

**Green Line Extension DBE and Workforce Advisory Committee**  
**Held Virtually Online and Streamed Live**  
**Thursday, January 19th, 2023**  
**2:00 – 4:00 p.m.**

**NOTICE:** If you'd like to offer public comment at a virtual meeting, please pre-register by emailing [public.info@metc.state.mn.us](mailto:public.info@metc.state.mn.us). Be sure to include "Green Line Extension DBE and Workforce Advisory Committee" as the meeting you would like to offer public comments for.

Alternatively, comments may be emailed to the Co-chair Ashanti Payne at [Ashanti.payne@metc.state.mn.us](mailto:Ashanti.payne@metc.state.mn.us) or Co-chair Tyler Bishop at [Tyler.Bishop@state.mn.us](mailto:Tyler.Bishop@state.mn.us).

**AGENDA** [[Presentation](#)]

1. **ROLL CALL** – See attached sign-in sheet
2. **REVIEW MEETING MINUTES [November 17, 2022] by Tyler Bishop**
  - a. Tyler Bishop: No minutes for December because there was no meeting held in December. November minutes were emailed to everyone for review. Any questions or concerns should be emailed to either co-chair.
3. **SWLRT PROJECT UPDATE**
  - a. David Davies shared the following on project highlight:
    - Southwest Station, Edina Prairie
      - Continued built of the Southwest Station Interior Waiting Area for bussing.
    - Abutment Construction at Excelsior Boulevard LRT Bridge, Hopkin
      - Continued progress on the work to finish.
    - WPA Wall reconstruction site at Cedar Lake Channel, Minneapolis
      - Part of the project has been removed and reconstructed.
    - Systems Contract Work
      - TPSS SW301 TE ductbank pour & base slab waterproofing.
      - Installing foundation at Technology & Viking Dr. Crossing signal houses in Eden Prairie
      - TPSS SW304 site fence foundations installed, and subgrade backfilling completed.
      - Has hit a 70% completion of the project overall.
4. **CONSENT BUSINESS**
  - a. Ashanti Payne shared the following:
    - Last meeting held, there was an agreement to gather and send ahead reports of the DBE and Workforce reports on a consented agenda for reviewing purpose. In doing this, if there are any questions or concern, it could be directed to the appropriate party. Going forward, this will be a change adopted to the advisory format.
  - b. **DBE Achievement** [[DBE Reports as of November 2022](#)]
  - c. **Workforce Participation** [[Workforce Reports as of November 2022](#)]

## 5. 2023 DBE AND WORKFORCE ADVISORY COMMITTEE MEETING SCHEDULE

### a. Tyler shared the following.

- Past years designated the quarterly in person to be: March, June, September, and December. Was quarterly a good pace and how does the committee feel about those quarterly meetings for 2023.
  - Christa Seaberg
    - In person meetings provide great outcomes for meetings and discussion to occur. Recommends quarterly in person meetings and willing to offer their office for the meetings if needed.
  - Barb Lau
    - Prefer quarterly due to the commute, timing, and traffic.
  - Julie Brekke
    - Quarterly in person meeting makes sense and agrees with it
- There was a motion on whether to quarterly meet in person and remain virtually for the other monthly meetings or to change it.
  - Barb motioned to keep quarterly in person meeting.
    - It was second by Christa
  - No oppose so the motion carries.
  - Tyler: In person meetings will be as follows: March, June, September, and December.
    - Barb: Can we have reoccurring meeting reminders to occur quarterly for those in person meetings
      - Jon Tao: Yes. Will send the update to all.
- Christa mentioned that for the November meeting, it is apprenticeship week, and would like to have an event.
  - Ashanti:
    - The committee can think or partner up to create projects that would support the event. Christa has accepted taking charge of finding out the logistic and how to get everyone involved.

## 6. NEW MEETING FORMAT PROPOSAL

### a. Ashanti:

- There was an asked to split up the meeting format to have workforce at the beginning of the meetings, and DBE to be at the end. They will be flipped each month in terms of orders.
- Had everyone voted through menti.com on changing or keeping the meeting format to be the same.
  - Elaine Valadez mentioned that by doing this change, it might have to be approved through Chair Zelle.
    - Ashanti mentioned he will look into it, but it should not stop on seeing everyone's thoughts and opinions.
  - 10 voted to keep it together.
  - voted to separate them.

