

Minutes of the

REGULAR MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE

Tuesday, September 8, 2020

Committee Members Present: Atlas-Ingebretson, Chamblis, Cummings, Johnson, Lee, Lindstrom, Vento, Wulff

Committee Members Absent: Lilligren, Muse

Committee Members Excused:

CALL TO ORDER

A quorum being present, Committee Vice Chair Vento called the regular meeting of the Council's Community Development Committee to order at 4:00 p.m. on Tuesday, September 8, 2020.

APPROVAL OF MINUTES

It was moved by Lindstrom, seconded by Cummings to approve the minutes of the August 21, 2020 regular meeting of the Community Development Committee. Motion carried.

[Click here to view the September 8, 2020 Community Development Committee meeting video](#)

BUSINESS

2020-229 JT: City of South St. Paul 2040 Comprehensive Plan and Comprehensive Sewer Plan, Review File 22398-1

Planning Analyst Patrick Boylan presented the business item to the Community Development Committee.

It was moved by Johnson, seconded by Wulff, that the Metropolitan Council adopt the attached Advisory Comments and Review Record and take the following actions:

Recommendations of the Community Development Committee

1. Authorize the City of South St. Paul to place its 2040 Comprehensive Plan into effect.
2. Revise the City's forecasts downward as shown in Table 1 of the attached Review Record.
3. Revise the City's 2021-2030 affordable housing need allocation to 57 units.
4. Advise the City to:
 - a. Provide the Council with the date that they adopted the final Surface Water Management Plan.
 - b. Within 60 days after receiving DNR final approval, the City must adopt the Mississippi River Critical Corridor Plan and submit a copy of the final adopted plan and evidence of adoption to the DNR, Council, and National Park Service within 10 days after the adoption.
 - c. Implement the advisory comments in the Review Record for Forecasts, Land Use, and Water Supply.

Motion carried.

The Community Development Committee recommended approval of the proposed action without questions or discussion.

2020-230 JT: City of Spring Park 2040 Comprehensive Plan and Comprehensive Sewer Plan, Review File 22200-1

Senior Planner Jake Reilly presented the business item to the Community Development Committee. It was moved by Cummings, seconded by Chamblis, that the Metropolitan Council adopt the attached Advisory Comments and Review Record and take the following actions:

Recommendations of the Community Development Committee

1. Authorize the City of Spring Park to place its 2040 Comprehensive Plan into effect.
2. Advise the City to:
 - a. When available, provide to the Council the date the City adopted the final Local Water Management Plan as well as a copy of the final adopted Local Water Management Plan.
 - b. Implement the advisory comments in the Review Record for Forecasts and Water Supply

Motion carried.

The Community Development Committee recommended approval of the proposed action without questions or discussion.

2020-232 Parks and Trails Legacy Signature Authorization

Senior Grant Administrator Nicole Clapp presented the business item to the Community Development Committee.

It was moved by Atlas-Ingebretson, seconded by Wulff, that the Metropolitan Council authorize the Community Development Director to execute grant agreements for FY21 Parks and Trails Legacy Fund projects and execute amendments to add FY21 funds to FY20 Parks and Trails Legacy Fund grant agreements.

Motion carried.

The Community Development Committee recommended approval of the proposed action without questions or discussion.

2020-235 2021 Public Housing Agency Plan Approval

Metro HRA Director Terri Smith presented the business item to the Community Development Committee.

It was moved by Chamblis, seconded by Lee, that the Metropolitan Council:

1. Approve the 2021 Public Housing Agency (PHA) Plan, including changes to the Housing Choice Voucher Administrative Plan housing choices, and add the word “affordable” housing choice to the Project Based Voucher criteria regarding opportunities in areas of affluence .
2. Authorize the Metropolitan Council Chair to execute the required certifications.
3. Direct staff to submit the final Plan to the U.S. Department of Housing and Urban Development.

Motion carried.

Council members asked Ms. Smith questions about the increase in people experiencing homelessness which initiated discussion. Including scrutiny of the language in the Project Based Voucher criteria.

- Extent to which the project provides or preserves housing types that contribute to a full range of affordable housing choices, the addition of or preservation of affordable units in an Area of Concentrated Poverty or improved affordable housing choice in an Area of Affluence.

INFORMATION

1. **Edina Affordable Housing Partnership** Metro HRA Director Terri Smith presented the information item to the Community Development Committee and facilitated discussion for potential partnership opportunities with the City of Edina.

The Council's Housing and Redevelopment Authority (Metro HRA) staff have been having conversations with the City of Edina regarding a potential affordable housing partnership. The City of Edina has up to \$2 million available to purchase homes within the city and has an interest in renting them to low income families. The City of Edina does not have the infrastructure in place to operate housing units and so reached out the Council staff to explore a potential partnership.

The Council currently owns 8 units in Edina as part of the Family Affordable Housing Program (FAHP) which operates under the federal Project Based Voucher program. The Council has an existing Cooperation Agreement with the City of Edina for this purpose. The Council's HRA also has a Property Management Contract with Kingwood Management to provide day-to-day management services for the FAHP units. There seems to be a real partnership opportunity to open some additional affordable housing opportunities for voucher holders in Edina.

2. **Public Engagement Approach on the draft Regional Parks Policy Plan Amendment** Planner Tracey Kinney and Senior Outreach Coordinator Amanda Lovelee presented the information item to the Community Development Committee. Staff proposes to pilot a new engagement process that consults with a range of organizations connected to parks and to youth. Also, there is an effort to gather input from the broader public. Through this proposed process, Council staff are inviting collaboration from the Community Development Committee, Metropolitan Parks and Open Space Commission, Implementing Agencies, and organizations around the region, to extend our reach to these critical communities. Council staff requests CDC's partnership and leadership in engaging additional youth-serving and outdoor recreation related organizations with whom CDC members have existing relationships. At the September 8th CDC meeting, staff will provide a brief presentation to CDC and share the proposed engagement process including topics on which staff seek advice. Staff presented this same presentation at the September 3rd MPOSC meeting. Staff will provide CDC members with resources and tools to use to help make this solicitation process simple and straight forward. Then, Council staff will facilitate a conversation with CDC members to generate ideas of possible organizations to engage as well as explore ways in which CDC members would like to engage them.
3. **Q3 Budget Amendment** – Finance and Administration Director Heather Agesen-Huebner presented the information item to the Community Development Committee.

The Q3 2020 budget amendment action item will be presented to the Community Development Committee on September 21, and Management Committee and the full Council on September 23.

The budget amendment will contain some non-routine items, and we would like to inform you of those changes in advance of asking you to act upon them. Changes include:

Creation of a capital program for the 150 council owned homes, rented to HRA families. This is an administrative change. This item is aligned with Community Development asset management initiatives and will transfer funds the Council identified as a 2020 Council strategic initiative from the 2020 operating budget to the authorized capital program.

Creation of a capital program for the Livable Communities grant program. This is an administrative change. This item will transfer funds from the Livable Communities Grant passthrough program and reserve accounts to the authorized capital program. This action will reflect past Council action on grant awards.

Authorize funds to the Regional Parks Equity Grant Program. These are new funds and reflect a programming of interest earnings, discussed at the August 17, 2020, Community Development Committee, and planned capital investment from the authorized 2020-2025 Capital Improvement Plan. Authorizing funds sets the 'up to' amount the Council may authorize in the upcoming grant solicitation. Separate Council action will be taken to set a final solicitation amount and selection criteria.

ADJOURNMENT

Business completed, the meeting adjourned at 6:20 p.m.

Michele Wenner
Recording Secretary