

Minutes of the

REGULAR MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE

Monday, October 19, 2020

Committee Members Present: Atlas-Ingebretson, Chamblis, Cummings, Johnson, Lee, Lilligren, Lindstrom, Muse, Vento, Wulff

Committee Members Absent:

Committee Members Excused:

CALL TO ORDER

A quorum being present, Committee Chair Lilligren called the regular meeting of the Council's Community Development Committee to order at 4:00 p.m. on Monday, October 19, 2020.

APPROVAL MINUTES

It was moved by Vento, seconded by Wulff to approve the minutes of the October 5, 2020 regular meeting of the Community Development Committee. Motion carried.

[Click here to view the October 19, 2020 Community Development Committee meeting video](#)

BUSINESS

2020-262 Public Hearing on the draft amendment to the 2040 Regional Parks Policy Plan

Chair Lilligren opened the public hearing, two people spoke via virtual platform.

Jeanine Gilmer, Twin Cities Ag Trust, commented the plan lacks access for farm to home.

Jonathan Vlaming, Three Rivers Park District, thanked work on plan, including all three systems.

CONSENT

2020-265 City of Apple Valley Golf Course Comprehensive Plan Amendment, Review File 22169-2

It was moved by Cummings, seconded by Lindstrom, that the Metropolitan Council adopt the attached Advisory Comments and Review Record and take the following actions:

1. Authorize the City of Apple Valley to place its Golf Course comprehensive plan amendment into effect.
2. Find that the amendment does not change the City's forecasts.

Motion carried.

The Community Development Committee recommended approval of the proposed action without questions or discussion as part of its consent agenda.

2020-278 Authorization to Approve Limited 1-Year Term Extensions for Livable Communities Act Grants for COVID-19 Related Reasons

It was moved by Cummings, seconded by Lindstrom, that the Metropolitan Council authorize the Community Development Director to approve up to a 1-year grant term extension for grants that have been delayed or otherwise demonstrably impacted by the COVID-19 pandemic, consistent with the Eligibility Requirements and Limitations identified in this business item.

Motion carried.

The Community Development Committee recommended approval of the proposed action without questions or discussion as part of its consent agenda.

2020-279 Adoption of Utility Allowance Schedule for Metro HRA Rent Assistance Programs

It was moved by Cummings, seconded by Lindstrom, that the Metropolitan Council approve the attached Utility Allowance Schedule for use in the Housing Choice Voucher and other rent assistance programs effective January 1, 2021.

Motion carried.

The Community Development Committee recommended approval of the proposed action without questions or discussion as part of its consent agenda.

NON-CONSENT

2020-263 JT: City of Loretto 2040 Comprehensive Plan and Comprehensive Sewer Plan, Review File 21804-1

Planning Analyst Freya Thamman presented the business item to the Community Development Committee.

It was moved by Johnson, seconded by Wulff, that the Metropolitan Council adopt the attached Advisory Comments and Review Record and take the following actions:

1. Authorize the City of Loretto to place its 2040 Comprehensive Plan into effect.
2. Advise the City to:
 - a. When available, provide to the Council the date the Watershed Commission approved the Local Water Management Plan and the date the City adopted the final Local Water Management Plan.
 - b. Implement the advisory comments in the Review Record for forecasts, land use, and water supply.

Motion carried.

The Community Development Committee recommended approval of the proposed action without questions or discussion.

2020-264 JT: City of St. Paul 2040 Comprehensive Plan and Comprehensive Sewer Plan, Review File 21918-1

Planning Analyst Michael Larson presented the business item to the Community Development Committee.

It was moved by Lee, seconded by Vento, that the Metropolitan Council adopt the attached Advisory Comments and Review Record and take the following actions:

Recommendations of the Community Development Committee

1. Authorize the City of Saint Paul to place its 2040 Comprehensive Plan into effect.
2. Revise the sewer-serviced forecasts for the City to show that the entire population and household forecasts will be sewer-serviced in 2030 and 2040, as shown in Table 2 of the Review Record.
3. Prior to final plan adoption, advise the City to implement the following advisory comments in the Review Record:
 - a. Revise Appendix B to remove the reference to Robert Street as a project identified in the 2040 TPP list of transitways.
 - b. Correct the designations of two Regional Bicycle Transportation Network (RBTN) corridors.
 - c. Address comments regarding the mapping of freight information on Map T-15.
 - d. Address comments regarding the modification of Transportation Analysis Zone (TAZ) employment allocations.
 - e. Incorporate the Department of Public Works Five Year Capital Plan summary in the Implementation Chapter.
4. Advise the City to:
 - a. Once completed, submit to the Council a copy of the revised Chapter 50 of the Saint Paul Legislative Code regarding standards and specifications for SSTS accompanied by a copy of the Resolution adopting the new Rule.
 - b. Within 60 days after receiving DNR final approval, the City must adopt the Mississippi River Critical Corridor Plan and submit a copy of the final adopted plan and evidence of adoption to the DNR, Council, and National Park Service within 10 days after the adoption.
 - c. Implement the advisory comments in the Review Record regarding employment and household forecasts during future comprehensive amendments.

