

Minutes of the

MEETING OF THE LAND USE ADVISORY COMMITTEE

Thursday, January 17, 2019

Committee Members Present:

Chair Jon Commers, Gerald Bruner, Renae Clark, Karl Drotning, Chip Halbach, Phillip Klein, Marvin Johnson, James McClean, Bill Droste, Bill Neuendorf, Jennifer Geisler, Elizabeth Wefel, Kathi Hemken

Committee Members Absent:

Kristina Smitten, James Saefke, Jamil Ford

CALL TO ORDER

Chair Commers called the regular meeting of the Council's Land Use Advisory Committee to order at 4:06 p.m. on Thursday, January 17, 2019.

APPROVAL OF THE AGENDA

Chair Commers asked for a motion to approve the January 17, 2019, agenda. It was motioned by Droste and seconded by Johnson. **The motion was approved.**

APPROVAL OF THE MINUTES

Chair Commers asked for a motion to approve the November 15, 2018, minutes. It was motioned by Drotning and seconded by Klein. **The motion was approved.**

Chair Commers announced that this would be his last meeting and thanked staff. He discussed his time with LUAC and talked about trust being the cornerstone in policy making. He thanked Committee members for all of their work and valuable insight.

BUSINESS

Appointment of Vice Chair – Jon Commers

Chair Commers stated in accordance with the bylaws, a Vice Chair must be appointed annually to the Committee and he suggested the appointment of Kristina Smitten.

It was motioned Klein and seconded by Johnson that the Land Use Advisory Committee (LUAC) approve the appointment of Kristina Smitten as the Committee's Vice Chair for 2019. **The motion was approved.**

INFORMATION

Planning for Orientation of Committee Members in 2019 - Jon Commers and Deb Detrick, Local Planning Assistance

Chair Commers noted that Committee members need to be reappointed to this Committee and reminded members of the application process.

Detrick gave a presentation on the LUAC orientation as outlined in the materials provided and asked members for their feedback.

Neuendorf stated it's helpful to understand the history and purpose without overwhelming new members.

Hemken stated she appreciated all the information and passes it along to staff at the City.

Halbach feels the 10-year planning cycle is important and needs to be explained.

Geisler stated it would be helpful to show connections to the Council to various committees and the path that our work takes getting to the Council.

Commers agreed and noted that he gives updates to the Council.

McClellan stated it would be helpful to see who represents what/where.

Detrick asked if the roster should be included in the packet or sent separately. Wefel felt it should be sent separately so that personal information was not posted online.

Detrick discussed what the Committee does and how much should be included in the orientation.

Halbach felt not everything, but the basics should be included. He also felt a short bio would be helpful of each Committee member.

Geisler talked about different categories of what's on the agenda.

Klein suggested stressing the importance of attendance.

McClellan discussed having a list of member responsibilities. Also thought term of appointments on the roster would be helpful. Detrick noted that terms are on the roster and stated everyone has the same term which coincides with the Council Member's term.

Klein asked what happens after elections if they are mid-term? Detrick explained that staff does take a look at LUAC membership after elections to ensure that there are enough elected officials serving on LUAC. State statute requires half of our Committee members be elected officials. This may be helpful to note in the orientation.

Detrick discussed accomplishments to be shown (with links) in the orientation packet.

Klein felt this is a good way to look at it. He felt it might be helpful to also be looking forward.

Detrick asked how far back members felt accomplishments should be referenced, noting system statements and the Committee's potential role.

Klein felt that some history is helpful but didn't feel we should go back more than 10 years.

Hemken liked the slide with highlights and noted that questions can be asked during orientation.

Geisler liked the highlights with links but felt older materials could be a part of an appendix.

Detrick discussed meetings and other information.

Johnson asked who determines when the meetings are held? Chair Commers felt it was at the discretion of the Chair.

Detrick discussed parking and reimbursement information. Chair Commers discussed reimbursement for transit travel if folks travel via public transit.

Detrick discussed the Committee's work plan and the format of materials and orientation.

Geisler stated it would be helpful to understand the organizational structure of staff with their contact information.

Wefel stated that having all materials online to refer back to would be helpful.

Geisler suggested a webinar so it doesn't have to take up Committee time.

Neuendorf agreed and stated he loves having materials available online.

McClellan felt having more in-depth background on what it is that the Met Council does would be helpful.

Drotning felt it was important that new members deal with staff of this Committee rather than each member approaching other staff.

Johnson noted that if you give too much information at once it can be overwhelming, so he felt cover the basics first and then a second meeting to go more in depth would be helpful.

Halbach noted that if it is just a handful of new members it would be better to have it available in a webinar and also separate from these meetings. A welcome session may be helpful to give a high overview where current members could chime in.

Revised 2019 Land Use Advisory Committee Draft Work Plan – Jon Commers

Chair Commers reviewed the work plan and touched on a few minor changes as outlined in the materials provided.

Halbach discussed typology and suspects that communities do not look at how other communities deal with issues. He's not sure if this is work for this Committee or staff, but there may be value in networking with issues/projects and looking at how others are tackling.

Chair Commers discussed looking at patterns, similarities, etc. For communities, this is a high priority for the Council. How that role plays out with this Committee is yet to be seen.

Halbach felt bringing findings to this Committee would be helpful.

Drotning discussed adjacent jurisdictions reviewing each other's comp plans. He felt LUAC's role is to advise where we are going. He feels communities have good relationship with adjacent communities.

Detrick discussed minor changes on page 2 and also a workshop on transportation policy and trends.

Bruner would like to see more regarding climate change. He feels it is changing and more needs to be done.

Chair Commers agreed and noted that there is a mention of the refinement of the Climate Vulnerability Assessment.

Economic Indicators Dashboard Update – Corrin Wendell, Local Planning Assistance

Wendell gave an update on the work that the Council is doing on economic indicator dashboard as outlined in the materials provided. She also discussed the guide to a market analysis.

Johnson felt it would be helpful to see in a map all of the communities that included economic competitiveness or development in their comp plans.

Droste asked about the difference between competitiveness versus development. Wendell explained and discussed how those are shown in the findings.

Wendell discussed indicators and noted overall communities were interested in the data. She then discussed the next steps outlined in the materials provided.

Johnson asked will any of this be included in the next census. Libby Starling stated that the 2020 census will be very similar to the 2010 census. She stated that the basic demographic will be in the dashboard. The American Community Survey (census long form) will give staff much more in depth information.

Droste discussed changes in needs in the real estate market. He felt the more data that better, and it is also very valuable for planning staff.

Bruner asked about Fortune 500 companies that have expressed interest in coming here and asked what the Council's role is. Starling responded that Greater MSP is the lead on site locations and a lot of this information for large industries. The Met Council is in charge of water and may get involved in determining if the proposed site has capacity.

Halbach felt it would be good to have studies at different financial levels.

Klein asked does the Met Council provide any funding or grants to give communities?

Lisa Barajas responded the Council does not, however, Livable Communities Grants could provide some market analysis. She discussed a revolving loan fund offered in the last cycle of comp planning process but noted that it wasn't utilized due to the market crash.

Neuendorf discussed access for employees is an important data indicator.

Droste discussed regional centers and market area data would be helpful.

Wendell noted that this will be brought back later this year. She indicated that additional feedback is welcome.

Neuendorf asked what other regions are doing this? Wendell discussed other areas, for example, Denver and Portland, that staff are looking at.

ADJOURNMENT

Business completed, the meeting adjourned at 5:39 p.m.

Sandi Dingle
Recording Secretary