

Minutes of the

MEETING OF THE AUDIT COMMITTEE

Wednesday, February 6, 2019

Committee Members Present: Steven T. Chávez; Karen Marquardt, Cara Letofsky, Marie McCarthy

Committee Members Absent: Edward Reynoso, Chair

CALL TO ORDER

A quorum being present, Committee Member Chávez called the special meeting of the Council's Audit Committee to order at 12:05 p.m. on Wednesday, February 6, 2019.

APPROVAL OF AGENDA AND MINUTES

It was moved by Cara Letofsky, seconded by Karen Marquardt, to approve the agenda. Motion carried.

It was moved by Karen Marquardt, seconded by Cara Letofsky, to approve the minutes of the December 12, 2018 meeting of the Audit Committee. Motion carried.

BUSINESS

1. State Auditor's Entrance Conference

State Auditors Amy Ames and Stephanie Kuka presented the State Auditor's Entrance Conference. No action required.

2. Director's Report

Matt LaTour, Director, Program Evaluation and Audit recognized members for their service and participation over the years, introduction and welcome of new hires Nick Jelinek and Tim Larson, departures Javier Gonzalez-Oquendo and Kellie Hoverson, Audit Plan 2019, Activities, Fraud and Ethics Hotline and Case Management System, Audit Department Continuous Improvement, and External Reviews. No action required.

3. Approval of Audit Charter

It was moved by Cara Letofsky, seconded by Karen Marquardt, to approve the Audit Charter. Motion carried.

4. Risk Assessment and Audit Plan 2019

It was moved by Marie McCarthy, seconded by Cara Letofsky, to approve the Audit Plan. Motion carried.

5. Approval of Self-Assessment Independent Validation (SAIV).

It was moved by Karen Marquardt, seconded by Cara Letofsky, to approve the SAIV. Motion carried.

6. 2018-A05 Southwest Light Rail Right of Way Acquisition Presentation

It was moved by Karen Marquardt, seconded by Cara Letofsky, to approve Presentation. Motion carried.

INFORMATION

1. Next scheduled Audit Committee Meeting: June 12, 2019.

ADJOURNMENT

Business completed, the meeting adjourned at 2:05 p.m.

Tamara Rein,
Recording Secretary