The Community Development Committee recommended approval of the proposed action without questions or discussion.

2020-266 City of Lake Elmo Pott and Weir Properties Comprehensive Plan Amendment, Review File 22215-4

Senior Planner Raya Esmaili presented the business item to the Community Development Committee. It was moved by Vento, seconded by Cummings, that the Metropolitan Council adopt the attached Advisory Comments and Review Record and take the following actions:

1. Authorize the City of Lake Elmo to place its Pott and Weir Properties comprehensive plan amendment into effect.
2. Revise the *Thrive MSP 2040* Community Designation of the two subject parcels from Rural Residential to Emerging Suburban Edge as shown in Figure 2 of the Review Record.
3. Find that the amendment does not change the City's forecasts.

Motion carried.

The Community Development Committee recommended approval of the proposed action without questions or discussion.

2020-243 Grand Round North Regional Trail Master Plan, City of Saint Paul
Planning Analyst Colin Kelly presented the business item to the Community Development Committee. It was moved by Atlas-Ingebretson, seconded by Lindstrom, that the Metropolitan Council adopt the attached Advisory Comments and Review Record and take the following actions:

1. Authorize the City of Lake Elmo to place its Pott and Weir Properties comprehensive plan amendment into effect.
2. Revise the *Thrive MSP 2040* Community Designation of the two subject parcels from Rural Residential to Emerging Suburban Edge as shown in Figure 2 of the Review Record.
3. Find that the amendment does not change the City's forecasts.

Motion carried.

The Community Development Committee recommended approval of the proposed action without questions or discussion.

2020-244 Shingle Creek Regional Trail Master Plan, including new supplemental information on proposed park-like amenities within the regional trail corridor, Minneapolis Park and Recreation Board
Planning Analyst Colin Kelly presented the business item to the Community Development Committee. It was moved by Atlas-Ingebretson, seconded by Muse, that the Metropolitan Council:

1. Approve Minneapolis Park and Recreation Board's Shingle Creek Regional Trail Master Plan, including the supplemental information provided in the "Clarification of Submittal of Shingle Creek Regional Trail Master Plan" letter dated September 2, 2020.
2. Require that Minneapolis Park and Recreation Board, prior to initiating any new development of the regional trail corridor, send preliminary plans to the Environmental Services Assistant Manager at the Metropolitan Council's Environmental Services Division.

Motion carried.

Council Member Atlas-Ingebretson noted how the design concepts respond directly to community engagement with underrepresented populations.

Council Member Lindstrom asked when the recommended improvements in this master plan may be funded and implemented. Kelly responded that three to five years is a reasonable estimate.

Council Member Wulff raised some concerns about mixing local and regional park amenities and suggested "drawing a line along the trail" to distinguish regional trail-appropriate facilities from those that are considered local. Facilities outside of the line would be considered local from a funding standpoint.

Chair Lilligren asked for additional information about the clarification letter provided by Minneapolis Park and Recreation Board (MPRB) and attached to the staff report. Park Manager Mullin responded that MPRB followed the process outlined in Chapter 7 of the Regional Parks Policy Plan (Strategy 1, Balance conservation and recreation) for including new activities in the Regional Parks System, and provided clarification as to which master plan amenities they believed to be regional vs. local in nature. The Metropolitan Parks and Open Space Commission approved the proposed actions, as stated, during its October 1, 2020 meeting.

The Community Development Committee voted 9-1 to approve the proposed actions.

2020-281 JT SW: Family Affordable Housing Program Unit Purchase and Special Budget Amendment
Metro HRA Director Terri Smith presented the business item to the Community Development Committee.

It was moved by Cummings, seconded by Johnson, that the Metropolitan Council:

1. Amend Metro Housing and Redevelopment Authority existing capital program authority by reducing Family Affordable Housing Program Project 14652 by \$200,000 and transferring that \$200,000 to new project, Family Affordable Housing Program House Acquisition Project 14653.
2. Authorize the purchase of property located at 7378 Vinewood Court in the City of Maple Grove.
3. Authorize the Community Development Director to execute the necessary documents for the acquisition of this property.
4. Direct staff to develop a policy identifying under which conditions the Council would purchase the second half of a duplex where the Council already owns half, as well as consider other opportunities for the sale of existing properties and the acquisition of others.

Motion carried.

Committee members inquired about the potential for a policy to define a broader approach to acquisition and sales. Ms. Smith stated the next steps and issues that would go into developing that policy. There was a question about the improvements that are needed prior to occupancy by a family. Staff responded the improvements needed are cosmetic such as flooring replacement, sheetrock work, and the installation of a wall to increase the unit from a 3 bedroom to a 4 bedroom. Another question was asked about how families are selected for the unit. Staff explained that families will be drawn from the current Family Affordable Housing Program waiting list.

INFORMATION

1. none

ADJOURNMENT

Business completed, the meeting adjourned at 5:45 p.m.

Michele Wenner
Recording Secretary