## 7. SUBCOMMITTEE MEETING PROPOSAL

- a. Tyler: Wanted to check in with the members if folks still want to have a subcommittee meetings.
  - Christa: A subcommittee is not needed, but just strengthen the meetings we currently have.
  - Julie: Would not want another meeting, but would there be enough time during normal meetings to engage in conversation around increasing participation on future contracts, projects, etc.
  - Elaine: Suggest setting up a trial period of the subcommittee and report back to the main group to see if a subcommittee is needed.

## **8. POTENTIAL TOPICS FOR 2023**

## **9. ANNOUNCEMENTS**

- a. Ashanti:
  - Hennepin County is providing small businesses training. The training includes technical assistance and supportive service training that takes place this winter and goes till March 2023. Information has been provided to committee members.
  - Metropolitan Council is in their Planning and Strategy stage of small business development program technical assistance training. Wanted some directions to improve the project.
  - Seeking a third party to conduct DBE triangle goal analysis that is due in August 2023. There will be opportunities for both public hearing input from industry experts and many of the committee members.
  - There is a solicitation opportunity for a third party to conduct an assessment for both of the council's small business program administration operational implementation. Want to hear from small business participating in the project.
- b. Barb:
  - Christa Seaberg has been named finalist for outstanding service to professional for finance and commerce awards.
- c. Tyler:
  - Suggest holding a first subcommittee meeting for February 1<sup>st</sup>. Those who are interested are welcome to come and share thoughts and ideas. Afterward, bring what was discussed in that meeting to the next advisory meeting to finalize if subcommittees are needed.

## **10. PUBLIC INVITATION**

Invitation for interested people to address the advisory committee. Each speaker is limited to a three-minute presentation. Speakers must pre-register as you sign in for meeting attendance at the beginning of the in-person meeting.

- Tyler:
  - Would like to expand to have more public input to understand where we could do better and expand services.

## **11. ADJOURN**

**Next Scheduled Meeting:** February 16th, 2023, from 2:00 - 4:00 pm will be held virtually online

## GREEN Line Extension: DBE and Workforce Advisory Committee

### Roll Call List

Date: 1/19/2023

Check If Present	Role	Last Name	First Name	Company Name
✓	Co-Chair (METC)	Payne	Ashanti	Metropolitan Council
	Backup Co-Chair (METC)	Tao	Jon	Metropolitan Council
✓	Co-Chair (MDHR)	Bishop	Tyler	MN Dept. of Human Rights
	Backup Co-Chair (MDHR)	Valadez	Elaine	MN Dept. of Human Rights
✓	Member	McConnell	Dan	Minnneapolis Building & Construction Trades Council
	Alternate Member			
✓	Member	Odonkor	Gilbert	Hennepin County Purchasing and Contracts
	Alternate Member	Ampadu	Eric	Hennepin County Purchasing and Contracts
✓	Member	Lau	Barb	Association of Women Contractors
	Alternate Member	Kron	Kendra	Association of Women Contractors
	Member	Smith	Marvin	National Association of Minority Contractors
	Alternate Member			
✓	Member	Olson	Sheila	Goodwill Easter Seals
	Alternate Member	Bronson	Christine	Goodwill Easter Seals
✓	Member	Brekke	Julie	HIRED
	Alternate Member	Klem	John	HIRED
	Member	Tony	O'Brien	Summit OIC
	Alternate Member	Chris	Hinton	Summit OIC
	Member			MEDA
	Alternate Member			MEDA
	Member	Merritt	Alex	Twin Cities RISE
	Alternate Member			Twin Cities RISE
	Member-at-Large	Woyee	Leslie	City of Mpls. - Contract Compliance
	Alt. Member-at-Large	Peterson	Daniel	City of Mpls. - Contract Compliance
	Member-at-Large	Brown	Maura	Hire MN
	Alt. Member-at-Large			Hire MN
	Member-at-Large	O'Phelan	John	Ramsey County Solutions
	Alt. Member-at-Large			City of StP. - Human Rights EEO
	Member-at-Large	Skibbie	Sean	MN Department of Transportation
	Alt. Member-at-Large			MN Department of Transportation
	Member	Givens	Derrick	Electricians' Union
	Alternate Member			
	Member	Pratt	Noah	Carpenters' Union
	Alternate Member			
<b>Presenters</b>				
✓	Presenter	Dial	Nic	METC - SWLRT
✓	Presenter	Davies	David	METC - SWLRT
	Presenter	Lucio	Brianne	MDHR
✓	Presenter	Seaburg	Christa	LMJV (Lunda)
✓	Presenter	Toney	Michael	APJV
✓	Presenter	Bell	Mark	APJV
✓	Presenter	Guglielmo	Julie Ann	METC - OEEO
	Guest	Engstrom	Eric	Laborers' Union