meeting next time.

6. Other business

7. Meeting Adjourned 3:21 PM